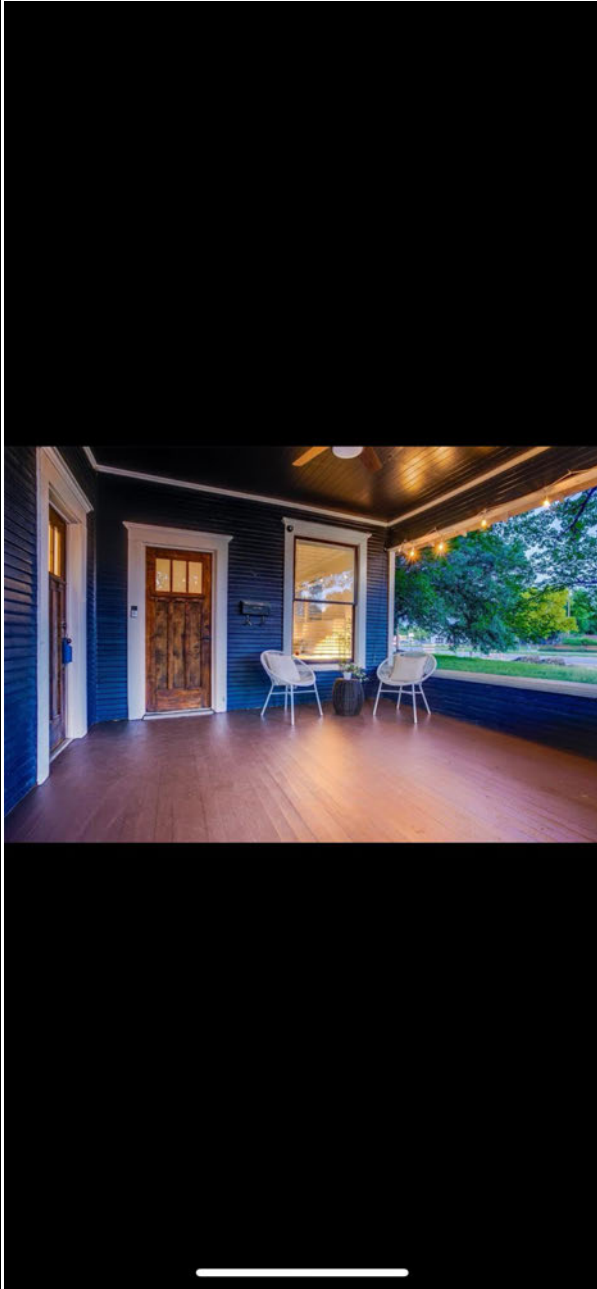


From: Tiffany Vaughan-Sanford  
Sent: Thursday, April 24, 2025 11:27 AM  
To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Subject: Re: Repair CA - 118.5 Willow

External Email

Here is an additional picture



Tiffany Vaughan  
[Redacted]

On Thu, Apr 24, 2025 at 7:50 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Do you have any photos of the windows that are close up?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "downtime", so feel free to contact us with questions.

Christina Pares  
Senior Planner - Historic Preservation

Planning and Development  
1500 Marilla St Bloom Spring  
Dallas, TX 75201  
Office: 214-671-4562 / Cell: 469-597-3882  
Email: [Christina.Paresi@Dallas.gov](mailto:Christina.Paresi@Dallas.gov)


 SERVICE FIRST, NOW!  
Connect. Collaborate. Communicate.  
©2019 City of Dallas. All rights reserved. This email and any files transmitted with it are confidential and intended only for the individual named. If you have received this email by mistake, please notify the system manager.

From: Tiffany Vaughan-Sanford  
Sent: Wednesday, April 23, 2025 1:52 PM  
To: Paresi, Christina <[christina.paresi@dallas.gov](mailto:christina.paresi@dallas.gov)>  
Cc: Tarsen, Michael <[michael.tarsen@dallas.gov](mailto:michael.tarsen@dallas.gov)>; Joe Sanford  
Subject: Re: Repair CA - 418 S. Willomut

External Email

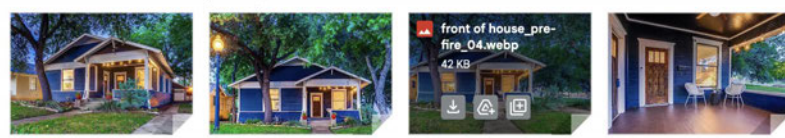
Hello,

These pictures were provided on April 3rd, earlier in this email thread

 **Joe Sanford**  
to Christina, me, Marcus, Patricia ▾ Thu, Apr 3, 4:30 PM ☆ ☺ ↶ ⋮

Resending the photos from before the fire.

4 Attachments • Scanned by Gmail



On Wed, Apr 23, 2025 at 1:41 PM Paresi, Christina <[christina.paresi@dallas.gov](mailto:christina.paresi@dallas.gov)> wrote:  
Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Paresi**  
Senior Planner – Historic Preservation

Planning and Development

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Watson, Marcus](#)  
**To:** [Tiffany Vaughan-Sanford](#); [Paress, Christina](#)  
**Cc:** [Ettinger, Jake](#); [Joe Sanford](#); [Liu, Emily](#); [Long, Ashley](#); [West, Chad](#)  
**Subject:** Re: Repair CA - 418 S Willomet  
**Date:** Friday, May 9, 2025 9:23:16 AM  
**Attachments:** [image002.png](#)  
[image005.png](#)  
[image007.png](#)  
[image003.png](#)  
[image004.png](#)  
[image006.png](#)  
[image008.png](#)  
[image001.png](#)  
[image010.png](#)

---

The purpose of our meeting is to provide you with the final list and to show you examples. I need to be clear that we have provided you with a list and examples previously. You have not provided the requested information. We will make sure that you leave the meeting today with a clear and full picture of our expectations.

Get [Outlook for iOS](#)

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Friday, May 9, 2025 8:27:25 AM  
**To:** Paress, Christina <christina.paress@dallas.gov>  
**Cc:** Ettinger, Jake <jake.ettinger@dallas.gov>; Joe Sanford [REDACTED]; Liu, Emily <yu.liu@dallas.gov>; Long, Ashley <ashley.long@dallas.gov>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello all,

In preparation for our upcoming meeting, I wanted to follow up as I have still not received a clear list of the outstanding items required from our side.

Both my husband and I will be taking time away from our full-time jobs to attend this meeting, and we want to ensure it is a productive use of everyone's time. To avoid any further delays or confusion, could you please provide a comprehensive list of what is still needed in advance of the meeting?

Thank you for your attention to this matter—I look forward to your prompt response

Thank you,

Tiffany Vaughan  
972-900-3532

On Thu, May 8, 2025 at 12:51 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Please come to Dallas City Hall, 5<sup>th</sup> floor, 5BN (Blue elevators).

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

### Christina Paress

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Thursday, May 8, 2025 12:39 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford [REDACTED];  
Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson, Marcus  
<[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Sure 10am on Friday is fine. Where can we meet?

Thanks,

On Thu, May 8, 2025 at 11:52 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

We have training on Friday but can meet with you at 10am before we start, if that works. Please let me know.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

**Office:** [214-671-5052](tel:214-671-5052) | **Cell:** 469-597-3862

**Email:** [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



SERVICE FIRST, NOW!

Connect. Collaborate. Communicate.

**\*\*OPEN RECORDS NOTICE:** This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 6:56 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford [REDACTED];  
Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson,  
Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

We are available tomorrow at 11am and on Friday 9-11 or after 3pm. Thank you!

Tiffany Vaughan  
972-900-3532

On Wed, May 7, 2025 at 11:14 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

Please send me some available dates and will get a meeting scheduled. Additionally, I left you a voicemail this morning regarding the missing information that we need to move forward with the applications. Also, please be advised that the meeting is not to process the application in that moment and produce the Certificate of Appropriateness immediately. It is to review the missing documentation.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about DallasNow at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

## Christina Paress

Senior Planner – Historic Preservation

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: 214-671-5052 | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 11:06 AM  
**To:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Cc:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>; Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>;  
Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long,  
Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Yes, we can definitely sit down and have a meeting.

Prior to the meeting, so that we can ensure we have everything that you have requested,

**I need a comprehensive list of everything that you are still waiting on.** As far as I know, we have submitted everything that has been requested multiple times, including the additional information requested if the initial submission wasn't sufficient.

Let us know where you would like to meet and my husband and I can coordinate our schedules and let you know our availability.

Thank you,

On Wed, May 7, 2025 at 10:11 AM Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)> wrote:

Good morning, Tiffany.

Please be assured that we want to complete this review and release it as much as you want to receive it. However, please understand that we must have all the documentation required for us to do so. We cannot complete a review without the necessary items.

That said, it is my understanding that your applications are still somewhat incomplete. I have been informed that Christina Pares has asked repeatedly for certain items and while I understand that you feel you have met her requests, it seems that the information is still deficient to some degree.

May I please suggest an in-person meeting for you, Joe Sanford, Christina and me to sit down and fully outline what is still needed in order to avoid any further confusion or information being lost in endless email threads? If you are amenable, please provide me with some days and times you and Joe would be available later this week or early next week, and I will work to arrange the meeting.

Thank you and have a great day!

**NOTICE**

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow!)

**Marcus W. Watson**

*Chief Planner / Historic Preservation Officer*

Planning and Development Department

[1500 Marilla Street, Room 5CN](#)

[Dallas, TX 75201](#)

Office: 214-670-5825 | Cell: 945-225-8336

Email: [marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 8:06 AM  
**To:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello,

Where are we on this? We still don't have the repair CA and cannot start our repairs.

Thanks,

Tiffany Vaughan  
972-900-3532

On Mon, May 5, 2025 at 4:17 PM West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)> wrote:

Thank you for looping me in, Tiffany. Director Liu, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.



**Chad West**  
Council Member, District 1

City of Dallas | [www.dallascityhall.com](http://www.dallascityhall.com)

Mayor and City Council, District 1

[1500 Marilla St. Room 5FN](#)

[Dallas, TX 75201](#)

O: [214-670-0776](tel:214-670-0776)

[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE:** *This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\**

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Monday, May 5, 2025 1:57 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>

Cc: Joe Sanford [REDACTED]; Watson, Marcus  
<[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello All,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on **March 22nd**, and subsequently forwarded to you, Christina. I also resent the survey to you on **April 4th**.

As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**\*Please see below screen shots and attachments\***

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided.

This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter

Tiffany Vaughan

Window Survey - 418 S Willomet (fire rehab) > Inbox x



Patricia Rodriguez <homeservices@rdezigns.com>  
to Marcus.Watson@dallas.gov, me, sanford.joe.d@gmail.com

Sat, Mar 22, 1:48 PM ☆ ☺ ↶ ⋮

Hi Marcus,

The window survey is complete and we would like to begin to reach out to the Landmark Commision. Let me know how I can help the homeowners with this. I am not sure if the Conservation District will need to see all the estimated work on the CA application or if we can start with getting approval for windows being replaced.



Thank you,  
Patricia Rodriguez  
214-734-3601  
Gustavo Rodriguez  
214-732-0076



Tiffany Vaughan-Sanford <tiffanydvaughan@gmail.com>  
to Christina, Patricia, Joe

Fri, Apr 4, 11:38 AM ☆ ☺ ↶ ⋮

Hi Christina,

Here is the completed Window Survey. Please let us know if you have any questions!

Thanks,  
Tiffany Vaughan

...

One attachment • Scanned by Gmail



Paress, Christina  
to me, Patricia, Joe

Fri, Apr 4, 12:32 PM ☆ ☺ ↶ ⋮

Tiffany,

Has the spec sheet for the replacement windows been sent? I just want to make sure I didn't miss something as sometime when email threads are forwarded the attachments don't come through.

Thank you and have a wonderful day.

Christina Paress

On Mon, May 5, 2025 at 10:57 AM Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Sunday, May 4, 2025 10:06 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford  
[REDACTED] wrote:

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 1:40 PM Pares, Christina  
<[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic

Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)

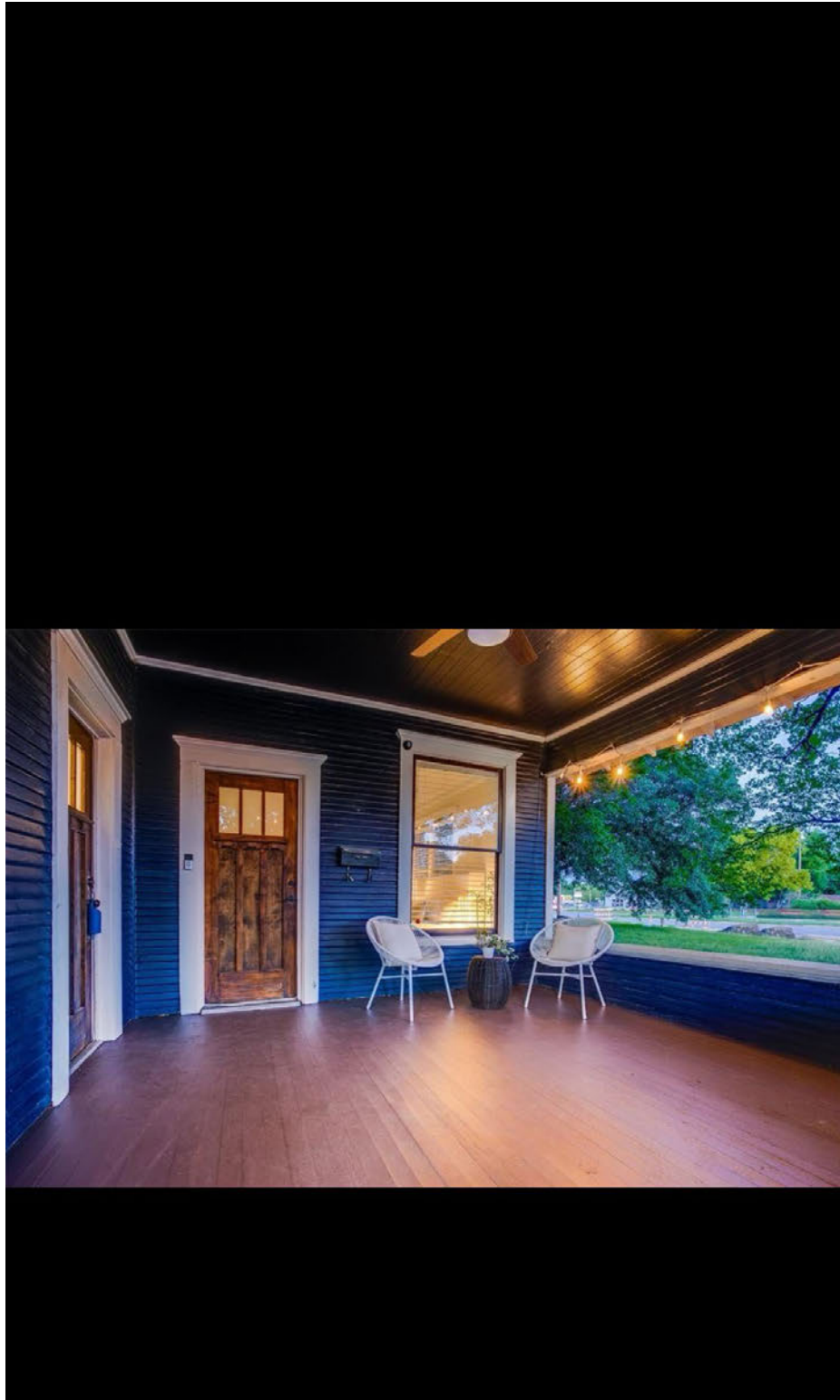


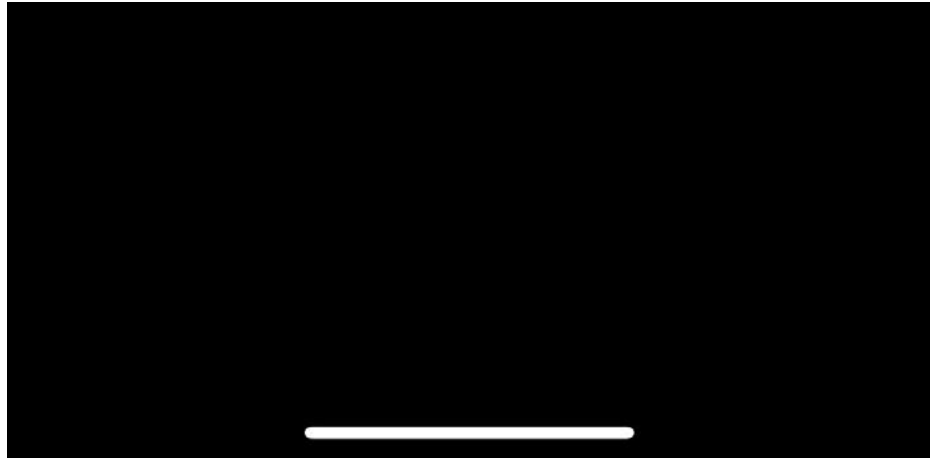
\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Thursday, April 24, 2025 11:29 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

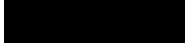
External Email!

Here is an additional picture





Tiffany Vaughan



On Thu, Apr 24, 2025 at 7:50 AM Pares, Christina  
<[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Do you have any photos of the windows that are close up?

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting,  
Historic Preservation Applications, and other Planning &  
Development functions.

*DallasNow* launches on May 5. Learn more at  
[Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

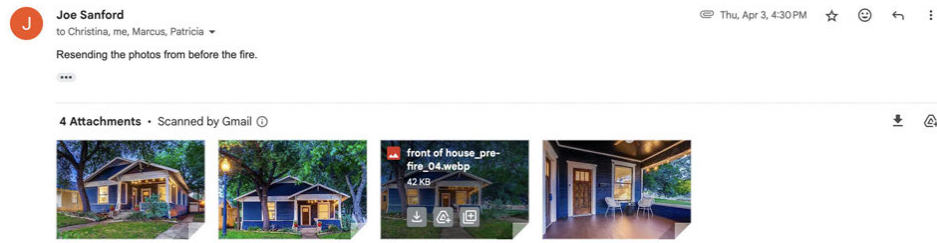
\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 1:52 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello,

These pictures were provided on April 3rd, earlier in this email thread.



On Wed, Apr 23, 2025 at 1:41 PM Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow!)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in*



*June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

From: [Christina Paresse](#)  
To: [Tiffany Vaughan-Sanford](#)  
Cc: [Christina Paresse](#); [Joe Sanford](#); [Liu, Emily](#); [Ashley Long](#); [Marcus Watson](#); [West, Chad](#)  
Subject: RE: Repair CA - 418 S Willomet  
Date: Thursday, May 6, 2025 12:51:04 PM  
Attachments: [repairca.pdf](#)  
[repairca.pdf](#)  
[repairca.pdf](#)  
[repairca.pdf](#)  
[repairca.pdf](#)  
[repairca.pdf](#)  
[repairca.pdf](#)  
[repairca.pdf](#)

Please come to Dallas City Hall, 5<sup>th</sup> floor, 5BN (Blue elevator)

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more about DallasNow at [Dallas.gov/DallasNow](#)

**Christina Paresse**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St Room SCN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3882  
Email: [Christina.Paresse@Dallas.gov](mailto:Christina.Paresse@Dallas.gov)



Connect. Collaborate. Communicate.  
\*OPEN RECORDS NOTICE: This email and any responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please request accordingly.\*

From: Tiffany Vaughan-Sanford  
Sent: Thursday, May 8, 2025 1:39 PM  
To: Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>  
Cc: Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford <[REDACTED]>; Liu, Emily <[liu@dallas.gov](mailto:liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

External Email

Sure 10am on Friday is fine. Where can we meet?

Thanks,

On Thu, May 8, 2025 at 11:52 AM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote:

Hello Tiffany,

We have training on Friday but can meet with you at 10am before we start, if that works. Please let me know

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more about DallasNow at [Dallas.gov/DallasNow](#)

**Christina Paresse**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St Room SCN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3882  
Email: [Christina.Paresse@Dallas.gov](mailto:Christina.Paresse@Dallas.gov)



Connect. Collaborate. Communicate.  
\*OPEN RECORDS NOTICE: This email and any responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please request accordingly.\*

From: Tiffany Vaughan-Sanford  
Sent: Wednesday, May 8, 2025 5:56 PM  
To: Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>  
Cc: Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford <[REDACTED]>; Liu, Emily <[liu@dallas.gov](mailto:liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

External Email

We are available tomorrow at 11am and on Friday 9-11 or after 3pm. Thank you!

Tiffany Vaughan  
972-900-3533

On Wed, May 7, 2025 at 11:14 AM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote:

Hello Tiffany,

Please send me some available dates and will get a meeting scheduled. Additionally, I left you a voicemail this morning regarding the missing information that we need to move forward with the application. Also, please be advised that the meeting is not to process the application in that moment and produce the Certificate of Appropriateness immediately. It is to review the missing documentation.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more about DallasNow at [Dallas.gov/DallasNow](#)

**Christina Paresse**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St Room SCN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3882  
Email: [Christina.Paresse@Dallas.gov](mailto:Christina.Paresse@Dallas.gov)



Connect. Collaborate. Communicate.  
\*OPEN RECORDS NOTICE: This email and any responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please request accordingly.\*

From: Tiffany Vaughan-Sanford  
Sent: Wednesday, May 7, 2025 11:06 AM  
To: Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
Cc: West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>; Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford <[REDACTED]>; Liu, Emily <[liu@dallas.gov](mailto:liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

External Email

Yes, we can definitely sit down and have a meeting

Prior to the meeting, so that we can ensure we have everything that you have requested, I need a comprehensive list of everything that you are still waiting on. As far as I know, we have submitted everything that has been requested multiple times, including the additional information requested if the initial submission wasn't sufficient

Let us know where you would like to meet and my husband and I can coordinate our schedules and let you know our availability

Thank you,

On Wed, May 7, 2025 at 10:11 AM Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)> wrote:

Good morning, Tiffany.

Please be assured that we want to complete this review and release it as much as you want to receive it. However, please understand that we must have all the documentation required for us to do so. We cannot complete a review without the necessary items.

That said, it is my understanding that your applications are still somewhat incomplete. I have been informed that Christina Paresse has asked repeatedly for certain items and while I understand that you feel you have met her requests, it seems that the information is still deficient to some degree.

May I please suggest an in-person meeting for you, Joe Sanford, Christina and me to sit down and fully outline what is still needed in order to avoid any further confusion or information being lost in endless email threads? If you are amenable, please provide me with some days and times you and Joe would be available later this week or early next week, and I will work to arrange the meeting.

Thank you and have a great day!

NOTICE  
The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more at [Dallas.gov/DallasNow](#)

**Marcus W. Watson**  
Chief Planner / Historic Preservation Officer  
Planning and Development Department  
1500 Marilla Street, Room SCN  
Dallas, TX 75201  
Office: 214-670-5825 | Cell: 945-225-8336  
Email: [marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)



Connect. Collaborate. Communicate.  
\*OPEN RECORDS NOTICE: This email and any responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please request accordingly.\*

From: Tiffany Vaughan-Sanford  
Sent: Wednesday, May 7, 2025 8:00 AM  
To: West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Cc: Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[REDACTED]>; Liu, Emily <[liu@dallas.gov](mailto:liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

External Email

Hello,

Where are we on this? We still don't have the repair CA and cannot start our repairs

Thanks,

Tiffany Vaughan  
972-900-3533

On Mon, May 5, 2025 at 4:17 PM West, Chad <chad.watson@dallas.gov> wrote:

Thank you for looping me in, Tiffany. Director Lin, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.



Chad West  
Council Member - District 1  
City of Dallas | [www.dallas.gov](http://www.dallas.gov)  
Mayor and City Council, District 1  
[chad.west@dallas.gov](mailto:chad.west@dallas.gov)  
214-733-7200  
@chadwestdallas



If you'd like to subscribe to our bi-weekly newsletter, [click here](#)

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

From: Tiffany Vaughn-Sweeney <tiffany.v@stetson.edu>  
Sent: Monday, May 5, 2025 1:57 PM  
To: Thomas, Christine <christina.thomas@dallas.gov>; Thomas, Michael <michael.thomas@dallas.gov>  
Cc: Joe Sweeney <jsweeney@stetson.edu>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
Subject: RE: [\[REDACTED\]](#)

External Email

Hello All,

I am writing to express my concern regarding the continued delay in leasing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on March 22nd, and subsequently forwarded to you, Christine. I also resent the survey to you on April 4th.

As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

\*Please see below screen shots and attachments\*

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided.

This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA, so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter.

Tiffany Vaughn

## Window Survey - 418 S Willomet (fire rehab)

Inbox x



Patricia Rodriguez

to Marcus.Watson@dallas.gov, me, [REDACTED]

Sat, Mar 22, 1:48 PM



Hi Marcus,

The window survey is complete and we would like to begin to reach out to the Landmark Commission. Let me know how I can help the homeowners with this. I am not sure if the Conservation District will need to see all the estimated work on the CA application or if we can start with getting approval for windows being replaced.



Thank you.

Patricia Rodriguez

214-734-3601

Gustavo Rodriguez

214-732-0076





**Tiffany Vaughan-Sanford** [redacted]  
to Christina, Patricia, Joe

Fri, Apr 4, 11:38 AM ☆ 😊 ↶ ⋮

Hi Christina,

Here is the completed **Window** Survey. Please let us know if you have any questions!

Thanks,  
Tiffany Vaughan

One attachment · Scanned by Gmail



**Paress, Christina**  
to me, Patricia, Joe

Fri, Apr 4, 12:32 PM ☆ 😊 ↶ ⋮

Tiffany,

Has the spec sheet for the replacement **windows** been sent? I just want to make sure I didn't miss something as sometime when email threads are forwarded the attachments don't come through.

Thank you and have a wonderful day.

**Christina Paress**

On Mon, May 5, 2023 at 10:57 AM Paress, Christina <christina.paress@dallas.gov> wrote:

Hello Tiffany,

I will need the portion of the window survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
Learn more about DallasNow at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**  
Senior Planner - Historic Preservation

Planning and Development  
1500 Marilla St, Room 501  
Dallas, TX 75201  
Office: 214-671-5200 | Cell: 469-927-3880  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



From: Tiffany Vaughan-Sanford [redacted]  
Sent: Sunday, May 4, 2023 10:09:23 AM  
To: Paress, Christina <christina.paress@dallas.gov>  
Cc: Joe Santora [redacted]; Watson, Marissa <marissa.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
Subject: Re: [redacted]

[redacted]

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3332

On Wed, Apr 30, 2023 at 5:15 PM Tiffany Vaughan-Sanford [redacted] wrote:

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3332

On Wed, Apr 30, 2023 at 1:40 PM Paress, Christina <christina.paress@dallas.gov> wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 28 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 28 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.  
Consultation services by staff will continue throughout the "downtime", so feel free to contact us with questions.

**Christina Paress**  
Senior Planner - Historic Preservation

Planning and Development  
1500 Marilla St, Room 501  
Dallas, TX 75201  
Office: 214-671-5200 | Cell: 469-927-3880

Email: [Christina.Pareco@Dallas.gov](mailto:Christina.Pareco@Dallas.gov)



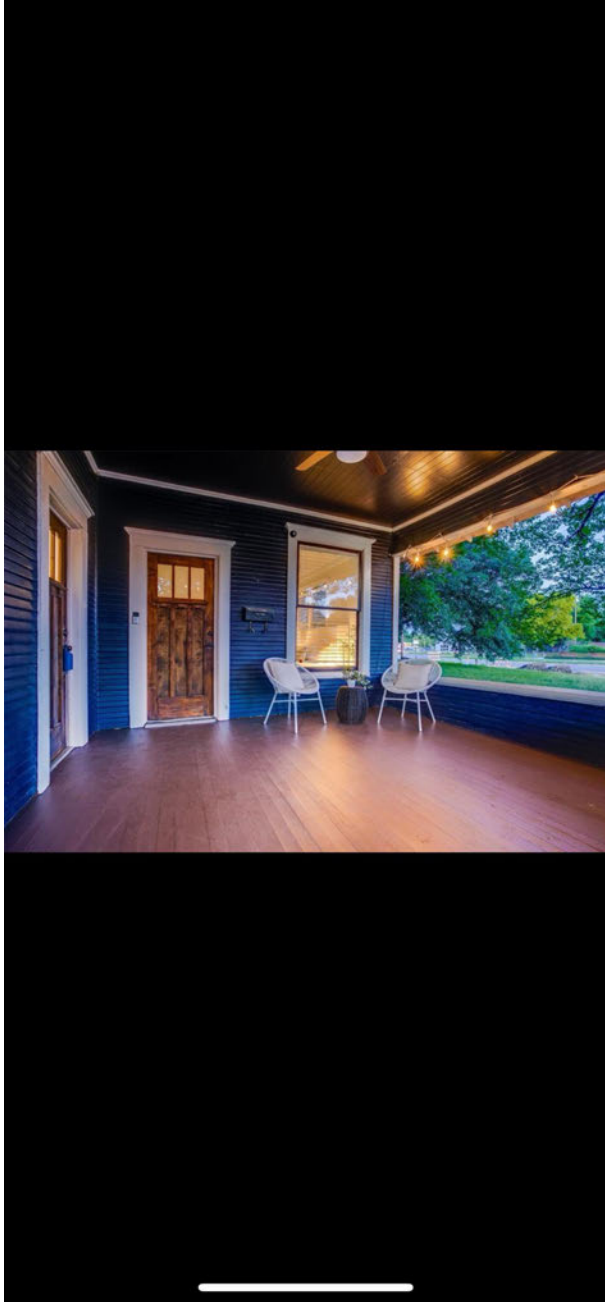
Connect. Collaborate. Communicate.

© 2025 City of Dallas. All rights reserved. This email and any files transmitted with it are confidential and intended only for the individual named. If you have received this email by mistake, please notify the system manager.

From: Tiffany Vaughan-Sanford  
Sent: Thursday, April 24, 2025 11:29 AM  
To: Pareco, Christina <[christina.pareco@dallas.gov](mailto:christina.pareco@dallas.gov)>  
Subject: Re: Repair C.A. - [HKS, Willam](#)

External Email

Here is an additional picture



Tiffany Vaughan

On Thu, Apr 24, 2025 at 7:50 AM Pareco, Christina <[christina.pareco@dallas.gov](mailto:christina.pareco@dallas.gov)> wrote:

Do you have any photos of the windows that are close up?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.


[DallasNow](#) launches on May 5. Learn more at [Dallas.gov/DallasNow](#)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "downtime" time, so feel free to contact us with questions.

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
[1500 Marlin St \(Room 524\)](#)  
[Dallas, TX 75201](#)  
[Office: 214-671-6052](#) | [Cell: 469-597-3862](#)  
[Email: \[Christina.Paress@Dallas.gov\]\(mailto:Christina.Paress@Dallas.gov\)](#)


 **SERVICE FIRST, NOW!**  
Connect. Collaborate. Communicate.  
©2018 City of Dallas. All rights reserved. This email and any attachments are confidential. If you have received this email in error, please notify the system manager. This email and any attachments are confidential. If you have received this email in error, please notify the system manager.

**From:** Tiffany Vaughan-Sanford  
**Sent:** Wednesday, April 23, 2025 1:32 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <>; Patricia Rodriguez <>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S.Williams](#)

External Email

Hello,

These pictures were provided on April 3rd, earlier in this email thread

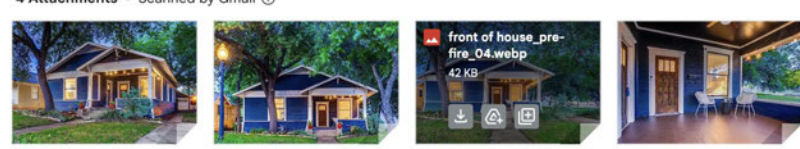


**Joe Sanford**  
to Christina, me, Marcus, Patricia

Resending the photos from before the fire.

Thu, Apr 3, 4:30 PM

4 Attachments - Scanned by Gmail



On Wed, Apr 23, 2025 at 1:41 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,


I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
**DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)**  
*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.  
Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
[1500 Marlin St \(Room 524\)](#)  
[Dallas, TX 75201](#)  
[Office: 214-671-6052](#) | [Cell: 469-597-3862](#)  
[Email: \[Christina.Paress@Dallas.gov\]\(mailto:Christina.Paress@Dallas.gov\)](#)

 **SERVICE FIRST, NOW!**  
Connect. Collaborate. Communicate.  
©2018 City of Dallas. All rights reserved. This email and any attachments are confidential. If you have received this email in error, please notify the system manager. This email and any attachments are confidential. If you have received this email in error, please notify the system manager.

**From:** Tiffany Vaughan-Sanford  
**Sent:** Wednesday, April 23, 2025 1:32 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <>; Patricia Rodriguez <>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S.Williams](#)

External Email

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan-Sanford

On Wed, Apr 23, 2025 at 11:13 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16th and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "downtime", so feel free to contact us with questions.

**Christina Paresse**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 52N  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paresse@Dallas.gov](mailto:Christina.Paresse@Dallas.gov)



From: Tiffany Vaughan-Sanfor [redacted]  
Sent: Wednesday, April 23, 2025 11:05 AM  
To: Flores, Michael <[michael.flores@dallas.gov](mailto:michael.flores@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Cc: Joe Sanfor [redacted]; Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>; Patricia Rodriguez [redacted]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
Subject: Re: Repair CA - [415-S-2100000](#)

External email

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanfor [redacted] wrote:  
Hello Michael,

We have been trying to reach out to Ms. Paresse and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanfor [redacted] wrote:  
Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanfor [redacted] wrote:  
Hi Christina,

To clarify, you are asking for the following:

- 1 Which windows we will be using for the replacements and their specifications  
**Answer:** Please see attached window repair CA and spec sheet from manufacturer
- 2 What percentage of the siding we will be repairing and what type of material we will be using to replace it  
**Answer:** Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"
- 3 What color paint we will be using?  
**Answer:** We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire.

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you  
Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote:  
Hello again,

Please forgive the last email. I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paresse**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 52N  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paresse@Dallas.gov](mailto:Christina.Paresse@Dallas.gov)



From: Joe Sanfor [redacted]  
Sent: Thursday, April 24, 2025 11:29 AM  
To: Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>  
Cc: Tiffany Vaughan [redacted]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [redacted]  
Subject: Re: Repair CA - [415-S-2100000](#)

External email

Thank you for these links, Christina

I've attached the document for the Repair CA and a separate one for the damaged Windows. I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire. Please let me know what else I need to fill out so we can start the repair process!

Regards,  
Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:  
Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallas.tyhall.com/departments/sustainabledevelopment/historicpreservation/HP%20Documents/District%20page/Winmark%20Height%20DP%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day.

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
[1500 Marlin St Room 501](#)

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Tiffany Vaughan-Sanford](#)  
**To:** [Paress, Christina](#)  
**Cc:** [Ettinger, Jake](#); [Joe Sanford](#); [Liu, Emily](#); [Long, Ashley](#); [Watson, Marcus](#); [West, Chad](#)  
**Subject:** Re: Repair CA - 418 S Willomet  
**Date:** Wednesday, May 7, 2025 6:56:22 PM  
**Attachments:** [image005.png](#)  
[image010.png](#)  
[image002.png](#)  
[image004.png](#)  
[image006.png](#)  
[image003.png](#)  
[image008.png](#)  
[image001.png](#)  
[image007.png](#)

---

**External Email!**

We are available tomorrow at 11am and on Friday 9-11 or after 3pm. Thank you!

Tiffany Vaughan  
[REDACTED]

On Wed, May 7, 2025 at 11:14 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

Please send me some available dates and will get a meeting scheduled. Additionally, I left you a voicemail this morning regarding the missing information that we need to move forward with the applications. Also, please be advised that the meeting is not to process the application in that moment and produce the Certificate of Appropriateness immediately. It is to review the missing documentation.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**  
*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](#) | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 11:06 AM  
**To:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Cc:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>; Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Yes, we can definitely sit down and have a meeting.

Prior to the meeting, so that we can ensure we have everything that you have requested, **I need a comprehensive list of everything that you are still waiting on.** As far as I know, we have submitted everything that has been requested multiple times, including the additional information requested if the initial submission wasn't sufficient.

Let us know where you would like to meet and my husband and I can coordinate our schedules and let you know our availability.

Thank you,

On Wed, May 7, 2025 at 10:11 AM Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)> wrote:

Good morning, Tiffany.

Please be assured that we want to complete this review and release it as much as you want to receive it. However, please understand that we must have all the documentation required for us to do so. We cannot complete a review without the necessary items.

That said, it is my understanding that your applications are still somewhat incomplete. I have been informed that Christina Paress has asked repeatedly for certain items and while I understand that you feel you have met her requests, it seems that the information is still deficient to some degree.

May I please suggest an in-person meeting for you, Joe Sanford, Christina and me to sit down and fully outline what is still needed in order to avoid any further confusion or information being lost in endless email threads? If you are amenable, please provide me with some days and times you and Joe would be available later this week or early next week, and I will work to arrange the meeting.

Thank you and have a great day!

**NOTICE**

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow!)

**Marcus W. Watson**

*Chief Planner / Historic Preservation Officer*

Planning and Development Department

[1500 Marilla Street, Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-670-5825](#) | [Cell: 945-225-8336](#)

Email: [marcus.watson@Dallas.gov](mailto:marcus.watson@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 8:06 AM  
**To:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello,

Where are we on this? We still don't have the repair CA and cannot start our repairs.

Thanks,

Tiffany Vaughan  
[REDACTED]

On Mon, May 5, 2025 at 4:17 PM West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)> wrote:

Thank you for looping me in, Tiffany. Director Liu, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.



**Chad West**  
Council Member, District 1

City of Dallas | [www.dallascityhall.com](http://www.dallascityhall.com)

Mayor and City Council, District 1

[1500 Marilla St, Room 5FN](#)

[Dallas, TX 75201](#)

O: 214-670-0776

[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE:** *This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\**

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Monday, May 5, 2025 1:57 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello All,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions.

The original survey, complete with pictures, was sent to Marcus on **March 22nd**, and subsequently forwarded to you, Christina. I also resent the survey to you on **April 4th**.

As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**\*Please see below screen shots and attachments\***

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided.

This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter

Tiffany Vaughan

Window Survey - 418 S Willomet (fire rehab) > Inbox x



Patricia Rodriguez [redacted]  
to Marcus.Watson@dallas.gov, me [redacted]

Sat, Mar 22, 1:48 PM ☆ 😊 ↶ ⋮

Hi Marcus,

The window survey is complete and we would like to begin to reach out to the Landmark Commission. Let me know how I can help the homeowners with this. I am not sure if the Conservation District will need to see all the estimated work on the CA application or if we can start with getting approval for windows being replaced.



Thank you,  
Patricia Rodriguez  
214-734-3601  
Gustavo Rodriguez  
214-732-0076



Tiffany Vaughan-Sanford [redacted]  
to Christina, Patricia, Joe

Fri, Apr 4, 11:38 AM ☆ 😊 ↶ ⋮

Hi Christina,

Here is the completed Window Survey. Please let us know if you have any questions!

Thanks,  
Tiffany Vaughan  
...

One attachment • Scanned by Gmail



Paress, Christina  
to me, Patricia, Joe

Fri, Apr 4, 12:32 PM ☆ 😊 ↶ ⋮

Tiffany,

Has the spec sheet for the replacement windows been sent? I just want to make sure I didn't miss something as sometime when email threads are forwarded the attachments don't come through.

Thank you and have a wonderful day.

[Christina Paress](#)

On Mon, May 5, 2025 at 10:57 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Sunday, May 4, 2025 10:06 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Watson, Marcus

<[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford  
[REDACTED] wrote:

Please let me know if this one doesn't go through

Tiffany Vaughan  
[REDACTED]

On Wed, Apr 30, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic

Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

Senior Planner – Historic Preservation

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]

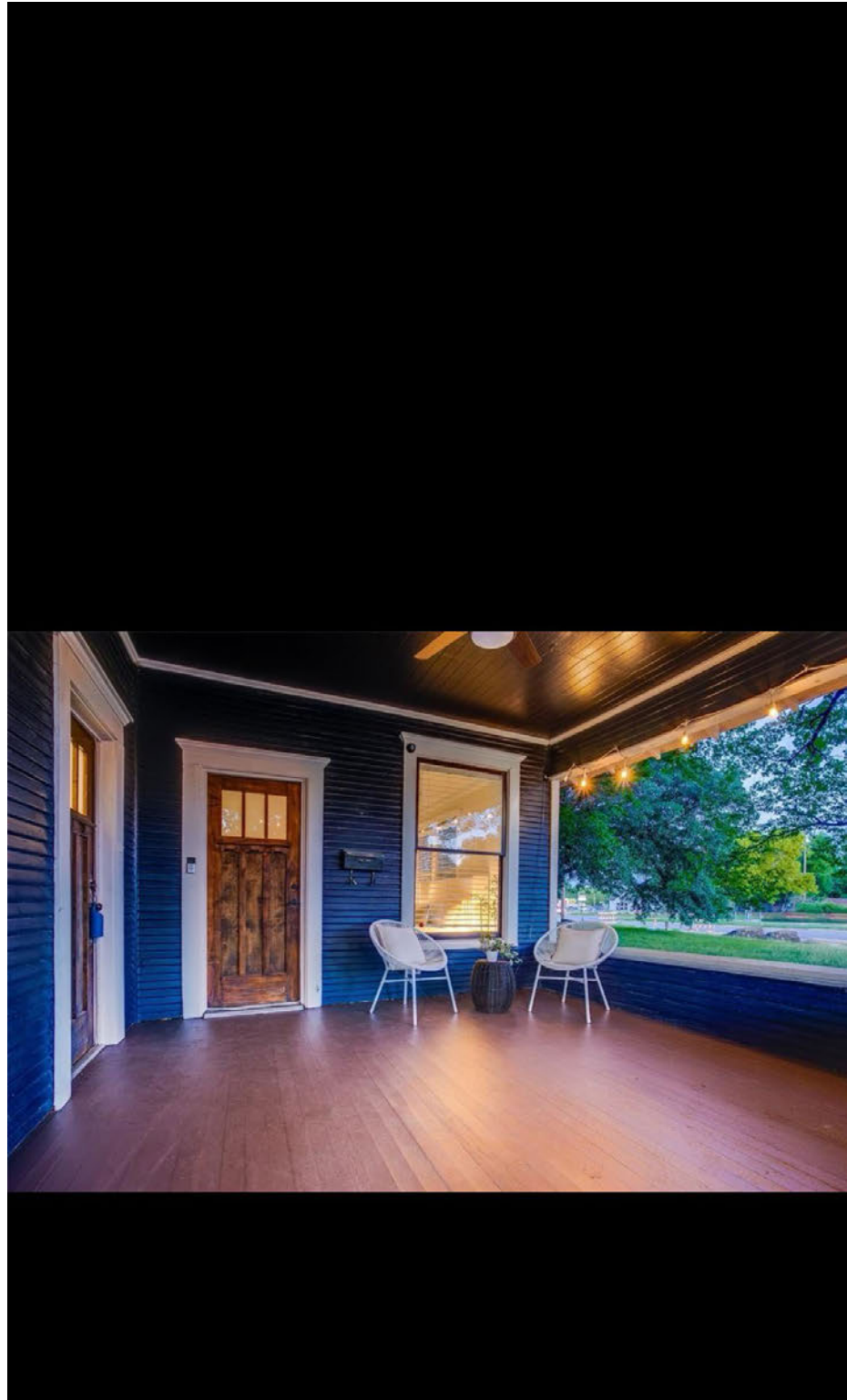
**Sent:** Thursday, April 24, 2025 11:29 AM

**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>

**Subject:** Re: Repair CA - [418 S Willomet](#)

External Email!

Here is an additional picture





Tiffany Vaughan  
[REDACTED]

On Thu, Apr 24, 2025 at 7:50 AM Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Do you have any photos of the windows that are close up?

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow!)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](#) | Cell: [469-597-3862](#)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

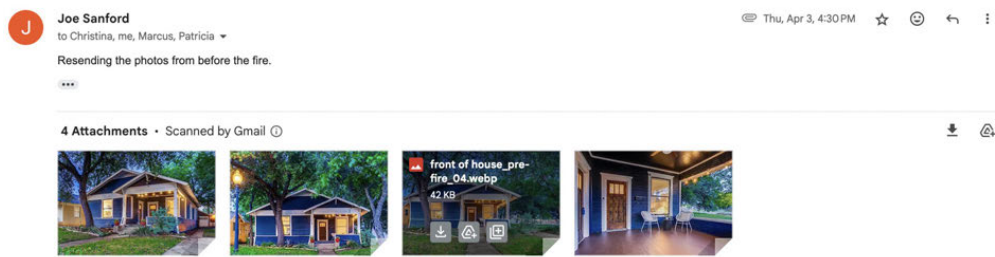
---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 1:52 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello,

These pictures were provided on April 3rd, earlier in this email thread.



On Wed, Apr 23, 2025 at 1:41 PM Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:27 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:05 AM  
**To:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

External Email!

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you.

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hello Michael,

We have been trying to reach out to Ms. Paress and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford  
[REDACTED] wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford  
[REDACTED] wrote:

Hi Christina,

To clarify, you are asking for the following:

1. Which windows we will be using for the replacements and their specifications

**Answer: Please see attached window repair CA and spec sheet from manufacturer**

2. What percentage of the siding we will be repairing and what type of material we will be using to replace it

**Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**

3. What color paint we will be using?

**Answer: We will be using the same paint colors and shingle**

color. The intention is for the house to be repaired to exactly as it was prior to the fire

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you

Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](#) | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Joe Sanford [REDACTED]  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Tiffany Vaughan [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [REDACTED]  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Thank you for these links, Christina.

I've attached the document for the Repair CA and a separate one for the damaged Windows.

I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire.

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HP%20Documents/Districts%20Page/Winnetka%20Heights%20PD%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day.

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

From: [Darin Chisler](#)  
To: [Christina Paresse](#); [Marcos Watson](#)  
Cc: [Chad West](#); [Tiffany Vaughan](#); [Joe Sanford](#); [Liu, Emily](#); [Long, Ashley](#)  
Subject: RE: Repair CA - 418 S Wilomet  
Date: Wednesday, May 7, 2025 11:24:25 AM  
Attachments: [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)  
[image010.png](#)


Hello Tiffany,

Please send me some available dates and will get a meeting scheduled. Additionally, I left you a voicemail this morning regarding the missing information that we need to move forward with the applications. Also, please be advised that the meeting is not to process the application in that moment and produce the Certificate of Appropriateness immediately. It is to review the missing documentation.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more about DallasNow at [Dallas.gov/DallasNow](#)

**Christina Paresse**  
Senior Planner - Historic Preservation  
Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-697-3862  
Email: [Christina.Paresse@Dallas.gov](mailto:Christina.Paresse@Dallas.gov)

 **SERVICE FIRST, NOW!**  
Connect. Collaborate. Communicate.  
\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*

From: Tiffany Vaughan-Sanford  
Sent: Wednesday, May 7, 2025 11:06 AM  
To: Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
Cc: West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>; Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford <[REDACTED]>; Liu, Emily <[emily.liu@dallas.gov](mailto:emily.liu@dallas.gov)>; Long, Ashley <[cashly.long@dallas.gov](mailto:cashly.long@dallas.gov)>; Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>  
Subject: Re: Repair CA - 418 S Wilomet

External Email

Yes, we can definitely sit down and have a meeting.

Prior to the meeting, so that we can ensure we have everything that you have requested, I need a comprehensive list of everything that you are still waiting on. As far as I know, we have submitted everything that has been requested multiple times, including the additional information requested if the initial submission wasn't sufficient.

Let us know where you would like to meet and my husband and I can coordinate our schedules and let you know our availability.

Thank you,

On Wed, May 7, 2025 at 10:11 AM Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)> wrote:

Good morning, Tiffany.

Please be assured that we want to complete this review and release it as much as you want to receive it. However, please understand that we must have all the documentation required for us to do so. We cannot complete a review without the necessary items.

That said, it is my understanding that your applications are still somewhat incomplete. I have been informed that Christina Paresse has asked repeatedly for certain items and while I understand that you feel you have met her requests, it seems that the information is still deficient to some degree.

May I please suggest an in-person meeting for you, Joe Sanford, Christina and me to sit down and fully outline what is still needed in order to avoid any further confusion or information being lost in endless email threads? If you are amenable, please provide me with some days and times you and Joe would be available later this week or early next week, and I will work to arrange the meeting.

Thank you and have a great day!

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more at [Dallas.gov/DallasNow](#)

**Marcus W. Watson**  
Chief Planner / Historic Preservation Officer  
Planning and Development Department  
1500 Marilla Street, Room 5CN  
Dallas, TX 75201  
Office: 214-670-5825 | Cell: 945-225-8336  
Email: [marcus.watson@Dallas.gov](mailto:marcus.watson@Dallas.gov)

 **SERVICE FIRST, NOW!**  
Connect. Collaborate. Communicate.  
\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*

From: Tiffany Vaughan-Sanford <[REDACTED]>  
Sent: Wednesday, May 7, 2025 9:46 AM  
To: West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Cc: Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[REDACTED]>; Liu, Emily <[emily.liu@dallas.gov](mailto:emily.liu@dallas.gov)>; Long, Ashley <[cashly.long@dallas.gov](mailto:cashly.long@dallas.gov)>; Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
Subject: Re: Repair CA - 418 S Wilomet

External Email

Hello,

Where are we on this? We still don't have the repair CA and cannot start our repairs.

Thanks,  
Tiffany Vaughan  
972-900-3532

On Mon, May 5, 2025 at 4:17 PM West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)> wrote:

Thank you for looping me in, Tiffany. Director Liu, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.

  
Chad West  
Council Member District 1  
City of Dallas | [www.dallasinfo.com](http://www.dallasinfo.com)  
Mayor and City Council, District 1  
1200 Marilla St., Room 5CN  
Dallas, TX 75201  
O: 214-670-6776  
[chad.west@dallas.gov](mailto:chad.west@dallas.gov)  


If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

From: Tiffany Vaughan-Sanford <[REDACTED]>  
Sent: Monday, May 5, 2025 1:57 PM  
To: Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>  
Cc: Joe Sanford <[REDACTED]>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Wilomet

External Email

Hello All,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on March 22nd, and subsequently forwarded to you, Christina. I also resent the survey to you on April 4th.

As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**\*Please see below screen shots and attachments\***

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided.

This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter.

Tiffany Vaughan

Window Survey - 418 S Willomet (fire rehab) inbox x



Patricia Rodriguez [redacted]  
to Marcus.Watson@dallas.gov, me, [redacted]

Sat, Mar 22, 1:48 PM ☆ 😊 ↶ ⋮

Hi Marcus,

The window survey is complete and we would like to begin to reach out to the Landmark Commission. Let me know how I can help the homeowners with this. I am not sure if the Conservation District will need to see all the estimated work on the CA application or if we can start with getting approval for windows being replaced.



Thank you,  
Patricia Rodriguez  
214-734-3601  
Gustavo Rodriguez  
214-732-0076



Tiffany Vaughan-Sanford [redacted]  
to Christina, Patricia, Joe

Fri, Apr 4, 11:38 AM ☆ 😊 ↶ ⋮

Hi Christina,

Here is the completed Window Survey. Please let us know if you have any questions!

Thanks,  
Tiffany Vaughan  
\*\*\*

One attachment • Scanned by Gmail



Paress, Christina  
to me, Patricia, Joe

Fri, Apr 4, 12:32 PM ☆ 😊 ↶ ⋮

Tiffany,

Has the spec sheet for the replacement windows been sent? I just want to make sure I didn't miss something as sometime when email threads are forwarded the attachments don't come through.

Thank you and have a wonderful day.

Christina Paress

On Mon, May 5, 2025 at 10:57 AM Paress, Christina <christina.paress@dallas.gov> wrote:  
Hello Tiffany,

I still need the portion of the windows survey that indicates the windows measured and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
Learn more about DallasNow at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Christina Paress  
Senior Planner - Historic Preservation

Planning and Development  
1200 Marilla St. Room 520  
Dallas, TX 75201  
Phone: 214-671-5000 | Cell: 469-587-3880  
Email: [christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)



**From:** Tiffany Vaughan-Sanford [mailto:tsanford@cityofdallas.gov]  
**Sent:** Sunday, May 4, 2025 10:06 AM  
**To:** Pares, Christina <christina.pares@dallas.gov>  
**CC:** Lee Sanford [mailto:lee.sanford@cityofdallas.gov]; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
**Subject:** Re: Repair CA - 4188 Willomist

External Email

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford [mailto:tsanford@cityofdallas.gov] wrote:

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 1:40 PM Pares, Christina <christina.pares@dallas.gov> wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow).

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development

1000 Marilla St Room 501

Dallas, TX 75201

Office: 214-671-5052 | Cell: 469-597-3882

Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**SERVICE FIRST, NOW!**

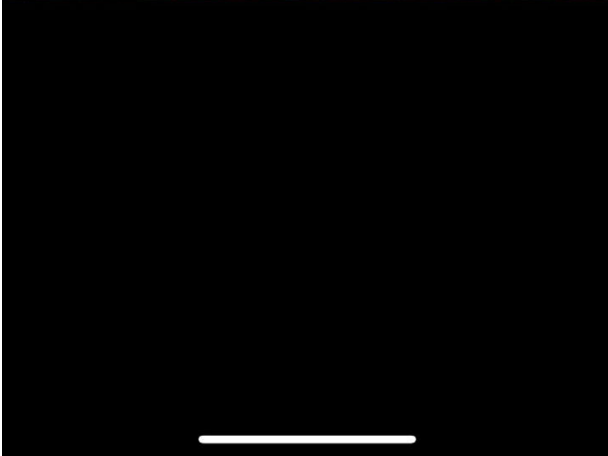
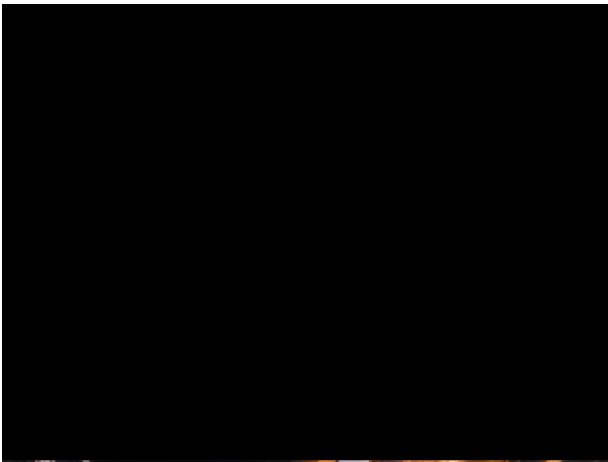
Connect. Collaborate. Communicate.

©2025 City of Dallas. All rights reserved. This email and any files transmitted with it are confidential. If you have received this email in error, please notify the system manager. This email and any files transmitted with it are confidential. If you have received this email in error, please notify the system manager.

**From:** Tiffany Vaughan-Sanford [mailto:tsanford@cityofdallas.gov]  
**Sent:** Thursday, April 24, 2025 11:29 AM  
**To:** Pares, Christina <christina.pares@dallas.gov>  
**Subject:** Re: Repair CA - 4188 Willomist

External Email

Here is an additional picture



Tiffany Vaughan  
972-969-3532

On Thu, Apr 24, 2025 at 7:50 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Do you have any photos of the windows that are close up?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

[DallasNow](#) launches on May 5. Learn more at [Dallas.gov/DallasNow](#).

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the 'down' time, so feel free to contact us with questions.*

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
[4500 Marilla St Room 503](#)  
[Dallas, TX 75204](#)  
Office: 214-671-6552 | Cell: 469-597-3862  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)

 **SERVICE FIRST. NOW!**  
City of Dallas  
Connect. Collaborate. Communicate.

\*OFFICIAL RECORDS OFFICE: This email and any files transmitted with it are confidential. If you have received this email in error, please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

From: Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com>  
Sent: Wednesday, April 23, 2025 11:27 AM  
To: Pares, Christina <christina.pares@dallas.gov>  
Cc: Flowers, Michael <michael.flowers@dallas.gov>; Joe Sanford <joe.sanford@gmail.com>; Patricia Rodriguez <homeservices@cityofdallas.com>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
Subject: Re: Repair CA - 415 S. Williams

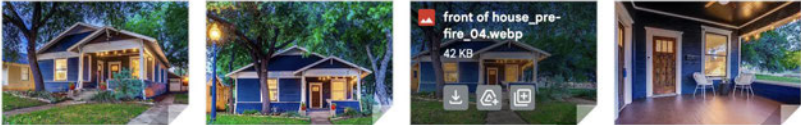
External Email

Hello,

These pictures were provided on April 3rd, earlier in this email thread

**Joe Sanford**  
to Christina, me, Marcus, Patricia ▾  
Resending the photos from before the fire.

4 Attachments • Scanned by Gmail



On Wed, Apr 23, 2025 at 1:41 PM Pares, Christina <christina.pares@dallas.gov> wrote:  
Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marlin St Room 524  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3892  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



From: Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com>  
Sent: Wednesday, April 23, 2025 11:27 AM  
To: Pares, Christina <christina.pares@dallas.gov>  
Cc: Flowers, Michael <michael.flowers@dallas.gov>; Joe Sanford <joe.sanford@gmail.com>; Patricia Rodriguez <homeservices@cityofdallas.com>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
Subject: Re: Repair CA - 415 S. Williams

External Email

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-960-5532

On Wed, Apr 23, 2025 at 11:13 AM Pares, Christina <christina.pares@dallas.gov> wrote:  
Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timelines and process of each path of Certificates of Appropriateness

[Landmark Review Process](#)

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

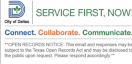
DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
[1500 Marilla St Room 524](#)  
[Dallas, TX 75201](#)  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paresa@Dallas.gov](mailto:Christina.Paresa@Dallas.gov)



From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
Sent: Wednesday, April 23, 2025, 11:05 AM  
To: Flores, Michael <[michael.flores@dallas.gov](mailto:michael.flores@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Cc: Joe Sanford <[joe.sanford@gmail.com](mailto:joe.sanford@gmail.com)>; Pares, Christina <[christina.paresa@dallas.gov](mailto:christina.paresa@dallas.gov)>; Patricia Rodriguez <[patriciarodriguez@skrgips.com](mailto:patriciarodriguez@skrgips.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
Subject: Re: Repair CA - [JLS S. Williams](#)

External email

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hello Michael,

We have been trying to reach out to Ms. Pares and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hi Christina,

To clarify, you are asking for the following:

- 1 Which windows we will be using for the replacements and their specifications  
Answer: Please see attached window repair CA and spec sheet from manufacturer
- 2 What percentage of the siding we will be repairing and what type of material we will be using to replace it  
Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"
- 3 What color paint we will be using?  
Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire.

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you

Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Pares, Christina <[christina.paresa@dallas.gov](mailto:christina.paresa@dallas.gov)> wrote:

Hello again,

Please forgive the last email. I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

[DallasNow](#) launches on May 5, learn more at [Dallas.gov/DallasNow](https://Dallas.gov/DallasNow)

Christina Paresa  
Senior Planner - Historic Preservation

Planning and Development  
[1500 Marilla St Room 524](#)  
[Dallas, TX 75201](#)  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paresa@Dallas.gov](mailto:Christina.Paresa@Dallas.gov)



From: Joe Sanford <[joesanford@gmail.com](mailto:joesanford@gmail.com)>  
Sent: Thursday, April 3, 2025 4:29 PM  
To: Pares, Christina <[christina.paresa@dallas.gov](mailto:christina.paresa@dallas.gov)>  
Cc: Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[patriciarodriguez@skrgips.com](mailto:patriciarodriguez@skrgips.com)>  
Subject: Re: Repair CA - [JLS S. Williams](#)

External email

Thank you for these links, Christina

I've attached the document for the Repair CA and a separate one for the damaged Windows. I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire.

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Pares, Christina <[christina.paresa@dallas.gov](mailto:christina.paresa@dallas.gov)> wrote:

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HP%20Documents/District%20Page/Wmmeda%20League%20DD%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
[1500 Marilla St. Room 529](#)

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**From:** [Watson, Marcus](#)  
**To:** [Tiffany Vaughan-Sanford](#)  
**Cc:** [West, Chad](#); [Ettinger, Jake](#); [Joe Sanford](#); [Liu, Emily](#); [Long, Ashley](#); [Paress, Christina](#)  
**Subject:** Re: Repair CA - 418 S Willomet  
**Date:** Wednesday, May 7, 2025 11:12:23 AM  
**Attachments:** [image009.png](#)  
[image003.png](#)  
[image007.png](#)  
[image007.png](#)  
[image004.png](#)  
[image005.png](#)  
[image001.png](#)  
[image006.png](#)  
[Outlook-11747261.png](#)  
[Outlook-11747261.png](#)

Christina left a voicemail this morning, but I have asked her to make a list via email. However, I think part of the problem is that maybe email is failing us all in this process and I see the purpose of the meeting to actually go through the list of required materials with you in person so that nothing is confusing.

Please let me know what day(s) are best for you, and we will schedule it.

**NOTICE**

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more at [Dallas.gov/DallasNow!](#)

**Marcus W. Watson**  
*Chief Planner / Historic Preservation Officer*  
Planning and Development Department  
1500 Marilla Street, Room 5CN  
Dallas, TX 75201  
**Office:** 214-670-5825 | **Cell:** 945-225-8336  
**Email:** [marcus.watson@Dallas.gov](mailto:marcus.watson@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 11:06 AM  
**To:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Cc:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>; Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Yes, we can definitely sit down and have a meeting.

Prior to the meeting, so that we can ensure we have everything that you have requested, **I need a comprehensive list of everything that you are still waiting on.** As far as I know, we have submitted everything that has been requested multiple times, including the additional information requested if the initial submission wasn't sufficient.

Let us know where you would like to meet and my husband and I can coordinate our schedules and let you know our availability.

Thank you,

On Wed, May 7, 2025 at 10:11 AM Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)> wrote:  
Good morning, Tiffany.

Please be assured that we want to complete this review and release it as much as you want to receive it. However, please understand that we must have all the documentation required for us to do so. We cannot complete a review without the necessary items.

That said, it is my understanding that your applications are still somewhat incomplete. I have been informed that Christina Paress has asked repeatedly for certain items and while I understand that you feel you have met her requests, it seems that the information is still deficient to some degree.

May I please suggest an in-person meeting for you, Joe Sanford, Christina and me to sit down and fully outline what is still needed in order to avoid any further confusion or information being lost in endless email threads? If you are amenable, please provide me with some days and times you and Joe would be available later this week or early next week, and I will work to arrange the meeting.

Thank you and have a great day!

**NOTICE**

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more at [Dallas.gov/DallasNow!](#)

**Marcus W. Watson**  
*Chief Planner / Historic Preservation Officer*  
Planning and Development Department  
1500 Marilla Street, Room 5CN  
Dallas, TX 75201  
**Office:** 214-670-5825 | **Cell:** 945-225-8336  
**Email:** [marcus.watson@Dallas.gov](mailto:marcus.watson@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 8:06 AM  
**To:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello,

Where are we on this? We still don't have the repair CA and cannot start our repairs.

Thanks,  
Tiffany Vaughan  
972-900-3532

On Mon, May 5, 2025 at 4:17 PM West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)> wrote:  
Thank you for looping me in, Tiffany. Director Liu, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.



**Chad West**  
 Council Member, District 1  
 City of Dallas | [www.dallascityhall.com](http://www.dallascityhall.com)  
 Mayor and City Council, District 1  
 1500 Marilla St., Room 5EN  
 Dallas, TX 75201  
 O: 214-670-0776  
[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Monday, May 5, 2025 1:57 PM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello All,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on **March 22nd**, and subsequently forwarded to you, Christina. I also resent the survey to you on **April 4th**. As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**\*Please see below screen shots and attachments\***

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided. This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter

Tiffany Vaughan

**Window Survey - 418 S Willomet (fire rehab)**

Patricia Rodriguez <[homeservices@designs.com](mailto:homeservices@designs.com)>  
 to Marcus.Watson@dallas.gov, me, sanford.joe@gmail.com

Hi Marcus,

The **window survey** is complete and we would like to begin to reach out to the Landmark Commission. Let me know how I can help the homeowners with this. I am not sure if the Conservation District will need to see all the estimated work on the CA application or if we can start with getting approval for **windows** being replaced.

[image1.jpeg](#) [image2.jpeg](#) [image3.jpeg](#) [image4.jpeg](#) [image5.jpeg](#) [image6.jpeg](#) [image7.jpeg](#) [image8.jpeg](#) [image9.jpeg](#) [image10.jpeg](#) [image11.jpeg](#) [image12.jpeg](#) [image13.jpeg](#) [image14.jpeg](#) [image15.jpeg](#) [image16.jpeg](#) [image17.jpeg](#) [image18.jpeg](#) [image19.jpeg](#) [image20.jpeg](#) [image21.jpeg](#) [image22.jpeg](#) [image23.jpeg](#) [image24.jpeg](#) [image25.jpeg](#) [image26.jpeg](#) [image27.jpeg](#) [image28.jpeg](#) [image29.jpeg](#) [image30.jpeg](#) [image31.jpeg](#) [image32.jpeg](#) [image33.jpeg](#) [image34.jpeg](#)

Thank you,  
 Patricia Rodriguez  
 214-734-3601  
 Gustavo Rodriguez  
 214-732-0076

**RDeZigns**  
 GENERAL CONTRACTOR • RENOVATE • SERVICE

Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
 to Christina, Patricia, Joe

Hi Christina,

Here is the completed **Window Survey**. Please let us know if you have any questions!

Thanks,  
 Tiffany Vaughan

One attachment • Scanned by Gmail

418 S Willomet w...

Pares, Christina  
 to me, Patricia, Joe

Tiffany,

Has the spec sheet for the replacement **windows** been sent? I just want to make sure I didn't miss something as sometime when email threads are forwarded the attachments don't come through.

Thank you and have a wonderful day.

Christina Pares

On Mon, May 5, 2025 at 10:57 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. [Learn more about DallasNow at Dallas.gov/DallasNow](http://Dallas.gov/DallasNow)

Christina Pares

Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Sunday, May 4, 2025 10:06 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

External Email!

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford [REDACTED] wrote:

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



Connect. Collaborate. Communicate.

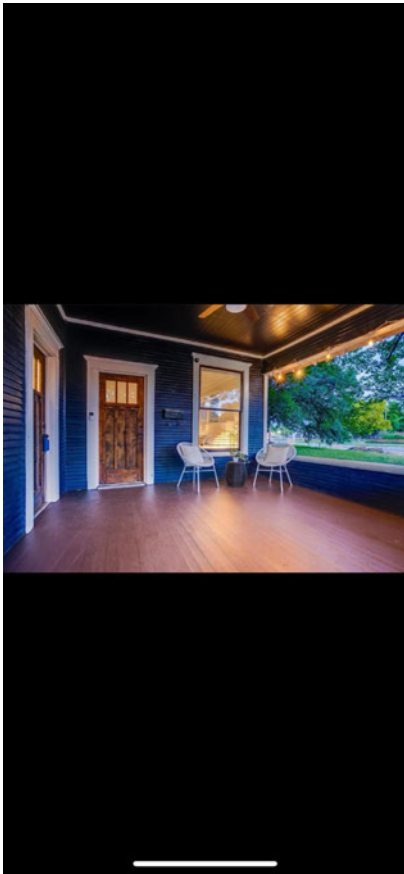
\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Thursday, April 24, 2025 11:29 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

External Email!

Here is an additional picture



Tiffany Vaughan  
972-900-3532

On Thu, Apr 24, 2025 at 7:50 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:  
Do you have any photos of the windows that are close up?

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



SERVICE FIRST, NOW!

Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

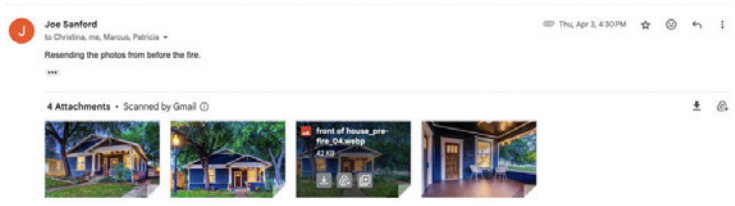
---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 1:32 PM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

External Email!

Hello,

These pictures were provided on April 3rd, earlier in this email thread.



On Wed, Apr 23, 2025 at 1:41 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:  
Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*  
*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@Dallas.gov](mailto:Christina.Pares@Dallas.gov)



Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:27 AM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Wilomet

External Email!

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:  
Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*  
*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@Dallas.gov](mailto:Christina.Pares@Dallas.gov)



Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:05 AM

To: Flowers, Michael <michael.flowers@dallas.gov>; West, Chad <chad.west@dallas.gov>  
C: Joe Sanford [REDACTED]; Paress, Christina <christina.paress@dallas.gov>; Patricia Rodriguez [REDACTED]; Watson, Marcus <marcus.watson@dallas.gov>  
Subject: Re: Repair CA - 418 S Willomet

External Email!

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you.

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hello Michael,

We have been trying to reach out to Ms. Paress and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hi Christina,

To clarify, you are asking for the following:

1. Which windows we will be using for the replacements and their specifications  
**Answer: Please see attached window repair CA and spec sheet from manufacturer**
2. What percentage of the siding we will be repairing and what type of material we will be using to replace it  
**Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**
3. What color paint we will be using?  
**Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire**

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you  
Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <christina.paress@dallas.gov> wrote:

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
*DallasNow* launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Joe Sanford [REDACTED]  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Paress, Christina <christina.paress@dallas.gov>  
**Cc:** Tiffany Vaughan [REDACTED]; Watson, Marcus <marcus.watson@dallas.gov>; Patricia Rodriguez [REDACTED]  
**Subject:** Re: Repair CA - 418 S Willomet

External Email!

Thank you for these links, Christina.

I've attached the document for the Repair CA and a separate one for the damaged Windows.  
I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire.

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina <christina.paress@dallas.gov> wrote:

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HP%20Documents/Districts%20Page/Winnetka%20Heights%20PD%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day.

**Christina Paress**  
*Senior Planner – Historic Preservation*

Planning and Development  
[1500 Manila St Room 5CN](#)

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

From: [West, Chad](#)  
To: [Chad West](#)  
Cc: [Chad West](#), [Marcus Watson](#), [Christina Pares](#), [Christina Pares](#), [Christina Pares](#), [Christina Pares](#)  
Subject: RE: Repair CA - 418 S Willomet  
Date: Tuesday, May 5, 2025 4:13:00 PM  
Attachments: [chad.west@dalass.gov](#), [chad.west@dalass.gov](#), [chad.west@dalass.gov](#), [chad.west@dalass.gov](#), [chad.west@dalass.gov](#), [chad.west@dalass.gov](#)

Thank you, Arturo. Perhaps if we set up an in-person meeting, the contractor assisting the resident might step up and provide the needed materials. Do you think that could be helpful?

**Chad West**  
Council Member, District 2  
City of Dallas | [www.dallas.gov](http://www.dallas.gov)  
Mayor and City Council, District 2  
1500 Marilla St, Room 5FN  
Dallas, TX 75203  
O: 214-670-0776  
[chad.west@dallas.gov](mailto:chad.west@dallas.gov)

If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

From: Del Castillo, Arturo <[arturo.delcastillo@dallas.gov](mailto:arturo.delcastillo@dallas.gov)>  
Sent: Monday, May 5, 2025 9:01 PM  
To: West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Cc: Liu, Emily <[emily.liu@dallas.gov](mailto:emily.liu@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Subject: RE: Repair CA - 418 S Willomet

Good evening Councilman West,

We're happy to meet for a brief discussion regarding the delays in this review. In short, the application remains incomplete. At each stage, staff has requested the same key supporting materials needed to move the application forward, but unfortunately, each resubmission has included either the same or fewer items than before.

Specifically, we've been asking for documentation related to the windows proposed for replacement. This information is essential to complete the application and allows us to proceed with what would most likely be a routine maintenance-level review.

We remain committed to working closely with Ms. Vaughan-Sanford and are continuing to assist her in navigating the application process to help her reach approval as quickly as possible.

Please let us know if we can provide any additional information in the meantime.

Thank you,

Arturo

The City of Dallas has changed the way we do Permitting, Historic Preservation, Conservation District, and other Planning & Development functions. [Learn more about DallasNow at Dallas.gov/DallasNow](http://dallas.gov/DallasNow)

Arturo Del Castillo, Assistant Director - Permitting and Design  
City of Dallas | Planning and Development  
Office: (214) 670-3718 | Cell: (416) 429-8835

From: West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Sent: Monday, May 5, 2025 4:17 PM  
To: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>  
Cc: Joe Sanford <[joe.sanford@dallas.gov](mailto:joe.sanford@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Liu, Emily <[emily.liu@dallas.gov](mailto:emily.liu@dallas.gov)>; Tingler, Jake <[jake.tingler@dallas.gov](mailto:jake.tingler@dallas.gov)>  
Subject: RE: Repair CA - 418 S Willomet

Thank you for looping me in, Tiffany. Director Liu, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.

**Chad West**  
Council Member, District 2  
City of Dallas | [www.dallas.gov](http://www.dallas.gov)  
Mayor and City Council, District 2  
1500 Marilla St, Room 5FN  
Dallas, TX 75203  
O: 214-670-0776  
[chad.west@dallas.gov](mailto:chad.west@dallas.gov)

If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
Sent: Monday, May 5, 2025 1:57 PM  
To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>  
Cc: Joe Sanford <[joe.sanford@dallas.gov](mailto:joe.sanford@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

**External Email**

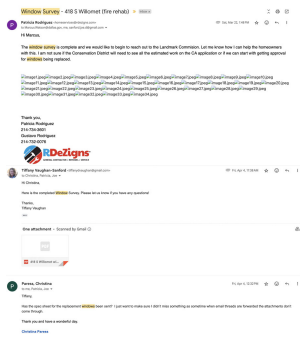
Hello Ali,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on **March 22nd**, and subsequently forwarded to you, Christina. I also sent the survey to you on **April 4th**. As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**"Please see below screen shots and attachments"**

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided. This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department. At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up. If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue. Thank you for your immediate attention to this urgent matter.

Tiffany Vaughan



On Mon, May 5, 2025 at 10:57 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote

Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment!) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. [Learn more about DallasNow at Dallas.gov/DallasNow](http://dallas.gov/DallasNow)

**Christina Pares**  
Senior Planner - Historic Preservation  
Planning and Development  
1500 Marilla St Room 5FN  
Dallas, TX 75203  
Office: 214-671-0562 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)

**SERVICE FIRST. NOW!**  
Connect. Collaborate. Communicate.  
**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
Sent: Sunday, May 4, 2025 10:06 AM

To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Cc: Joe Sanford <[sanford.joe@gmail.com](mailto:sanford.joe@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

External Email

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford <[tiffanyv@vaughan.com](mailto:tiffanyv@vaughan.com)> wrote

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 1:40 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?


Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation  
Planning and Development  
2000 Marilla St, Room 204  
Dallas, TX 75201  
Phone: 972-971-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)

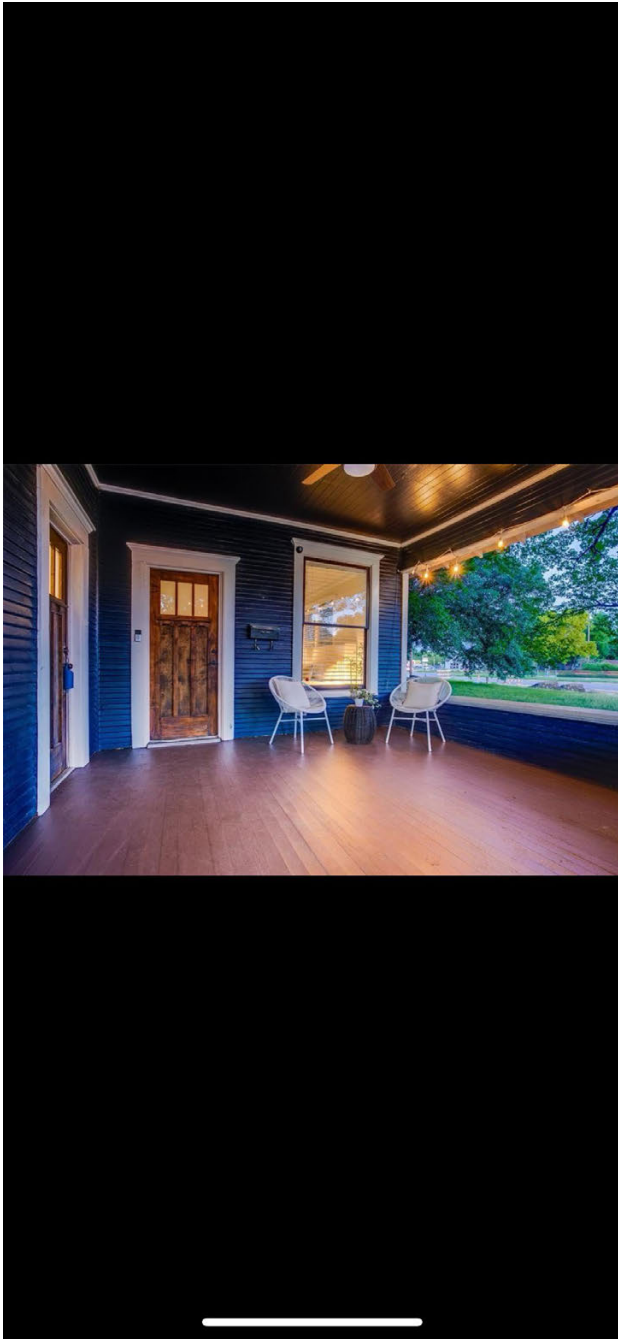
 **SERVICE FIRST. NOW!**  
on a team  
Connect. Collaborate. Communicate.  
We're all in this together. That's how we get things done for the people of Dallas. Please contact us at [ServiceFirst@cityofdallas.gov](mailto:ServiceFirst@cityofdallas.gov)

---

From: Tiffany Vaughan-Sanford <[tiffanyv@vaughan.com](mailto:tiffanyv@vaughan.com)>  
Sent: Thursday, April 24, 2025 11:29 AM  
To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

External Email

Here is an additional picture



Tiffany Vaughan  
972-909-3532


On Thu, Apr 24, 2025 at 7:50 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote  
Do you have any photos of the windows that are close up?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "downtime", so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation  
Planning and Development  
1200 Maple @ Snow-2024  
Dallas, TX 75201  
Office: 469-471-1502 | Cell: 469-697-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)

 **SERVICE FIRST, NOW!**  
City of Dallas  
Connect. Collaborate. Communicate.  
©2025 City of Dallas. All rights reserved. This email and any files transmitted with it are confidential and intended only for the individual named. If you have received this email by mistake, please notify the system manager.

From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
Sent: Wednesday, April 23, 2025 1:52 PM  
To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Cc: Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[sanford.joe.d@gmail.com](mailto:sanford.joe.d@gmail.com)>; Patricia Rodriguez <[homeservices@rdnrgs.com](mailto:homeservices@rdnrgs.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Wilomet

External Email  
Hello,

These pictures were provided on April 3rd, earlier in this email thread



**Joe Sanford**

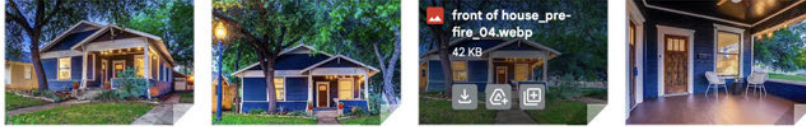
to Christina, me, Marcus, Patricia

Thu, Apr 3, 4:30 PM

Resending the photos from before the fire.

\*\*\*

4 Attachments • Scanned by Gmail



On Wed, Apr 23, 2025 at 1 41 PM Pares, Christina <christina.pares@dallas.gov> wrote

Hello Tiffany,

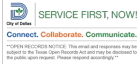
I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark Commission for approval in June. Did you send the images or should be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Pares**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St. Room 524  
Dallas, TX 75201  
Office: 214-671-5952 | Cell: 469-597-3852  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**From:** Tiffany Vaughan-Sanford <[tiffanyv@vaughan@gmail.com](mailto:tiffanyv@vaughan@gmail.com)>  
**Sent:** Wednesday, April 23, 2025 11 27 AM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[sanford.joe@dallas.gov](mailto:sanford.joe@dallas.gov)>; Patricia Rodriguez <[homeservices@designs.com](mailto:homeservices@designs.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S.Willomont

External Email

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11 13 AM Pares, Christina <christina.pares@dallas.gov> wrote

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Pares**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St. Room 524  
Dallas, TX 75201  
Office: 214-671-5952 | Cell: 469-597-3852  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**From:** Tiffany Vaughan-Sanford <[tiffanyv@vaughan@gmail.com](mailto:tiffanyv@vaughan@gmail.com)>  
**Sent:** Wednesday, April 23, 2025 11 05 AM  
**To:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Joe Sanford <[sanford.joe@dallas.gov](mailto:sanford.joe@dallas.gov)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Patricia Rodriguez <[homeservices@designs.com](mailto:homeservices@designs.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S.Willomont

External Email

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you

On Mon, Apr 21, 2025 at 10 47 AM Tiffany Vaughan-Sanford <[tiffanyv@vaughan@gmail.com](mailto:tiffanyv@vaughan@gmail.com)> wrote

Hello Michael,

We have been trying to reach out to Ms. Pares and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1 21 PM Tiffany Vaughan-Sanford <[tiffanyv@vaughan@gmail.com](mailto:tiffanyv@vaughan@gmail.com)> wrote

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com> wrote  
Hi Christina,

To clarify, you are asking for the following

- 1 Which windows we will be using for the replacements and their specifications  
**Answer** Please see attached window repair CA and spec sheet from manufacturer
- 2 What percentage of the siding we will be repairing and what type of material we will be using to replace it  
**Answer** Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"
- 3 What color paint we will be using?  
**Answer** We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs

Thank you  
Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <christina.paress@dallas.gov> wrote  
Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions. DallasNow launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St Room 504  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



**From:** Joe Sanford <[sanford.joe.d@gmail.com](mailto:sanford.joe.d@gmail.com)>  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[someservices@rtdesigns.com](mailto:someservices@rtdesigns.com)>  
**Subject:** Re: Repair CA - 418 S Wilkomat

**External Email**

Thank you for these links, Christina

I've attached the document for the Repair CA and a separate one for the damaged Windows  
I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire

Please let me know what else I need to fill out so we can start the repair process!

Regards,  
Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote

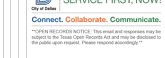
Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know

[Applications and Forms](https://dallas.gov/permits)  
<https://dallas.gov/permits/department/sustainabledevelopment/historicpreservation/HP%20Documents/District%20Page/Woneta%20Height%20PD%20%20%20%20%20%20%20Criteria.pdf>

Thank you and have a wonderful day

**Christina Paress**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St Room 504  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



**From:** Joe Sanford <[sanford.joe.d@gmail.com](mailto:sanford.joe.d@gmail.com)>  
**Sent:** Wednesday, April 2, 2025 3:24 PM  
**To:** Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[someservices@rtdesigns.com](mailto:someservices@rtdesigns.com)>  
**Subject:** Repair CA - 418 S Wilkomat

**External Email**

Good afternoon, Christina!

Last fall our property at [418 S Wilkomat](https://www.google.com/maps/place/418+S+Wilkomat+St,+Dallas,+TX+75201) had a fire  
Insurance has finally come through and we're ready to start the repair process!

Can you please point me to the CA Repair Process?  
What are the next steps needed so that we can begin repairing our property?

Thank you!  
Joe Sanford

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

From: Tiffany Vaughan-Sanford  
To: Chad Sanford, Christina Paresse, Tiffany Vaughan-Sanford  
Cc: Joe Sanford, Tiffany Paresse, Chad Sanford  
Subject: Re: Repair CA - 418 S Wilston  
Date: Monday, May 5, 2025 5:36:52 PM  
Attachments: [Screenshot](#)  
[Screenshot](#)  
[Screenshot](#)  
[Screenshot](#), [418 S Wilston Windows and...](#)

**External Email**

Hello All,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on **March 22nd**, and subsequently forwarded to you, Christina. I also resent the survey to you on **April 4th**.

As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**\*Please see below screen shots and attachments\***

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided.

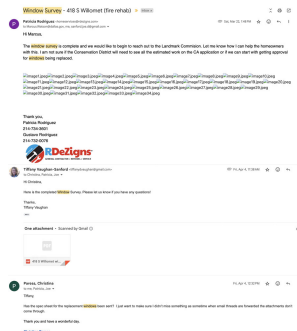
This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter.

Tiffany Vaughan



On Mon, May 5, 2025 at 10:57 AM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote:

Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

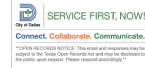
Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about DallasNow at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paresse**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 520N  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paresse@dallas.gov](mailto:Christina.Paresse@dallas.gov)



From: Tiffany Vaughan-Sanford <[tiffanyv@vaughan@gmail.com](mailto:tiffanyv@vaughan@gmail.com)>  
Sent: Sunday, May 4, 2025 10:06 AM  
To: Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>  
Cc: Joe Sanford <[joesandford@dallas.gov](mailto:joesandford@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Wilston

**External Email**

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford <[tiffanyv@vaughan@gmail.com](mailto:tiffanyv@vaughan@gmail.com)> wrote:

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 1:40 PM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Paresse**  
Senior Planner – Historic Preservation

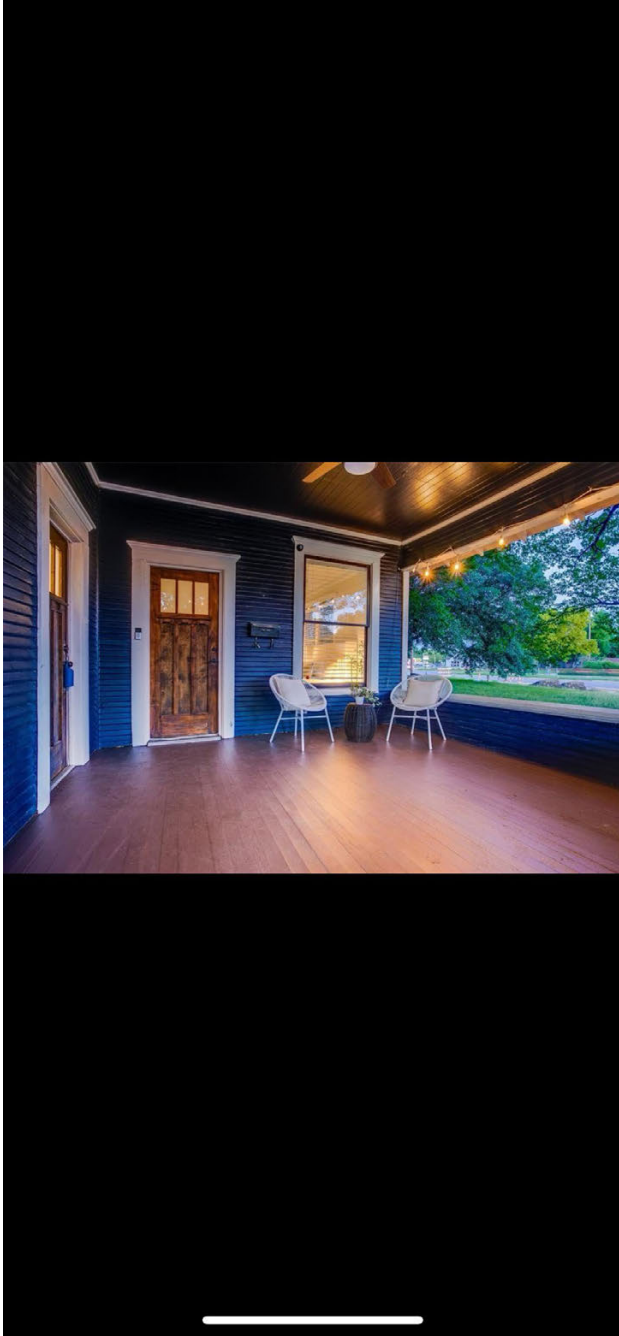
Planning and Development  
1500 Marilla St Room 520N  
Dallas, TX 75201



From: Tiffany Vaughan-Sanford <[tiffanyv@vaughnsgmail.com](mailto:tiffanyv@vaughnsgmail.com)>  
Sent: Thursday, April 24, 2025 11:29 AM  
To: Parese, Christina <[christina.parese@dallas.gov](mailto:christina.parese@dallas.gov)>  
Subject: Re: Repair CA - 418 S Wilomet

External Email

Here is an additional picture



Tiffany Vaughan  
972-960-3532

On Thu, Apr 24, 2025 at 7:50 AM Parese, Christina <[christina.parese@dallas.gov](mailto:christina.parese@dallas.gov)> wrote:  
Do you have any photos of the windows that are close up?

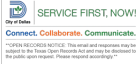
Thank you and have a wonderful day

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Meira St Room 529  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3882  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



From: Tiffany Vaughan-Sanford <[tiffanyv@vaughan@gmail.com](mailto:tiffanyv@vaughan@gmail.com)>  
Sent: Wednesday, April 23, 2025 1:32 PM  
To: Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
Cc: Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[sanford.joe.4@gmail.com](mailto:sanford.joe.4@gmail.com)>; Patricia Rodriguez <[homeservices@trdrizips.com](mailto:homeservices@trdrizips.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S. Wilkerson

External Email

Hello,  
  
These pictures were provided on April 3rd, earlier in this email thread

**Joe Sanford**  
to Christina, me, Marcus, Patricia

Resending the photos from before the fire.

4 Attachments • Scanned by Gmail

On Wed, Apr 23, 2025 at 1:41 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:  
Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Meira St Room 529  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3882  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



From: Tiffany Vaughan-Sanford <[tiffanyv@vaughan@gmail.com](mailto:tiffanyv@vaughan@gmail.com)>  
Sent: Wednesday, April 23, 2025 11:27 AM  
To: Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
Cc: Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[sanford.joe.4@gmail.com](mailto:sanford.joe.4@gmail.com)>; Patricia Rodriguez <[homeservices@trdrizips.com](mailto:homeservices@trdrizips.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S. Wilkerson

External Email

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow).

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.

Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development

1500 Media St Room 520

Dallas, TX 75201

Office: 214-671-6552 | Cell: 469-597-3882

Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



SERVICE FIRST, NOW!

Connect, Collaborate, Communicate.  
\*OPEN 95 CITIES 9/2/19. This seal and program may be used by other cities and counties in Texas. All rights reserved. Please respect copyright.

From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
Sent: Wednesday, April 23, 2025 11:05 AM  
To: Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Cc: Joe Sanford <[sanford.joe@dallas.gov](mailto:sanford.joe@dallas.gov)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Patricia Rodriguez <[homeservices@rdcrjms.com](mailto:homeservices@rdcrjms.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
Subject: Re: Repair CA - 418 S. Williams

External Email

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hello Michael,

We have been trying to reach out to Ms. Pares and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan

972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan

972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hi Christina,

To clarify, you are asking for the following:

- 1 Which windows we will be using for the replacements and their specifications  
Answer: Please see attached window repair CA and spec sheet from manufacturer.
- 2 What percentage of the siding we will be repairing and what type of material we will be using to replace it  
Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"
- 3 What color paint we will be using?  
Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire.

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you

Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow).

**Christina Pares**  
Senior Planner – Historic Preservation

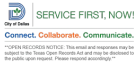
Planning and Development

1500 Media St Room 520

Dallas, TX 75201

Office: 214-671-6552 | Cell: 469-597-3882

Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**From:** Joe Sanford <[jsanford.pce4@gmail.com](mailto:jsanford.pce4@gmail.com)>  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[patriciarodriguez@stcrizans.com](mailto:patriciarodriguez@stcrizans.com)>  
**Subject:** Re: Repair CA - 418.S.Williams

**External Email**

Thank you for these links, Christina  
 I've attached the document for the Repair CA and a separate one for the damaged Windows  
 I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire  
 Please let me know what else I need to fill out so we can start the repair process!  
 Regards,  
 Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:  
 Hello Joe,

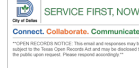
I have linked the website with the application as well as the district ordinance for your review If you have any questions please let me know

[Applications and Forms](#)  
<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HPS%20Documents/Districts%20%20Wimedi%20Height%20Ord%20%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day

**Christina Pares**  
 Senior Planner – Historic Preservation

Planning and Development  
 1200 Marilla St Room 507  
 Dallas, TX 75201  
 Office: 214-671-5052 | Cell: 469-597-3862  
 Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**From:** Joe Sanford <[jsanford.pce4@gmail.com](mailto:jsanford.pce4@gmail.com)>  
**Sent:** Wednesday, April 2, 2025 3:24 PM  
**To:** Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[patriciarodriguez@stcrizans.com](mailto:patriciarodriguez@stcrizans.com)>  
**Subject:** Repair CA - 418.S.Williams

**External Email**

Good afternoon, Christina!  
 Last fall our property at 418.S.Williams had a fire  
 Insurance has finally come through and we're ready to start the repair process!  
 Can you please point me to the CA Repair Process?  
 What are the next steps needed so that we can begin repairing our property?  
 Thank you!  
 Joe Sanford

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

From: [Water, Marc](#)  
To: [Chad West](#), [Tiffany Vaughan-Sanford](#), [Dawn, Christine](#)  
Cc: [Joe Sanford](#), [Joe, Pares](#), [Christina Pares](#)  
Subject: RE: Repair CA - 418 S Wilomet  
Date: Monday, May 5, 2025 8:41:55 AM  
Attachments: [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)

Good morning We have Landmark Commission today, but I will talk to Christina about it I think she was waiting for some materials so that it can go to Commission next month, but I'll get an update today

Get [Outlook for iOS](#)

From: West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Sent: Monday, May 5, 2025 5:46:04 AM  
To: Tiffany Vaughan-Sanford <[ttiffanyvaughan@gmail.com](mailto:ttiffanyvaughan@gmail.com)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Cc: Joe Sanford <[sanfordjoe4@gmail.com](mailto:sanfordjoe4@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Ettinger, Jake <[jake.ettering@dallas.gov](mailto:jake.ettering@dallas.gov)>  
Subject: RE: Repair CA - 418 S Wilomet

Looping in Ashley and Jake



**Chad West**  
Council Member, District 2  
City of Dallas | [www.dallas.gov](http://www.dallas.gov)  
Mayor and City Council, District 1  
1500 Marilla St, Room 5FN  
Dallas, TX 75203  
O: 214-670-0776  
[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#)

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

From: Tiffany Vaughan-Sanford <[ttiffanyvaughan@gmail.com](mailto:ttiffanyvaughan@gmail.com)>  
Sent: Sunday, May 4, 2025 10:06 AM  
To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Cc: Joe Sanford <[sanfordjoe4@gmail.com](mailto:sanfordjoe4@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Wilomet

External Email!

Hello, looking to get an update on this Thank you

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford <[ttiffanyvaughan@gmail.com](mailto:ttiffanyvaughan@gmail.com)> wrote

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 1:40 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote

Hello Tiffany,

One of the photos didn't come through Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow](http://Dallas.gov/DallasNow).

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "downtime", so feel free to contact us with questions.

**Christina Pares**  
Senior Planner - Historic Preservation

Planning and Development  
1500 Marilla St Room 5FN  
Dallas, TX 75203  
Office: 214-671-9552 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)

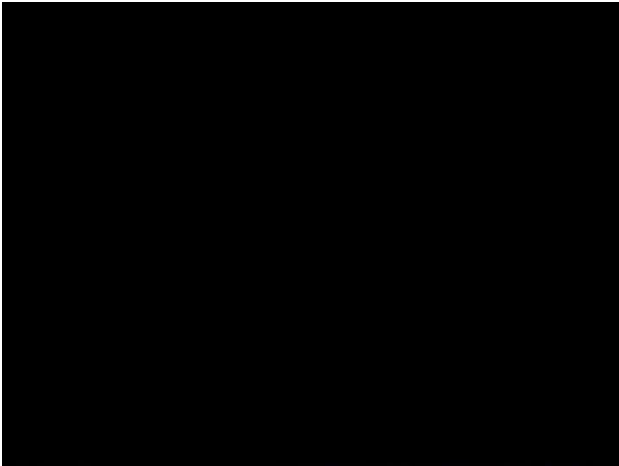
 **SERVICE FIRST, NOW!**  
Connect. Collaborate. Communicate.

\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*

From: Tiffany Vaughan-Sanford <[ttiffanyvaughan@gmail.com](mailto:ttiffanyvaughan@gmail.com)>  
Sent: Thursday, April 24, 2025 11:29 AM  
To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Subject: Re: Repair CA - 418 S Wilomet

External Email!

Here is an additional picture



Tiffany Vaughan  
972-900-3532

On Thu, Apr 24, 2025 at 7:50 AM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote  
Do you have any photos of the windows that are close up?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Paresse**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Maple St Room 509  
Dallas, TX 75201  
Office: 214-671-3952 | Cell: 469-587-3982  
Email: [Christina.Paresse@dallas.gov](mailto:Christina.Paresse@dallas.gov)



From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>

Sent: Wednesday, April 23, 2025 1:52 PM

To: Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>

Cc: Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[sanford.joe.d@gmail.com](mailto:sanford.joe.d@gmail.com)>; Patricia Rodriguez <[homeservices@redesign.com](mailto:homeservices@redesign.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

Subject: Re: Repair CA - 418 S Wilcomer

External Email

Hello,

These pictures were provided on April 3rd, earlier in this email thread



**Joe Sanford**

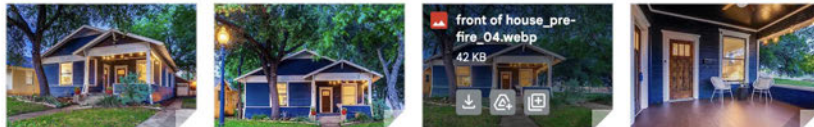
to Christina, me, Marcus, Patricia

Thu, Apr 3, 4:30 PM

Resending the photos from before the fire.



4 Attachments • Scanned by Gmail



On Wed, Apr 23, 2025 at 1 41 PM Paresse, Christina <christina.paresse@dallas.gov> wrote

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark Commission for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

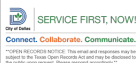
Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paresse**  
Senior Planner – Historic Preservation

Planning and Development  
1508 Maple St Room 503  
Dallas, TX 75201  
Office: 214-671-1002 | Cell: 469-597-3862  
Email: [Christina.Paresse@dallas.gov](mailto:Christina.Paresse@dallas.gov)



From: Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com>

Sent: Wednesday, April 23, 2025 11 27 AM

To: Paresse, Christina <christina.paresse@dallas.gov>

Cc: Flowers, Michael <michael.flowers@dallas.gov>; Joe Sanford <sanford.joe@dallas.gov>; Patricia Rodriguez <patriciarodriguez@dallas.gov>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>

Subject: Re: Repair CA - 418 S Wilcomet

External Email

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11 13 AM Paresse, Christina <christina.paresse@dallas.gov> wrote

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paresse**  
Senior Planner – Historic Preservation

Planning and Development  
1508 Maple St Room 503  
Dallas, TX 75201  
Office: 214-671-1002 | Cell: 469-597-3862  
Email: [Christina.Paresse@dallas.gov](mailto:Christina.Paresse@dallas.gov)



From: Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com>

Sent: Wednesday, April 23, 2025 11 06 AM

To: Flowers, Michael <michael.flowers@dallas.gov>; West, Chad <chad.west@dallas.gov>

Cc: Joe Sanford <sanford.joe@dallas.gov>; Paresse, Christina <christina.paresse@dallas.gov>; Patricia Rodriguez <patriciarodriguez@dallas.gov>; Watson, Marcus <marcus.watson@dallas.gov>

Subject: Re: Repair CA - 418 S Wilcomet

External Email

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you

On Mon, Apr 21, 2025 at 10 47 AM Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com> wrote

Hello Michael,

We have been trying to reach out to Ms. Paresse and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1 21 PM Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com> wrote

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thank you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote  
Hi Christina,

To clarify, you are asking for the following

- 1 Which windows we will be using for the replacements and their specifications  
**Answer** Please see attached window repair CA and spec sheet from manufacturer
- 2 What percentage of the siding we will be repairing and what type of material we will be using to replace it  
**Answer** Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"
- 3 What color paint we will be using?  
**Answer** We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs

Thank you  
Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote  
Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc.? We need to know all the work that will be proposed for the exterior of the home

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Meigs St Room 50N  
Dallas, TX 75202  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



**SERVICE FIRST, NOW!**  
Connect. Collaborate. Communicate.

©2025 CITY OF DALLAS. This email and any files transmitted with it are confidential. If you have received this email in error, please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake.

From: Joe Sanford <[sanford.joe\\_d@gmail.com](mailto:sanford.joe_d@gmail.com)>  
Sent: Thursday, April 3, 2025 4:29 PM  
To: Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
Cc: Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[homeservices@rdesigns.com](mailto:homeservices@rdesigns.com)>  
Subject: Re: Repair CA - 418 S Willomere

External Email

Thank you for these links, Christina

I've attached the document for the Repair CA and a separate one for the damaged Windows  
I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know

[Applications and Forms](#)

<https://webaccess.dallas.gov/departments/sustainabledevelopment/historicpreservation/PSN20Documents/Districts%20Page%20Links%20to%20PSN2025%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Meigs St Room 50N  
Dallas, TX 75202  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



**SERVICE FIRST, NOW!**  
Connect. Collaborate. Communicate.

©2025 CITY OF DALLAS. This email and any files transmitted with it are confidential. If you have received this email in error, please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake.

From: Joe Sanford <[sanford.joe\\_d@gmail.com](mailto:sanford.joe_d@gmail.com)>  
Sent: Wednesday, April 2, 2025 3:24 PM  
To: Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
Cc: Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[homeservices@rdesigns.com](mailto:homeservices@rdesigns.com)>  
Subject: Repair CA - 418 S Willomere

External Email

Good afternoon, Christina!

Last fall our property at 418 S Willomere had a fire  
Insurance has finally come through and we're ready to start the repair process!

Can you please point me to the CA Repair Process?  
What are the next steps needed so that we can begin repairing our property?

Thank you!

Joe Sanford

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

From: [West, Chad](#)  
To: [Chad West](#); [Christina Paresse](#); [Tiffany Vaughan](#); [Marcus Watson](#)  
Cc: [Joe Sanford](#); [Christina Paresse](#); [Chad West](#); [Tiffany Vaughan](#)  
Subject: RE: Repair CA - 418 S Willomet  
Date: Monday, May 5, 2025 at 10:05 PM  
Attachments: [Screenshot 2025-05-05 at 10:05 PM](#)  
[Screenshot 2025-05-05 at 10:05 PM](#)  
[Screenshot 2025-05-05 at 10:05 PM](#)  
[Screenshot 2025-05-05 at 10:05 PM](#)  
[Screenshot 2025-05-05 at 10:05 PM](#)  
[Screenshot 2025-05-05 at 10:05 PM](#)  
[Screenshot 2025-05-05 at 10:05 PM](#)

Thank you for looping me in, Tiffany Director Liu, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.



**Chad West**  
Council Member, District 3  
City of Dallas | [www.dallascityhall.com](http://www.dallascityhall.com)  
Mayor and City Council, District 1  
1500 Marilla St, Room 578  
Dallas, TX 75201  
O: 314-670-0776  
[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
Sent: Monday, May 5, 2025 1:37 PM  
To: Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>  
Cc: Joe Sanford <[sanford.joe@gmail.com](mailto:sanford.joe@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

**External Email**

Hello All,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on **March 22nd**, and subsequently forwarded to you, Christina. I also resent the survey to you on **April 4th**. As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**\*Please see below screen shots and attachments\***

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided.

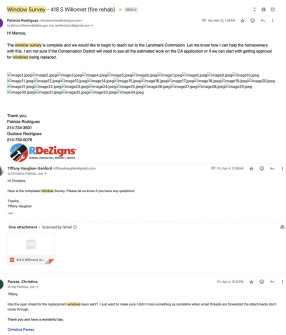
This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter.

Tiffany Vaughan



The screenshot shows an email thread with three messages. The first message is from Tiffany Vaughan to Christina Paresse, dated May 5, 2025, at 1:37 PM. It includes a subject line 'Re: Repair CA - 418 S Willomet' and a body of text expressing concern about permit delays. The second message is from Christina Paresse to Tiffany Vaughan, dated May 5, 2025, at 10:05 PM. It includes a subject line 'Re: Repair CA - 418 S Willomet' and a body of text providing information about the permit process. The third message is from Tiffany Vaughan to Christina Paresse, dated May 5, 2025, at 1:37 PM. It includes a subject line 'Re: Repair CA - 418 S Willomet' and a body of text requesting a repair CA. The email interface shows standard email controls like 'Reply', 'Reply All', and 'Forward'.

On Mon, May 5, 2025 at 10:57 AM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote

Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more about [DallasNow](http://DallasNow.com) at [Dallas.gov/DallasNow](http://Dallas.gov/DallasNow)



**Christina Paresse**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St Room 578  
Dallas, TX 75201  
Office: 314-671-6552 | Cell: 469-507-3862  
Email: [Christina.Paresse@dallas.gov](mailto:Christina.Paresse@dallas.gov)



**SERVICE FIRST. NOW!**

Connect. Collaborate. Communicate.

— City of Dallas —

From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
Sent: Sunday, May 4, 2025 10:06 AM  
To: Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>  
Cc: Joe Sanford <[sanford.joe@gmail.com](mailto:sanford.joe@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
Subject: Re: Repair CA - 418 S Willomet

**External Email**

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3522

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3522

On Wed, Apr 30, 2025 at 1:40 PM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

[DallasNow](http://DallasNow.com) launches on May 5. Learn more at [Dallas.gov/DallasNow](http://Dallas.gov/DallasNow).  
Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "downtime", so feel free to contact us with questions.



**Christina Paresse**  
Senior Planner – Historic Preservation  
Planning and Development  
1500 Marilla St Room 578  
Dallas, TX 75201

From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>

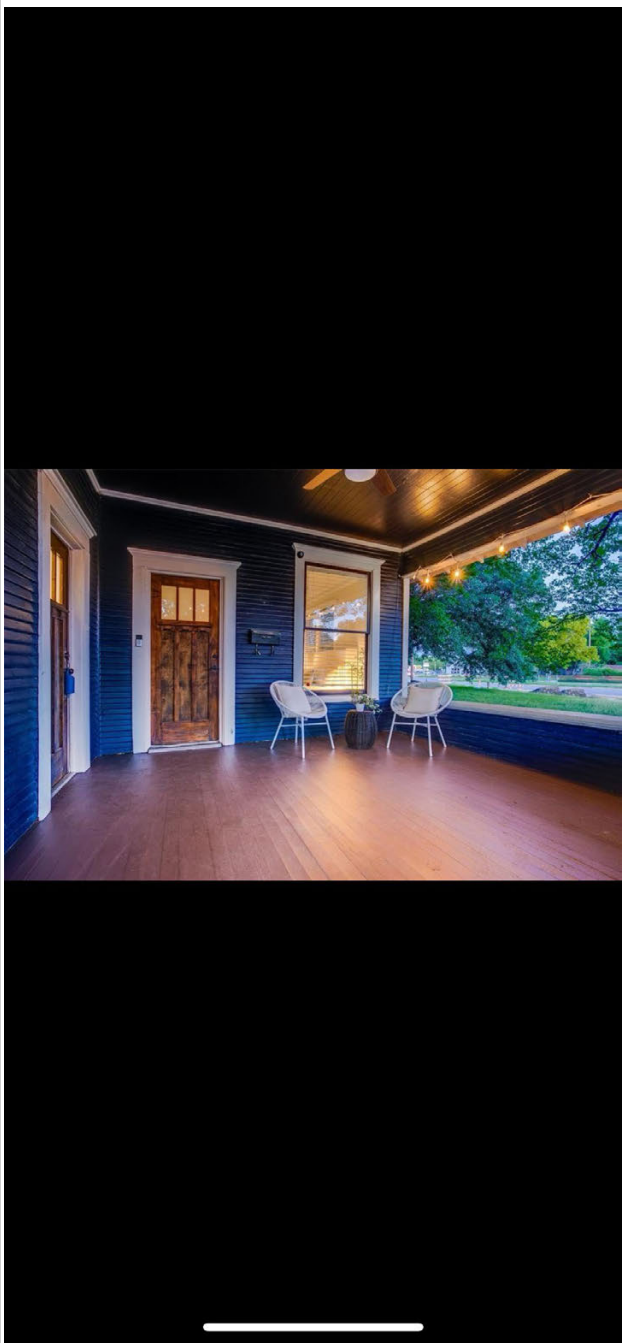
Sent: Thursday, April 24, 2025 11 29 AM

To: Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>

Subject: Re: Repair CA - 418 S Wilomet

External Email!

Here is an additional picture



Tiffany Vaughan  
972-900-3532

On Thu, Apr 24, 2025 at 7 50 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote  
Do you have any photos of the windows that are close up?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "downtime," so feel free to contact us with questions.

**Christina Paress**  
Senior Planner – Historic Preservation  
Planning and Development  
1000 Markin St, Room 503  
Dallas, TX 75201  
Office: 214-671-5102 | Cell: 469-597-3962  
Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)

**From:** Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com>  
**Sent:** Wednesday, April 23, 2025 1:52 PM  
**To:** Pares, Christina <christina.pares@dallas.gov>  
**Cc:** Flowers, Michael <michael.flowers@dallas.gov>; Joe Sanford <sanford.joe.d@gmail.com>; Patricia Rodriguez <homeservices@designs.com>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
**Subject:** Re: Repair CA - 418.5.Wilomet

External Email

Hello,

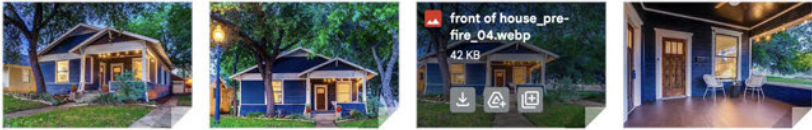
These pictures were provided on April 3rd, earlier in this email thread

**Joe Sanford** to Christina, me, Marcus, Patricia Thu, Apr 3, 4:30 PM

Resending the photos from before the fire.

\*\*\*

4 Attachments • Scanned by Gmail



On Wed, Apr 23, 2025 at 1:41 PM Pares, Christina <christina.pares@dallas.gov> wrote

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow).

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "downtime", so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation  
Planning and Development  
1000 Marilla St Room 504  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)

**From:** Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com>  
**Sent:** Wednesday, April 23, 2025 11:27 AM  
**To:** Pares, Christina <christina.pares@dallas.gov>  
**Cc:** Flowers, Michael <michael.flowers@dallas.gov>; Joe Sanford <sanford.joe.d@gmail.com>; Patricia Rodriguez <homeservices@designs.com>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
**Subject:** Re: Repair CA - 418.5.Wilomet

External Email

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 26th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Pares, Christina <christina.pares@dallas.gov> wrote

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow).

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "downtime", so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation  
Planning and Development  
1000 Marilla St Room 504  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)

**From:** Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com>  
**Sent:** Wednesday, April 23, 2025 11:05 AM  
**To:** Flowers, Michael <michael.flowers@dallas.gov>; West, Chad <chad.west@dallas.gov>  
**Cc:** Joe Sanford <sanford.joe.d@gmail.com>; Pares, Christina <christina.pares@dallas.gov>; Patricia Rodriguez <homeservices@designs.com>; Watson, Marcus <marcus.watson@dallas.gov>  
**Subject:** Re: Repair CA - 418.5.Wilomet

External Email

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com> wrote

Hello Michael,

We have been trying to reach out to Ms. Pares and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1 21 PM Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com> wrote

Hi Christina, following up on this If there is someone else we need to speak with, please let us know

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10 24 AM Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com> wrote

Hi Christina,

To clarify, you are asking for the following

- 1 Which windows we will be using for the replacements and their specifications  
**Answer Please see attached window repair CA and spec sheet from manufacturer**
- 2 What percentage of the siding we will be repairing and what type of material we will be using to replace it  
**Answer Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**
- 3 What color paint we will be using?  
**Answer We will be using the same paint colors and shingle color The intention is for the house to be repaired to exactly as it was prior to the fire**

These were sent to you on 4/7 and on 4/10 but I am resending these attachments Please let me know if you have any questions and how long it should take to get the CA to start repairs

Thank you  
Tiffany Vaughan

On Tue, Apr 15, 2025 at 1 40 PM Paress, Christina <christina.paress@dallas.gov> wrote

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire Additionally, we need to know exactly what work is being proposed to repair the fire damage For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions. DallasNow launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
1008 Meeks St Room 503  
Dallas, TX 75201  
Phone: 214-671-3502 | Cell: 469-597-3862  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



**SERVICE FIRST. NOW!**

Connect. Collaborate. Communicate.

\*THIS IS AN OUTSIDE EMAIL. The email and any attachments are subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respect privacy!

From: Joe Sanford <[sanford.joe.d@gmail.com](mailto:sanford.joe.d@gmail.com)>

Sent: Thursday, April 3, 2025 4 29 PM

To: Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>

Cc: Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[homeservices@rdesigns.com](mailto:homeservices@rdesigns.com)>

Subject: Re: Repair CA - 418 S William

**External Email**

Thank you for these links, Christina

I've attached the document for the Repair CA and a separate one for the damaged Windows  
I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9 39 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review If you have any questions please let me know

**Applications and Forms**

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HIP%20Documents/Districts%20Page/Winnetka%20Heights%20PD%2067%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
1008 Meeks St Room 503  
Dallas, TX 75201  
Phone: 214-671-3502 | Cell: 469-597-3862  
Email: [Christina.Paress@dallas.gov](mailto:Christina.Paress@dallas.gov)



**SERVICE FIRST. NOW!**

Connect. Collaborate. Communicate.

\*THIS IS AN OUTSIDE EMAIL. The email and any attachments are subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respect privacy!

From: Joe Sanford <[sanford.joe.d@gmail.com](mailto:sanford.joe.d@gmail.com)>

Sent: Wednesday, April 2, 2025 3 24 PM

To: Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>

Cc: Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[homeservices@rdesigns.com](mailto:homeservices@rdesigns.com)>

Subject: Repair CA - 418 S William

**External Email**

Good afternoon, Christina!

Last fall our property at [418 S William](https://www.google.com/maps/place/418+S+William+St,+Dallas,+TX+75201) had a fire  
Insurance has finally come through and we're ready to start the repair process!

Can you please point me to the CA Repair Process?

What are the next steps needed so that we can begin repairing our property?

Thank you!

Joe Sanford

**CAUTION:** This email originated from outside of the organization Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Tiffany Vaughn](#)  
**To:** [Christina Paresse](#)  
**Cc:** [Joe Sanford](#); [Marcus Watson](#); [West, Chad](#)  
**Subject:** RE: Repair CA - 418 S Wilomet  
**Date:** Monday, May 5, 2025 10:58:21 AM  
**Attachments:** [Screenshot](#)

Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more about DallasNow at [Dallas.gov/DallasNow](#)

**Christina Paresse**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5952 | Cell: 469-597-3862  
Email: [Christina.Paresse@Dallas.gov](mailto:Christina.Paresse@Dallas.gov)



**Service First, Now!**

**Connect, Collaborate, Communicate.**  
\*CERTAIN SERVICES NOTICE: This email and responses may be subject to the Texas Open Records Act and may be released to the public upon request. Please request accordingly.

**From:** Tiffany Vaughn-Sanford <[ttiffanyvaughn@gmail.com](mailto:ttiffanyvaughn@gmail.com)>

**Sent:** Sunday, May 4, 2025 10:06 AM

**To:** Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>

**Cc:** Joe Sanford <[josanford@gmail.com](mailto:josanford@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

**Subject:** Re: Repair CA - 418 S Wilomet

External Email

Hello, looking to get an update on this. Thank you

Tiffany Vaughn  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughn-Sanford <[ttiffanyvaughn@gmail.com](mailto:ttiffanyvaughn@gmail.com)> wrote:

Please let me know if this one doesn't go through

Tiffany Vaughn  
972-900-3532

On Wed, Apr 30, 2025 at 1:40 PM Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)> wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions. DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](#)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paresse**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5952 | Cell: 469-597-3862  
Email: [Christina.Paresse@Dallas.gov](mailto:Christina.Paresse@Dallas.gov)



**Service First, Now!**

**Connect, Collaborate, Communicate.**  
\*CERTAIN SERVICES NOTICE: This email and responses may be subject to the Texas Open Records Act and may be released to the public upon request. Please request accordingly.

**From:** Tiffany Vaughn-Sanford <[ttiffanyvaughn@gmail.com](mailto:ttiffanyvaughn@gmail.com)>

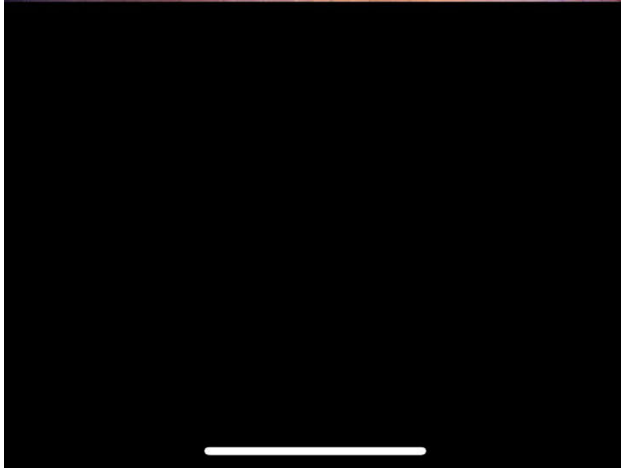
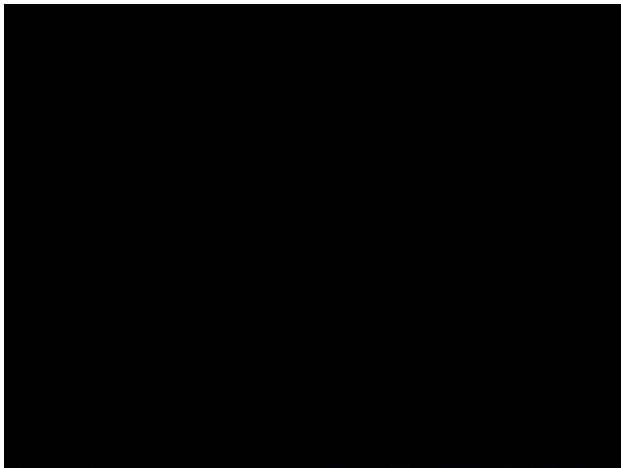
**Sent:** Thursday, April 24, 2025 11:29 AM

**To:** Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>

**Subject:** Re: Repair CA - 418 S Wilomet

External Email

Here is an additional picture



Tiffany Vaughn  
972-900-3532

On Thu, Apr 24, 2025 at 7:50 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:  
Do you have any photos of the windows that are close up?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

[DallasNow](#) launches on May 5. Learn more at [Dallas.gov/DallasNow](#).

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner - Historic Preservation  
Planning and Development  
[John Martin St Union St](#)  
Dallas, TX 75202  
Office: 214-671-5102 | Cell: 469-287-3862  
Email: [christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)

 **SERVICE FIRST, NOW!**  
Connect. Collaborate. Communicate.

©2015 METRO DALLAS NOTICE: This email and any attachments are unclassified. If you have received this email in error, please notify the system manager. This notice applies to all emails sent from the City of Dallas.

**From:** Tiffany Vaughn-Sanford <[tvaughn@ci.dallas.gov](mailto:tvaughn@ci.dallas.gov)>  
**Sent:** Wednesday, April 23, 2025 1:53 PM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[joe.sanford@dallas.gov](mailto:joe.sanford@dallas.gov)>; Patricia Rodriguez <[patricia.rodriguez@dallas.gov](mailto:patricia.rodriguez@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 218-1-1010000

**External Email**

Hello,  
These pictures were provided on April 3rd, earlier in this email thread



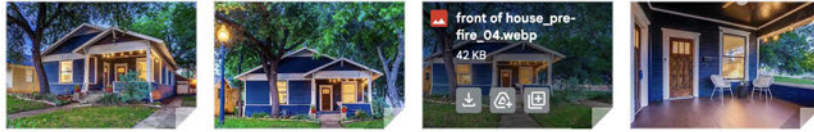
**Joe Sanford**  
to Christina, me, Marcus, Patricia ▼

Thu, Apr 3, 4:30 PM ☆ ☺ ↶ ⋮

Resending the photos from before the fire.



4 Attachments • Scanned by Gmail



On Wed, Apr 23, 2025 at 3:41 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark Commission for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day

**The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.**

**DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow).**  
Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner - Historic Preservation

Planning and Development  
1500 Marilla de Breen, SC9  
Dallas, TX 75201  
Office: 214-671-5252 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>

Sent: Wednesday, April 23, 2025 12:27 AM

To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>

Cc: Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[joesanford@gmail.com](mailto:joesanford@gmail.com)>; Patricia Rodriguez <[patriciarodriguez@rkdesigns.com](mailto:patriciarodriguez@rkdesigns.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

Subject: Re: Repair CA - 448 S Wilmore

External Email

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day

**The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.**

**DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow).**  
Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner - Historic Preservation

Planning and Development  
1500 Marilla de Breen, SC9  
Dallas, TX 75201  
Office: 214-671-5252 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>

Sent: Wednesday, April 23, 2025 11:05 AM

To: Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

Cc: Joe Sanford <[joesanford@gmail.com](mailto:joesanford@gmail.com)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Patricia Rodriguez <[patriciarodriguez@rkdesigns.com](mailto:patriciarodriguez@rkdesigns.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>

Subject: Re: Repair CA - 448 S Wilmore

External Email

Hello,

Following up on this: Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hello Michael,

We have been trying to reach out to Ms. Pares and things have not moved forward. I checked online and it says you are in charge of repair CA. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)> wrote:

Hi Christina,

To clarify, you are asking for the following:

- Which windows we will be using for the replacements and their specifications  
**Answer: Please see attached window repair CA and spec sheet from manufacturer**
- What percentage of the siding we will be repairing and what type of material we will be using to replace it  
**Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**
- What color paint we will be using?  
**Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire**

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs

Thank you  
Tiffany Vaughan


On Tue, Apr 15, 2025 at 1:40 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:  
Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions. [DallasNow](#) launches on May 5, learn more at [Dallas.gov/DallasNow](#)

**Christina Pares**  
Senior Planner – Historic Preservation  
Planning and Development  
[1000 Marilla St Room 524](#)  
[Dallas, TX 75201](#)  
[Office: 214-671-5052](#) | Cell: 469-597-3862  
[Email: Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)

 **SERVICE FIRST, NOW!**  
We're here  
**Connect, Collaborate, Communicate.**  
\*ONLY RECORDED NOTICE: This email and responses may be included in the Texas Open Records Act and may be requested by the public upon request. Please respond accordingly.\*

**From:** Joe Sanford <[josandjoe@gmail.com](mailto:josandjoe@gmail.com)>  
**Sent:** Thursday, April 10, 2025 4:29 PM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[patrodriguez@dallas.gov](mailto:patrodriguez@dallas.gov)>  
**Subject:** Re: Repair CA - [118-3-William](#)

**External Email!**

Thank you for these links, Christina

I've attached the document for the Repair CA and a separate one for the damaged Windows  
I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Joe,


I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know

[Applications and Forms](#)

<https://dallas.gov/department/sustainabledevelopment/historicpreservation/1717920Documents/1717924320Page/WinterPark%20Historic%20District%20CA%20Criteria.pdf>

Thank you and have a wonderful day

**Christina Pares**  
Senior Planner – Historic Preservation  
Planning and Development  
[1000 Marilla St Room 524](#)  
[Dallas, TX 75201](#)  
[Office: 214-671-5052](#) | Cell: 469-597-3862  
[Email: Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)

 **SERVICE FIRST, NOW!**  
We're here  
**Connect, Collaborate, Communicate.**  
\*ONLY RECORDED NOTICE: This email and responses may be included in the Texas Open Records Act and may be requested by the public upon request. Please respond accordingly.\*

**From:** Joe Sanford <[josandjoe@gmail.com](mailto:josandjoe@gmail.com)>  
**Sent:** Wednesday, April 2, 2025 1:24 PM  
**To:** Tiffany Vaughan <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[patrodriguez@dallas.gov](mailto:patrodriguez@dallas.gov)>  
**Subject:** Repair CA - [118-3-William](#)

**External Email!**

Good afternoon, Christina!

Last fall our property at [118-3-William](#) had a fire  
(insurance has finally come through and we're ready to start the repair process)

Can you please point me to the CA Repair Process?  
What are the next steps needed so that we can begin repairing our property?

Thank you!

Joe Sanford

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe

**From:** [Tiffany Vaughan-Sanford](#)  
**To:** [Paress, Christina](#)  
**Cc:** [Flowers, Michael](#); [Joe Sanford](#); [Patricia Rodriguez](#); [Watson, Marcus](#); [West, Chad](#)  
**Subject:** Re: Repair CA - 418 S Willomet  
**Date:** Wednesday, April 23, 2025 2:14:11 PM  
**Attachments:** [image001.png](#)  
[image002](#)  
[Sanford - Repair CA - 2025APR03 - CA Application 23 \(1\).pdf](#)

**External Email!**

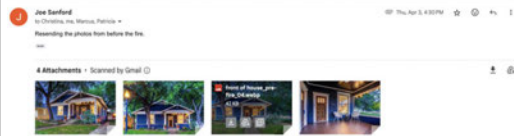
Additionally, we recognize that we will need two CAs. One for the general repair/routine maintenance after the fire and one for the windows that will need to go before the landmark commission. Currently, our priority is to get the general repair one so we can get the permits needed to start construction on the fire damage. I have reattached the Repair CA. The window CA is less pressing at the moment.

Thanks,

On Wed, Apr 23, 2025 at 1:52 PM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hello,

These pictures were provided on April 3rd, earlier in this email thread.



On Wed, Apr 23, 2025 at 1:41 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/DallasNow/](https://dallas.gov/DallasNow/)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:27 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: 214-671-5052 | Cell: 469-597-3862

Email: [Christina.Pares@Dallas.gov](mailto:Christina.Pares@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:05 AM  
**To:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you.

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hello Michael,

We have been trying to reach out to Ms. Paress and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hi Christina,

To clarify, you are asking for the following:

1. Which windows we will be using for the replacements and their specifications

**Answer: Please see attached window repair CA and spec sheet from manufacturer**

2. What percentage of the siding we will be repairing and what type of material we will be using to replace it

**Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**

3. What color paint we will be using?

**Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire**

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you

Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**  
Senior Planner – Historic Preservation

Planning and Development

[1500 Marilla St Room 5CN](https://dallas.gov/1500MarillaStRoom5CN)

[Dallas, TX 75201](https://dallas.gov/DallasTX75201)

Office: 214-671-5052 | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Joe Sanford [REDACTED]  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Tiffany Vaughan [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [REDACTED]  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Thank you for these links, Christina.

I've attached the document for the Repair CA and a separate one for the damaged Windows.  
I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire.

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HP%20Documents/Districts%20Page/Winnetka%20Heights%20PD%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day.

**Christina Paress**  
*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Joe Sanford [REDACTED]  
**Sent:** Wednesday, April 2, 2025 3:24 PM  
**To:** Tiffany Vaughan [REDACTED]; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [REDACTED]  
**Subject:** Repair CA - [418 S Willomet](#)

**External Email!**

Good afternoon, Christina!

Last fall our property at [418 S Willomet](#) had a fire.  
Insurance has finally come through and we're ready to start the repair process!

Can you please point me to the CA Repair Process?  
What are the next steps needed so that we can begin repairing our property?

Thank you!

Joe Sanford

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

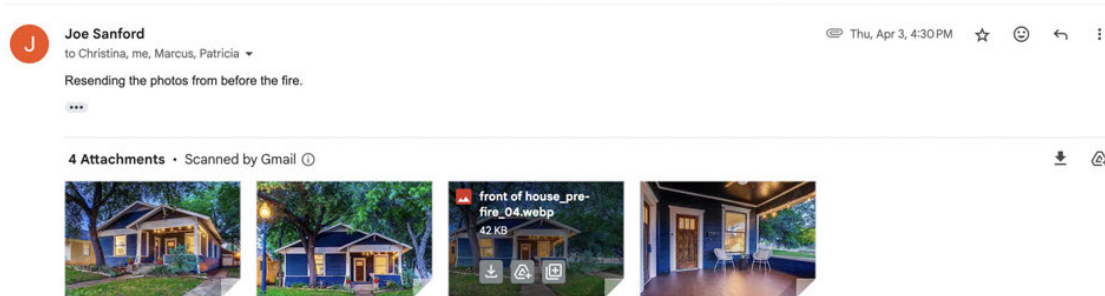
[Redacted footer bar]

**From:** [Tiffany Vaughan-Sanford](#)  
**To:** [Paress, Christina](#)  
**Cc:** [Flowers, Michael](#); [Joe Sanford](#); [Patricia Rodriguez](#); [Watson, Marcus](#); [West, Chad](#)  
**Subject:** Re: Repair CA - 418 S Willomet  
**Date:** Wednesday, April 23, 2025 1:52:30 PM  
**Attachments:** [image001.png](#)  
[image.png](#)  
[front of house\\_pre-fire\\_04.webp](#)  
[front of house\\_pre-fire\\_03.webp](#)  
[front of house\\_pre-fire\\_01.webp](#)  
[front of house\\_pre-fire\\_02.webp](#)

## External Email!

Hello,

These pictures were provided on April 3rd, earlier in this email thread.



On Wed, Apr 23, 2025 at 1:41 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

## Christina Paress

Senior Planner – Historic Preservation

Planning and Development

1500 Marilla St Room 5CN

Dallas, TX 75201

Office: 214-671-5052 | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:27 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and

process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



SERVICE FIRST, NOW!

Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:05 AM  
**To:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you.

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hello Michael,

We have been trying to reach out to Ms. Pares and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford

[REDACTED] wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford

[REDACTED] wrote:

Hi Christina,

To clarify, you are asking for the following:

1. Which windows we will be using for the replacements and their specifications

**Answer: Please see attached window repair CA and spec sheet from manufacturer**

2. What percentage of the siding we will be repairing and what type of material we will be using to replace it

**Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**

3. What color paint we will be using?

**Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire**

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you

Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Joe Sanford [REDACTED]  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Tiffany Vaughan [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [REDACTED]  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Thank you for these links, Christina.

I've attached the document for the Repair CA and a separate one for the damaged Windows.

I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire.

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HP%20Documents/Districts%20Page/Winnetka%20Heights%20PD%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day.

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**\*\*OPEN RECORDS NOTICE:** This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Joe Sanford [REDACTED]  
**Sent:** Wednesday, April 2, 2025 3:24 PM  
**To:** Tiffany Vaughan [REDACTED]; Pareess, Christina  
<[christina.pareess@dallas.gov](mailto:christina.pareess@dallas.gov)>  
**Cc:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez  
[REDACTED]  
**Subject:** Repair CA - [418 S Willomet](#)

**External Email!**

Good afternoon, Christina!

Last fall our property at [418 S Willomet](#) had a fire.  
Insurance has finally come through and we're ready to start the repair process!

Can you please point me to the CA Repair Process?  
What are the next steps needed so that we can begin repairing our property?

Thank you!

Joe Sanford

**CAUTION:** This email originated from outside of the organization.  
Please, do not click links or open attachments unless you recognize the  
sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please,  
do not click links or open attachments unless you recognize the sender  
and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not  
click links or open attachments unless you recognize the sender and know the  
content is safe.

**From:** [Paress, Christina](#)  
**To:** [Tiffany Vaughan-Sanford](#)  
**Cc:** [Flowers, Michael](#); [Joe Sanford](#); [Patricia Rodriguez](#); [Watson, Marcus](#); [West, Chad](#)  
**Subject:** RE: Repair CA - 418 S Willomet  
**Date:** Wednesday, April 23, 2025 1:41:38 PM  
**Attachments:** [image001.png](#)

---

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

## **Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201

Office: 214-671-5052 | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:27 AM  
**To:** Paress, Christina <christina.paress@dallas.gov>  
**Cc:** Flowers, Michael <michael.flowers@dallas.gov>; Joe Sanford [REDACTED]  
Patricia Rodriguez [REDACTED]; Watson, Marcus <marcus.watson@dallas.gov>;  
West, Chad <chad.west@dallas.gov>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

### Christina Paress

Senior Planner – Historic Preservation

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:05 AM  
**To:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you.

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford [REDACTED]

wrote:

Hello Michael,

We have been trying to reach out to Ms. Paress and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford [REDACTED]

wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford [REDACTED]

wrote:

Hi Christina,

To clarify, you are asking for the following:

1. Which windows we will be using for the replacements and their specifications

**Answer: Please see attached window repair CA and spec sheet from manufacturer**

2. What percentage of the siding we will be repairing and what type of material we will be using to replace it

**Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**

3. What color paint we will be using?

**Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire**

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start

repairs.

Thank you  
Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions. *DallasNow* launches on May 5, learn more at [Dallas.gov/DallasNow](https://Dallas.gov/DallasNow)

### Christina Paress

*Senior Planner – Historic Preservation*

Planning and Development  
[1500 Marilla St Room 5CN](#)  
[Dallas, TX 75201](#)  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Joe Sanford [REDACTED]  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Tiffany Vaughan [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [REDACTED]  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Thank you for these links, Christina.

I've attached the document for the Repair CA and a separate one for the damaged Windows.

I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire.

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HP%20Documents/Districts%20Page/Winnetka%20Heights%20PD%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day.

### **Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Joe Sanford [REDACTED]

**Sent:** Wednesday, April 2, 2025 3:24 PM

**To:** Tiffany Vaughan [REDACTED]; Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>

**Cc:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez <[homeservices@rdezigns.com](mailto:homeservices@rdezigns.com)>

**Subject:** Repair CA - [418 S Willomet](#)

**External Email!**

Good afternoon, Christina!

Last fall our property at [418 S Willomet](#) had a fire. Insurance has finally come through and we're ready to start the repair process!

Can you please point me to the CA Repair Process?  
What are the next steps needed so that we can begin repairing our property?

Thank you!

Joe Sanford

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Paress, Christina](#)  
**To:** [Tiffany Vaughan-Sanford](#); [Flowers, Michael](#); [West, Chad](#)  
**Cc:** [Joe Sanford](#); [Patricia Rodriguez](#); [Watson, Marcus](#)  
**Subject:** RE: Repair CA - 418 S Willomet  
**Date:** Wednesday, April 23, 2025 11:13:38 AM  
**Attachments:** [image001.png](#)

---

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

## **Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development  
1500 Marilla St Room 5CN  
Dallas, TX 75201  
**Office:** 214-671-5052 | **Cell:** 469-597-3862  
**Email:** [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]

**Sent:** Wednesday, April 23, 2025 11:05 AM

**To:** Flowers, Michael <michael.flowers@dallas.gov>; West, Chad <chad.west@dallas.gov>

**Cc:** Joe Sanford <sanford.joe.d@gmail.com>; Paress, Christina <christina.paress@dallas.gov>; Patricia Rodriguez <homeservices@rdezigns.com>; Watson, Marcus <marcus.watson@dallas.gov>

**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you.

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hello Michael,

We have been trying to reach out to Ms. Paress and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford [REDACTED] wrote:

Hi Christina,

To clarify, you are asking for the following:

1. Which windows we will be using for the replacements and their specifications

**Answer: Please see attached window repair CA and spec sheet from manufacturer**

2. What percentage of the siding we will be repairing and what type of material we will be using to replace it

**Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**

3. What color paint we will be using?

**Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire**

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you  
Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**  
*Senior Planner – Historic Preservation*

Planning and Development

1500 Marilla St Room 5CN  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Joe Sanford [REDACTED]  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Tiffany Vaughan [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [REDACTED]  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Thank you for these links, Christina.

I've attached the document for the Repair CA and a separate one for the damaged Windows.

I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire.

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/H%20Documents/Districts%20Page/Winnetka%20Heights%20PD%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day.

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

1500 Marilla St Room 5CN

Dallas, TX 75201

Office: 214-671-5052 | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Joe Sanford [REDACTED]  
**Sent:** Wednesday, April 2, 2025 3:24 PM  
**To:** Tiffany Vaughan [REDACTED]; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [REDACTED]  
**Subject:** Repair CA - 418 S Willomet

**External Email!**

Good afternoon, Christina!

Last fall our property at 418 S Willomet had a fire.  
Insurance has finally come through and we're ready to start the repair process!

Can you please point me to the CA Repair Process?  
What are the next steps needed so that we can begin repairing our property?

Thank you!

Joe Sanford

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Tiffany Vaughan-Sanford](#)  
**To:** [Paress, Christina](#)  
**Cc:** [Flowers, Michael](#); [Joe Sanford](#); [Patricia Rodriguez](#); [Watson, Marcus](#); [West, Chad](#)  
**Subject:** Re: Repair CA - 418 S Willomet  
**Date:** Wednesday, April 23, 2025 11:27:26 AM  
**Attachments:** [image001.png](#)

---

**External Email!**

Hi Christina,

The window specs and complete windows CA were provided for you on the 10th. The repair CA and all pertinent data was provided on the 7th. It was provided for you again on the 16th, for the second time.

What is the estimated turn around time on these approvals?

If I am not getting responses to my requests for updates then I have no idea what is going on or why it's taking so long.

Now we are potentially facing a 10 day or more delay due to the permitting office changing their systems and not accepting permit applications after the 25th. We could have already started repairs had our documents been reviewed the first time they were sent in.

Will you be able to have our repair CA to us before the 25th?

Thank you,  
Tiffany Vaughan  
972-900-3532

On Wed, Apr 23, 2025 at 11:13 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

We will review your application and let you know if there is anything else we need. Please keep in mind that the application as not made complete with the addition of the window specification sheet until April 16<sup>th</sup> and we require time to review and process all application as they come in. Please see the link below demonstrating the timeframes and process of each path of Certificates of Appropriateness.

[Landmark Review Process](#)

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

## Christina Paress

Senior Planner – Historic Preservation

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 11:05 AM  
**To:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Paress, Christina

<[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Patricia Rodriguez <[homeservices@rdezigns.com](mailto:homeservices@rdezigns.com)>;  
Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello,

Following up on this. Where are we getting this approval? We have been waiting for almost a month at this point and nothing is happening. This is costing us thousands of dollars in delays. Please let us know what else is needed so we can get this taken care of.

Thank you.

On Mon, Apr 21, 2025 at 10:47 AM Tiffany Vaughan-Sanford

[REDACTED] wrote:

Hello Michael,

We have been trying to reach out to Ms. Pares and things have not moved forward. I checked online and it says you are in charge of repair CA's. Can you please review our attached repair CA and let us know if you need any information? We would like to start on construction to repair this house ASAP. Code is also inquiring when we'll start and this is the main hold up right now.

Thanks,

Tiffany Vaughan  
972-900-3532

On Thu, Apr 17, 2025 at 1:21 PM Tiffany Vaughan-Sanford

[REDACTED] wrote:

Hi Christina, following up on this. If there is someone else we need to speak with, please let us know.

Thanks you,

Tiffany Vaughan  
972-900-3532

On Wed, Apr 16, 2025 at 10:24 AM Tiffany Vaughan-Sanford  
[REDACTED] wrote:

Hi Christina,

To clarify, you are asking for the following:

1. Which windows we will be using for the replacements and their specifications

**Answer: Please see attached window repair CA and spec sheet from manufacturer**

2. What percentage of the siding we will be repairing and what type of material we will be using to replace it

**Answer: Please see attached repair CA with all contained percentages and materials for usage under "Proposed Work"**

3. What color paint we will be using?

**Answer: We will be using the same paint colors and shingle color. The intention is for the house to be repaired to exactly as it was prior to the fire**

These were sent to you on 4/7 and on 4/10 but I am resending these attachments. Please let me know if you have any questions and how long it should take to get the CA to start repairs.

Thank you

Tiffany Vaughan

On Tue, Apr 15, 2025 at 1:40 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello again,

Please forgive the last email, I do see the email that contains the photos prior to the fire. Additionally, we need to know exactly what work is being proposed to repair the fire damage. For example, how much of the siding will need to be repaired/replaced? What materials will you be using? Will you be using the same paint color, etc? We need to know all the work that will be proposed for the exterior of the home.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5, learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



SERVICE FIRST, NOW!

Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Joe Sanford [REDACTED]  
**Sent:** Thursday, April 3, 2025 4:29 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Tiffany Vaughan [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez [REDACTED]  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Thank you for these links, Christina.

I've attached the document for the Repair CA and a separate one for the damaged Windows.

I've also attached pictures of the current condition (after the fire) and pictures showing the original condition pre-fire.

Please let me know what else I need to fill out so we can start the repair process!

Regards,

Joe Sanford

On Wed, Apr 2, 2025 at 9:39 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Joe,

I have linked the website with the application as well as the district ordinance for your review. If you have any questions please let me know.

[Applications and Forms](#)

<https://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/HP%20Documents/Districts%20Page/Winnetka%20Heights%20PD%2087%20Preservation%20Criteria.pdf>

Thank you and have a wonderful day.

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Joe Sanford [REDACTED]  
**Sent:** Wednesday, April 2, 2025 3:24 PM  
**To:** Tiffany Vaughan [REDACTED]; Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; Patricia Rodriguez  
[REDACTED]  
**Subject:** Repair CA - [418 S Willomet](#)

**External Email!**

Good afternoon, Christina!

Last fall our property at [418 S Willomet](#) had a fire.  
Insurance has finally come through and we're ready to start the repair process!

Can you please point me to the CA Repair Process?  
What are the next steps needed so that we can begin repairing our property?

Thank you!

Joe Sanford

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.



On Sat, May 10, 2025 at 1:52 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

Per our conversation the design of the door is appropriate however the door specifications that your set are still for a fiberglass door which is not allowed in the historic district. Please send the specifications for the same style door in all wood and we will move forward with processing the Certificate of Appropriateness expeditiously.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
[Learn more about DallasNow at Dallas.gov/DallasNow](#)

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
1000 Marilla St, Room 529  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**Connect. Collaborate. Communicate.**  
©2025 BY THE CITY OF DALLAS. This email and any attachments are subject to the Texas Open Records Act and may be disclosed to the public upon request. Please do not email sensitive information.

From: Tiffany Vaughan-Sanford <[tiffanyv@tvaughan.com](mailto:tiffanyv@tvaughan.com)>

Sent: Friday, May 9, 2025 12:26 PM

To: Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>

Cc: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>; Fritinger, Jake <[jake.fritinger@dallas.gov](mailto:jake.fritinger@dallas.gov)>; Joe Sanford <[jsanford.joe@gmail.com](mailto:jsanford.joe@gmail.com)>; Liu, Emily <[emily.liu@dallas.gov](mailto:emily.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

Subject: Re: Repair CA - 418 S Wilbourn

External Email

Marcus and Christina,

Thank you for your time during today's meeting. Below is a recap of the discussion and the remaining items we'll be following up on:

- **Knee Wall Clarification:** What was previously referred to as the "guard rail" is actually the **original knee wall**. This feature is being noted and edited on the CA in office and does not require Landmark Commission review. It is included on the wood siding replacement percentages.
- **Front Door:** The **original wood door is being replaced with an identical wood door**.
- **Window Survey:** The updated survey now includes a **photo of the house with the three fire-damaged windows clearly numbered** to correspond with the survey entries. Provided during the meeting.
- **Front Porch Plank Floor:** **Here is the link to the flooring and specification**; we will be using to replace the plank flooring on the front porch.
- **Cement Steps:** I have attached a picture of the measurements of the front steps. They will be repaired if possible, brushed concrete, identical to how they are, but level.
- **Rearboard Ceiling:** The **ceiling will be replaced with the linked material**, provided here.
- **Front Ceiling Fan:** The fan will be replaced and [goes for the new unit will are here](#).
- **Paint Colors (provided):**
  - SW6175 – Architect's Awningsh
  - SW7004 – Artistic White

Please let us know if anything was missed or if further clarification is needed. We'll follow up with the outstanding specs shortly.

Thank you,  
Tiffany Vaughan

On Fri, May 9, 2025 at 9:23 AM Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)> wrote:

The purpose of our meeting is to provide you with the final list and to show you examples. I need to be clear that we have provided you with a list and examples previously. You have not provided the requested information. We will make sure that you leave the meeting today with a clear and full picture of our expectations.

Get Outlook for [JG](#)

From: Tiffany Vaughan-Sanford <[tiffanyv@tvaughan.com](mailto:tiffanyv@tvaughan.com)>

Sent: Friday, May 9, 2025 8:27:25 AM

To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>

Cc: Fritinger, Jake <[jake.fritinger@dallas.gov](mailto:jake.fritinger@dallas.gov)>; Joe Sanford <[jsanford.joe@gmail.com](mailto:jsanford.joe@gmail.com)>; Liu, Emily <[emily.liu@dallas.gov](mailto:emily.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

Subject: Re: Repair CA - [418 S Wilbourn](#)

External Email

Hello all,

In preparation for our upcoming meeting, I wanted to follow up as I have still not received a clear list of the outstanding items required from our side.

Both my husband and I will be taking time away from our full-time jobs to attend this meeting, and we want to ensure it is a productive use of everyone's time. To avoid any further delays or confusion, could you please provide a comprehensive list of what is still needed in advance of the meeting?

Thank you for your attention to this matter—I look forward to your prompt response.

Thank you,

Tiffany Vaughan  
972-900-5532

On Thu, May 8, 2025 at 12:51 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Please come to Dallas City Hall, 5<sup>th</sup> floor, SBN (Blue elevators)

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
[Learn more about DallasNow at Dallas.gov/DallasNow](#)

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
1000 Marilla St, Room 529  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**Connect. Collaborate. Communicate.**  
©2025 BY THE CITY OF DALLAS. This email and any attachments are subject to the Texas Open Records Act and may be disclosed to the public upon request. Please do not email sensitive information.

From: Tiffany Vaughan-Sanford <[tiffanyv@tvaughan.com](mailto:tiffanyv@tvaughan.com)>

Sent: Thursday, May 8, 2025 12:39 PM

To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>

Cc: Fritinger, Jake <[jake.fritinger@dallas.gov](mailto:jake.fritinger@dallas.gov)>; Joe Sanford <[jsanford.joe@gmail.com](mailto:jsanford.joe@gmail.com)>; Liu, Emily <[emily.liu@dallas.gov](mailto:emily.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

Subject: Re: Repair CA - [418 S Wilbourn](#)

External Email

Sure 10am on Friday is fine. Where can we meet?

Thanks,

On Thu, May 8, 2025 at 11:52 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

We have training on Friday but can meet with you at 10am before we start, if that works. Please let me know.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
[Learn more about DallasNow at Dallas.gov/DallasNow](#)

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
1000 Marilla St, Room 529  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**Connect. Collaborate. Communicate.**  
©2016 RECORDS NOTICE: This email and any responses may be subject to the Texas Public Information Act and may be released to the public upon request. Please protect accordingly.

**From:** Tiffany Vaughan-Sanford <tiffanyv@sanford.com>  
**Sent:** Wednesday, May 7, 2025 6:56 PM  
**To:** Parese, Christina <christina.parese@dallas.gov>  
**Cc:** Emminger, Jake <jake.emminger@dallas.gov>; Joe Sanford <sanford.joe.d@gmail.com>; Liu, Emily <ya.liu@dallas.gov>; Long, Ashley <ashley.long@dallas.gov>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
**Subject:** Re: Repair CA - 412 S. W. Williams

**External Email**

We are available tomorrow at 11am and on Friday 9-11 or after 3pm. Thank you!

Tiffany Vaughan  
 972-960-3532

On Wed, May 7, 2025 at 11:14 AM Parese, Christina <christina.parese@dallas.gov> wrote:

Hello Tiffany,

Please send me some available dates and will get a meeting scheduled. Additionally, I left you a voicemail this morning regarding the missing information that we need to move forward with the applications. Also, please be advised that the meeting is not to process the application in that moment and produce the Certificate of Appropriateness immediately. It is to review the missing documentation.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
 Learn more about [DallasNow](https://dallas.gov/DallasNow) at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Parese**  
 Senior Planner - Historic Preservation

Planning and Development  
 1500 Marilla St. Room 529  
 Dallas, TX 75201  
 Office: 414-671-6052 | Cell: 469-697-3862  
 Email: [Christina.Parese@dallas.gov](mailto:Christina.Parese@dallas.gov)



**Connect. Collaborate. Communicate.**  
©2016 RECORDS NOTICE: This email and any responses may be subject to the Texas Public Information Act and may be released to the public upon request. Please protect accordingly.

**From:** Tiffany Vaughan-Sanford <tiffanyv@sanford.com>  
**Sent:** Wednesday, May 7, 2025 11:26 AM  
**To:** Watson, Marcus <marcus.watson@dallas.gov>  
**Cc:** West, Chad <chad.west@dallas.gov>; Emminger, Jake <jake.emminger@dallas.gov>; Joe Sanford <sanford.joe.d@gmail.com>; Liu, Emily <ya.liu@dallas.gov>; Long, Ashley <ashley.long@dallas.gov>; Parese, Christina <christina.parese@dallas.gov>  
**Subject:** Re: Repair CA - 412 S. Williams

**External Email**

Yes, we can definitely sit down and have a meeting.

Prior to the meeting, so that we can ensure we have everything that you have requested, I need a comprehensive list of everything that you are still waiting on. As far as I know, we have submitted everything that has been requested multiple times, including the additional information requested if the initial submission wasn't sufficient.

Let us know where you would like to meet and my husband and I can coordinate our schedules and let you know our availability.

Thank you,

On Wed, May 7, 2025 at 10:11 AM Watson, Marcus <marcus.watson@dallas.gov> wrote:

Good morning, Tiffany.

Please be assured that we want to complete this review and release it as much as you want to receive it. However, please understand that we must have all the documentation required for us to do so. We cannot complete a review without the necessary items.

That said, it is my understanding that your applications are still somewhat incomplete. I have been informed that Christina Parese has asked repeatedly for certain items and while I understand that you feel you have met her requests, it seems that the information is still deficient to some degree.

May I please suggest an in-person meeting for you, Joe Sanford, Christina and me to sit down and fully outline what is still needed in order to avoid any further confusion or information being lost in endless email threads? If you are amenable, please provide me with some days and times you and Joe would be available later this week or early next week, and I will work to arrange the meeting.

Thank you and have a great day!

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
 Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Marcus W. Watson**  
 Chief Planner - Historic Preservation Officer  
 Planning and Development Department  
 1500 Marilla Street, Room 529  
 Dallas, TX 75201  
 Office: 414-670-5825 | Cell: 945-225-6336  
 Email: [marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)



**Connect. Collaborate. Communicate.**  
©2016 RECORDS NOTICE: This email and any responses may be subject to the Texas Public Information Act and may be released to the public upon request. Please protect accordingly.

**From:** Tiffany Vaughan-Sanford <tiffanyv@sanford.com>  
**Sent:** Wednesday, May 7, 2025 8:06 AM  
**To:** West, Chad <chad.west@dallas.gov>  
**Cc:** Emminger, Jake <jake.emminger@dallas.gov>; Flowers, Michael <michael.flowers@dallas.gov>; Joe Sanford <sanford.joe.d@gmail.com>; Liu, Emily <ya.liu@dallas.gov>; Long, Ashley <ashley.long@dallas.gov>; Parese, Christina <christina.parese@dallas.gov>; Watson, Marcus <marcus.watson@dallas.gov>  
**Subject:** Re: Repair CA - 412 S. Williams

**External Email**

Hello,

Where are we on this? We still don't have the repair CA and cannot start our repairs.

Thanks,

Tiffany Vaughan  
 972-960-3532

On Mon, May 5, 2025 at 4:17 PM West, Chad <chad.west@dallas.gov> wrote:

Thank you for looping me in, Tiffany. Director Liu, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.

Chad West  
 Council Member - District 1  
 City of Dallas | [www.dallas.gov/city](https://www.dallas.gov/city)  
 Mayor and City Council, District 1  
 1500 Marilla St. Room 529  
 Dallas, TX 75201  
 Office: 414-670-9776  
 Email: [west.chad@dallas.gov](mailto:west.chad@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#)

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

From: Tiffany Vaughan-Sanford <tiffanyvaughan@gmail.com>  
Sent: Monday, May 9, 2023 1:57 PM  
To: Paress, Christina <christina.paress@dallas.gov>; Flowers, Michael <michael.flowers@dallas.gov>  
Cc: Joe Sanford <joesanford@gmail.com>; Watson, Marcus <marcus.watson@dallas.gov>; West, Chad <chad.west@dallas.gov>  
Subject: Re: Repair CA - 418 S Willomet

External Email!

Hello All,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on **March 22nd**, and subsequently forwarded to you, Christina. I also resent the survey to you on **April 4th**.

As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**\*Please see below screen shots and attachments\***

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided.

This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter.

Tiffany Vaughan

### Window Survey - 418 S Willomet (fire rehab) ↳ Inbox x



**Patricia Rodriguez** <homeservices@rdezigns.com>  
to Marcus.Watson@dallas.gov, me, sanford.joe.d@gmail.com ▼

📧 Sat, Mar 22, 1:48 PM ★ 😊 ↶ ⋮

Hi Marcus,

The **Window Survey** is complete and we would like to begin to reach out to the Landmark Commission. Let me know how I can help the homeowners with this. I am not sure if the Conservation District will need to see all the estimated work on the CA application or if we can start with getting approval for **windows** being replaced.



Thank you,  
Patricia Rodriguez  
214-734-3601  
Gustavo Rodriguez  
214-732-0076



**Tiffany Vaughan-Sanford** <tiffanydvaughan@gmail.com>  
to Christina, Patricia, Joe ▼

📧 Fri, Apr 4, 11:38 AM ★ 😊 ↶ ⋮

Hi Christina,

Here is the completed **Window Survey**. Please let us know if you have any questions!

Thanks,  
Tiffany Vaughan

...

One attachment • Scanned by Gmail 🔍



**Paress, Christina**  
to me, Patricia, Joe ▼

📧 Fri, Apr 4, 12:32 PM ★ 😊 ↶ ⋮

Tiffany,

Has the spec sheet for the replacement **windows** been sent? I just want to make sure I didn't miss something as sometime when email threads are forwarded the attachments don't come through.

Thank you and have a wonderful day.

**Christina Paress**

On Mon, May 5, 2025 at 10:57 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.  
Learn more about DallasNow at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Pares**  
Senior Planner – Historic Preservation

Planning and Development  
1500 Marilla St. Room 320  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**From:** Tiffany Vaughan-Sanford <[tiffanyvsaughan@gmail.com](mailto:tiffanyvsaughan@gmail.com)>  
**Sent:** Sunday, May 4, 2025 10:06 AM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Joe Sanford <[joesanford@gmail.com](mailto:joesanford@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 412 S. Wilbourn

External email

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-960-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford <[tiffanyvsaughan@gmail.com](mailto:tiffanyvsaughan@gmail.com)> wrote:

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-960-3532

On Wed, Apr 30, 2025 at 1:40 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.  
Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

**Christina Pares**  
Senior Planner – Historic Preservation

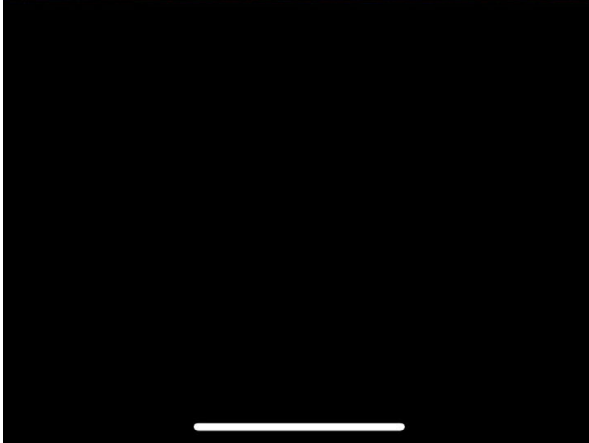
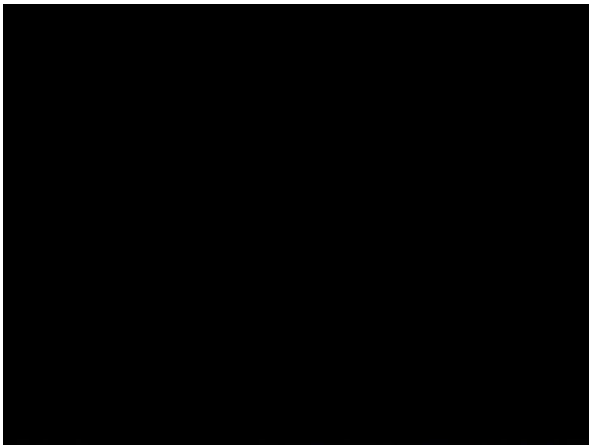
Planning and Development  
1500 Marilla St. Room 320  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@dallas.gov](mailto:Christina.Pares@dallas.gov)



**From:** Tiffany Vaughan-Sanford <[tiffanyvsaughan@gmail.com](mailto:tiffanyvsaughan@gmail.com)>  
**Sent:** Thursday, April 24, 2025 11:29 AM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Subject:** Re: Repair CA - 412 S. Wilbourn

External email

Here is an additional picture



Tiffany Vaughan  
972-460-3532

On Thu, Apr 24, 2025 at 7:50 AM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:  
Do you have any photos of the windows that are close up?

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

**DallasNow** launches on May 5. Learn more at [Dallas.gov/dallasnow](https://dallas.gov/dallasnow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmarks Commission in June.  
Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Pares**  
Senior Planner – Historic Preservation  
  
Planning and Development  
[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)  
1200 Marilla St Room 620  
Dallas, TX 75201  
Office: 214-671-5052 | Cell: 469-597-3862  
Email: [Christina.Pares@Dallas.gov](mailto:Christina.Pares@Dallas.gov)



From: Tiffany Vaughan-Sanford <[tiffanyvaughan@gmail.com](mailto:tiffanyvaughan@gmail.com)>  
Sent: Wednesday, April 23, 2025 1:52 PM  
To: Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
Cc: Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford <[sanford.joe.d@gmail.com](mailto:sanford.joe.d@gmail.com)>; Patricia Rodriguez <[patriciarodriguez@dallas.gov](mailto:patriciarodriguez@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

Subject: Re: Repair CA - 418 S Wilkomet

External Email

Hello,

These pictures were provided on April 3rd, earlier in this email thread



Joe Sanford

to Christina, me, Marcus, Patricia

Resending the photos from before the fire.

...

Thu, Apr 3, 4:30 PM

4 Attachments · Scanned by Gmail



On Wed, Apr 23, 2025 at 1:41 PM Paross, Christina <christina.paross@dallas.gov> wrote:

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I will do not have images of the windows prior to the fire that is required on the application checklist so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

DallasNow launches on May 5. Learn more at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June. Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.

Christina Paross  
Senior Planner – Historic Preservation

Planning and Development

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

CAUTION: This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Tiffany Vaughan-Sanford](#)  
**To:** [Watson, Marcus](#)  
**Cc:** [Paress, Christina](#); [Ettinger, Jake](#); [Joe Sanford](#); [Liu, Emily](#); [Long, Ashley](#); [West, Chad](#)  
**Subject:** Re: Repair CA - 418 S Willomet  
**Date:** Friday, May 9, 2025 12:26:37 PM  
**Attachments:** [image002.png](#)  
[image005.png](#)  
[image007.png](#)  
[image003.png](#)  
[image004.png](#)  
[image006.png](#)  
[image008.png](#)  
[image001.png](#)  
[image010.png](#)

---

**External Email!**

Marcus and Christina,

Thank you for your time during today's meeting. Below is a recap of the discussion and the remaining items we'll be following up on:

- **Knee Wall Clarification:**  
What was previously referred to as the “guard rail” is actually the **original knee wall**. This feature is being noted and edited on the CA in office and does not require Landmark Commission review. It is included on the wood siding replacement percentages.
- **Front Door:**  
The **[craftsman wood door](#)** is being replaced with an **[identical wood door](#)**.
- **Window Survey:**  
The updated survey now includes a **photo of the house with the three fire-damaged windows clearly numbered** to correspond with the survey entries. Provided during the meeting.
- **Front Porch Plank Floor:**  
[Here is the link to the flooring and specifications](#) we will be using to replace the plank flooring on the front porch.
- **Cement Steps:**  
I have attached a picture of the measurements of the front steps. They will be repaired if possible, brushed concrete, identical to how they are, but level.
- **Beadboard Ceiling:**  
The **[ceiling will be replaced with the linked material](#)**, provided here
- **Porch Ceiling Fan:**  
The **fan will be replaced**, and [specs for the new unit will be here](#).
- **Paint Colors (Provided):**
  - SW9179 – *Anchor's Aweigh*

- SW7004 – *Aesthetic White*

Please let us know if anything was missed or if further clarification is needed. We'll follow up with the outstanding specs shortly.

Thank you,  
Tiffany Vaughan

On Fri, May 9, 2025 at 9:23 AM Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)> wrote:

The purpose of our meeting is to provide you with the final list and to show you examples. I need to be clear that we have provided you with a list and examples previously. You have not provided the requested information. We will make sure that you leave the meeting today with a clear and full picture of our expectations.

Get [Outlook for iOS](#)

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Friday, May 9, 2025 8:27:25 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

**External Email!**

Hello all,

In preparation for our upcoming meeting, I wanted to follow up as I have still not received a clear list of the outstanding items required from our side.

Both my husband and I will be taking time away from our full-time jobs to attend this meeting, and we want to ensure it is a productive use of everyone's time. To avoid any further delays or confusion, could you please provide a comprehensive list of what is still needed in advance of the meeting?

Thank you for your attention to this matter—I look forward to your prompt response

Thank you,

Tiffany Vaughan  
972-900-3532

On Thu, May 8, 2025 at 12:51 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Please come to Dallas City Hall, 5 floor, 5BN (Blue elevators).

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

### Christina Paress

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: 469-597-3862

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Thursday, May 8, 2025 12:39 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford [REDACTED];  
Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson,  
Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - 418 S Willomet

[REDACTED]

**External Email!**

Sure 10am on Friday is fine. Where can we meet?

Thanks,

On Thu, May 8, 2025 at 11:52 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

We have training on Friday but can meet with you at 10am before we start, if that works. Please let me know.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



SERVICE FIRST, NOW!

Connect. Collaborate. Communicate.

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 6:56 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

We are available tomorrow at 11am and on Friday 9-11 or after 3pm. Thank you!

Tiffany Vaughan  
972-900-3532

On Wed, May 7, 2025 at 11:14 AM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

Please send me some available dates and will get a meeting scheduled. Additionally, I left you a voicemail this morning regarding the missing information that we need to move forward with the applications. Also, please be advised that the meeting is not to process the application in that moment and produce the Certificate of Appropriateness immediately. It is to review the missing documentation.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



SERVICE FIRST, NOW!

**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 11:06 AM  
**To:** Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Cc:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>; Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Yes, we can definitely sit down and have a meeting.

Prior to the meeting, so that we can ensure we have everything that you have requested, **I need a comprehensive list of everything that you are still waiting on.** As far as I know, we have submitted everything that has been requested multiple times, including the additional information requested if the initial submission wasn't sufficient.

Let us know where you would like to meet and my husband and I can coordinate our schedules and let you know our availability.

Thank you,

On Wed, May 7, 2025 at 10:11 AM Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)> wrote:

Good morning, Tiffany.

Please be assured that we want to complete this review and release it as much as you want to receive it. However, please understand that we must have all the documentation required for us to do so. We cannot complete a review without the necessary items.

That said, it is my understanding that your applications are still somewhat incomplete. I have been informed that Christina Paress has asked repeatedly for certain items and while I understand that you feel you have met her requests, it seems that the information is still deficient to some degree.

May I please suggest an in-person meeting for you, Joe Sanford, Christina and me to sit down and fully outline what is still needed in order to avoid any further confusion or information being lost in endless email threads? If you are amenable, please provide me with some days and times you and Joe would be available later this week or early next week, and I will work to arrange the meeting.

Thank you and have a great day!

**NOTICE**

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow!)

**Marcus W. Watson**

*Chief Planner / Historic Preservation Officer*

Planning and Development Department

[1500 Marilla Street, Room 5CN](#)

[Dallas, TX 75201](#)

Office: 214-670-5825 | Cell: 945-225-8336

Email: [marcus.watson@Dallas.gov](mailto:marcus.watson@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

---

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, May 7, 2025 8:06 AM  
**To:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Cc:** Ettinger, Jake <[jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Liu, Emily <[yu.liu@dallas.gov](mailto:yu.liu@dallas.gov)>; Long, Ashley <[ashley.long@dallas.gov](mailto:ashley.long@dallas.gov)>; Paresse, Christina <[christina.paresse@dallas.gov](mailto:christina.paresse@dallas.gov)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello,

Where are we on this? We still don't have the repair CA and cannot start our

repairs.

Thanks,

Tiffany Vaughan  
972-900-3532

On Mon, May 5, 2025 at 4:17 PM West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)> wrote:

Thank you for looping me in, Tiffany. Director Liu, please let me know if I can assist with expediting this request in any way. We can host a meeting for everyone involved if it would be helpful.



**Chad West**  
Council Member, District 1

City of Dallas | [www.dallascityhall.com](http://www.dallascityhall.com)

Mayor and City Council, District 1

[1500 Marilla St, Room 5FN](#)

[Dallas, TX 75201](#)

O: [214-670-0776](tel:214-670-0776)

[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE:** *This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly. \*\**

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Monday, May 5, 2025 1:57 PM

**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>; Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>  
**Cc:** Joe Sanford <[sanford.joe.d@gmail.com](mailto:sanford.joe.d@gmail.com)>; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello All,

I am writing to express my concern regarding the continued delay in issuing our permits, which has now resulted in the missed approval of two landmark commissions. The original survey, complete with pictures, was sent to Marcus on **March 22nd**, and subsequently forwarded to you, Christina. I also resent the survey to you on **April 4th**.

As this is now the third time I am resending the attached survey and pictures, I would appreciate your prompt attention to this matter.

**\*Please see below screen shots and attachments\***

It has been over a month since this process began, and all necessary information has been sent multiple times. Despite my repeated requests for a complete list of outstanding requirements, I have yet to receive a comprehensive response. Instead, I continue to receive requests for information that has already been provided.

This ongoing delay is causing significant financial strain, as we are still paying the mortgage on the property, which is not covered by insurance. The lack of urgency in processing this request is resulting in thousands of dollars in additional costs each month, which I believe constitutes negligence on the part of the department.

At this point, we urgently request that you issue at least the repair CA so that we can proceed with pulling permits and begin addressing the interior and roof repairs. The current holes in the roof and siding are allowing moisture to enter, leading to further damage that will only increase the repair costs due to these delays. While I understand that the windows may need to be delayed and addressed under a separate CA, they are a small component of a much larger project that is being held up.

If this matter is beyond your department's capacity to handle at this time, I would appreciate it if you could direct me to the appropriate person or department to escalate this issue.

Thank you for your immediate attention to this urgent matter

# Tiffany Vaughan

Window Survey - 418 S Willomet (fire rehab) > Inbox x



Patricia Rodriguez <homeservices@rdezigns.com>  
to Marcus.Watson@dallas.gov, me, sanford.joe.d@gmail.com

Sat, Mar 22, 1:48 PM ☆ ☺ ↶ ⋮

Hi Marcus,

The window survey is complete and we would like to begin to reach out to the Landmark Commission. Let me know how I can help the homeowners with this. I am not sure if the Conservation District will need to see all the estimated work on the CA application or if we can start with getting approval for windows being replaced.



Thank you,  
Patricia Rodriguez  
214-734-3601  
Gustavo Rodriguez  
214-732-0076



Tiffany Vaughan-Sanford <tiffanydvaughan@gmail.com>  
to Christina, Patricia, Joe

Fri, Apr 4, 11:38 AM ☆ ☺ ↶ ⋮

Hi Christina,

Here is the completed Window Survey. Please let us know if you have any questions!

Thanks,  
Tiffany Vaughan  
...

One attachment • Scanned by Gmail



Paress, Christina  
to me, Patricia, Joe

Fri, Apr 4, 12:32 PM ☆ ☺ ↶ ⋮

Tiffany,

Has the spec sheet for the replacement windows been sent? I just want to make sure I didn't miss something as sometime when email threads are forwarded the attachments don't come through.

Thank you and have a wonderful day.

[Christina Paress](#)

On Mon, May 5, 2025 at 10:57 AM Paress, Christina

<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

| Hello Tiffany,

I still need the portion of the windows survey that indicates the windows numbered and corresponds with the list of window conditions. This will tell me which windows are being replaced. (Please see attachment) I see the two windows on the front of the house but do not have a clear photo of the side of the house to determine which side window is being replaced, which would also give an understanding of which window size goes where. Please submit that to make your application complete and we will begin processing your application.

Thank you and have a wonderful day.

The City of Dallas has changed the way we do Permitting, Historic Preservation Applications, and other Planning & Development functions.

Learn more about *DallasNow* at [Dallas.gov/DallasNow](https://dallas.gov/DallasNow)

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Sunday, May 4, 2025 10:06 AM  
**To:** Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)>  
**Cc:** Joe Sanford [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello, looking to get an update on this. Thank you

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 5:15 PM Tiffany Vaughan-Sanford [REDACTED] wrote:

Please let me know if this one doesn't go through

Tiffany Vaughan  
972-900-3532

On Wed, Apr 30, 2025 at 1:40 PM Pares, Christina <[christina.pares@dallas.gov](mailto:christina.pares@dallas.gov)> wrote:

Hello Tiffany,

One of the photos didn't come through. Can you resend them so that I can see if they are wood windows?

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow!)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

## **Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

Office: [214-671-5052](tel:214-671-5052) | Cell: [469-597-3862](tel:469-597-3862)

Email: [Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

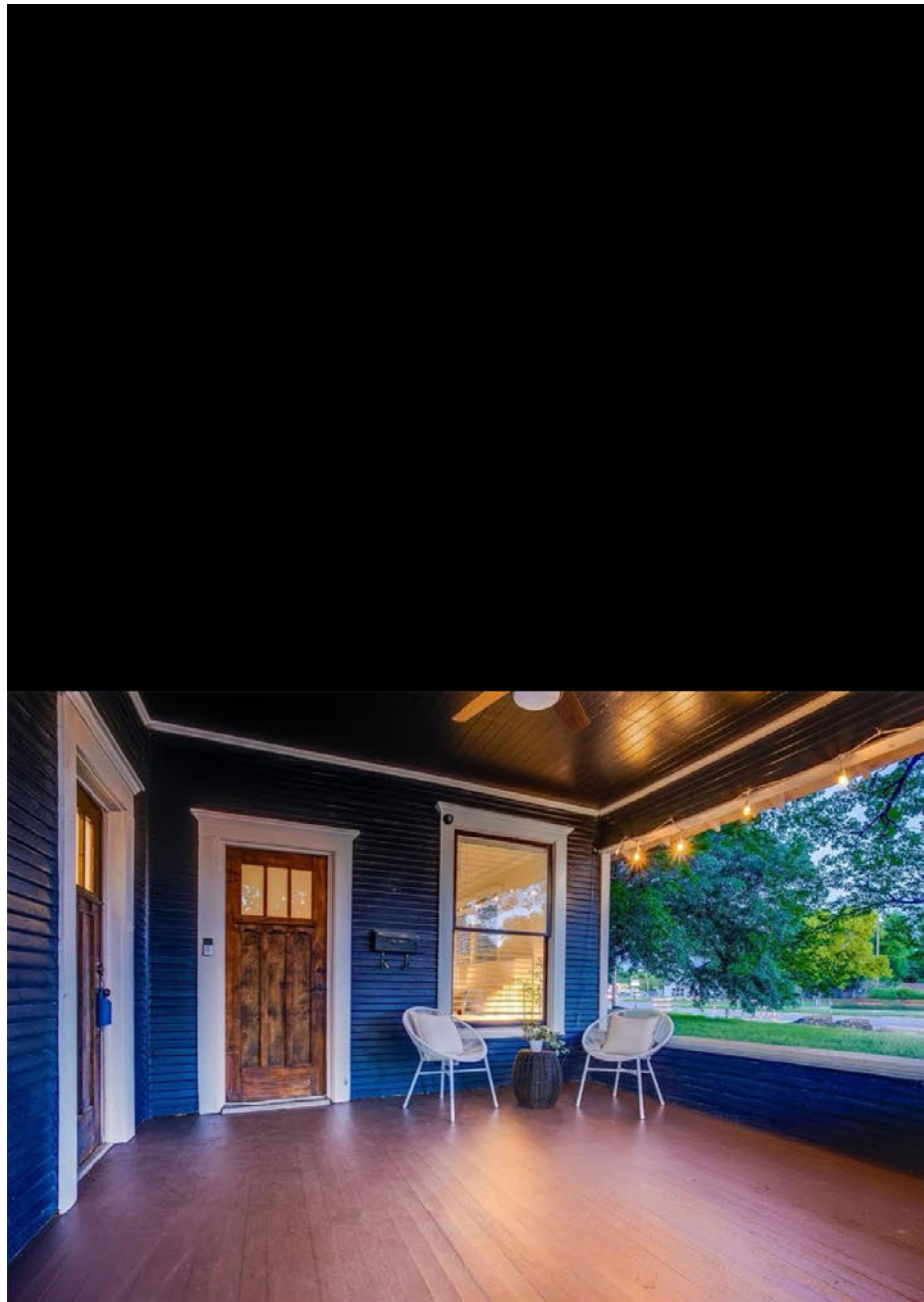
**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Thursday, April 24, 2025 11:29 AM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

External Email!

Here is an additional picture





Tiffany Vaughan  
972-900-3532

On Thu, Apr 24, 2025 at 7:50 AM Paress, Christina  
<[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Do you have any photos of the windows that are close up?

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting,  
Historic Preservation Applications, and other Planning &  
Development functions.

*DallasNow* launches on May 5. Learn more at  
[Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to*

*April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

[1500 Marilla St Room 5CN](#)

[Dallas, TX 75201](#)

[Office: 214-671-5052](#) | [Cell: 469-597-3862](#)

[Email: Christina.Paress@Dallas.gov](mailto:Christina.Paress@Dallas.gov)



**SERVICE FIRST, NOW!**

**Connect. Collaborate. Communicate.**

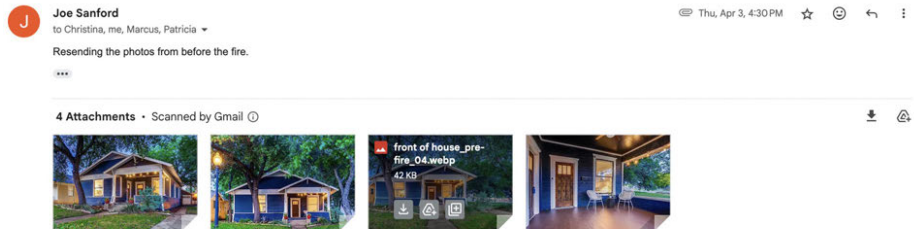
\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** Tiffany Vaughan-Sanford [REDACTED]  
**Sent:** Wednesday, April 23, 2025 1:52 PM  
**To:** Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)>  
**Cc:** Flowers, Michael <[michael.flowers@dallas.gov](mailto:michael.flowers@dallas.gov)>; Joe Sanford [REDACTED]; Patricia Rodriguez [REDACTED]; Watson, Marcus <[marcus.watson@dallas.gov](mailto:marcus.watson@dallas.gov)>; West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Re: Repair CA - [418 S Willomet](#)

**External Email!**

Hello,

These pictures were provided on April 3rd, earlier in this email thread.



On Wed, Apr 23, 2025 at 1:41 PM Paress, Christina <[christina.paress@dallas.gov](mailto:christina.paress@dallas.gov)> wrote:

Hello Tiffany,

I appreciate your concern for the change in system and the delays that it will cause as we too are going through that same system change. However, please understand that your application is not the only one we have to process and we process them as fast as we can in the order that we receive them. I still do not have images of the windows prior to the fire (that is required on the application checklist) so that we can ensure that the replacements are appropriate and within the allowable design and materials. Those images will determine whether the application is processed as a Routine Maintenance or if it must go before the Landmark for approval in June. Did you send the images or should I be looking for an email from someone else? A single point of contact will allow this process to go smoother.

Thank you and have a wonderful day.

The City of Dallas is making it even easier to do Permitting, Historic Preservation Applications, and other Planning & Development functions.

*DallasNow* launches on May 5. Learn more at [Dallas.gov/DallasNow!](https://dallas.gov/DallasNow)

*Please be aware that as we convert to DallasNow, we will be unable to process new Certificate of Appropriateness applications from Friday, April 25 through Sunday, May 4. This may mean that some routine maintenance (administrative) applications submitted prior to April 25 may take a little longer, but we will strive to process them as quickly as possible after the conversion. It will NOT hold up any applications meant to be scheduled for Landmark Commission in June.*

*Consultation services by staff will continue throughout the "down" time, so feel free to contact us with questions.*

**Christina Paress**

*Senior Planner – Historic Preservation*

Planning and Development

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [West, Chad](#)  
**To:** [Chris Guldi](#)  
**Subject:** RE: Repair City Hall  
**Date:** Tuesday, November 4, 2025 4:58:00 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)

---

Thank you for your feedback and advocacy.



**Chad West**

*Council Member, District 1*

**City of Dallas** | [www.dallascityhall.com](http://www.dallascityhall.com)

Mayor and City Council, District 1

1500 Marilla St, Room 5FN

Dallas, TX 75201

O: 214-670-0776

[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

*\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\**

---

**From:** Chris Guldi <caguldi03@gmail.com>  
**Sent:** Tuesday, November 4, 2025 11:50 AM  
**To:** West, Chad <chad.west@dallas.gov>  
**Subject:** Repair City Hall

**External Email!**

Dear Councilmember West,

I attended the meeting at City Hall last night to hear what other citizens had to say about the idea to demolish the I. M. Pei building and sell the land for a sports complex. I heard from architects, building managers, realtors, people who have restored public buildings, people who have worked in City Hall, and many Dallas citizens who simply care about the city. I heard about Boston's successful renovation of its Brutalist city hall building and plaza, carefully planned with city-wide input and partly funded by the Getty Foundation. I did not hear from anyone who thought tearing down City Hall makes any sense at all.

The dollar amounts that have been published in the Dallas Morning News seem to have been pulled out of a hat. Rushing City Council makes the idea sound very much like a confidence scheme intended to deceive our council members and steal taxpayers' money. Sports teams are notably fickle and cannot be relied upon as taxpayers beyond perhaps twenty years, after which the city would be left with a useless space like old Texas Stadium and crippling debt from a new city hall or ever-rising rent for inadequate former office building spaces.

If a sports complex in downtown Dallas has value I do not appreciate, there is other land in the neighborhood that could be used without destroying a civic treasure. One speaker last night, the only person who had anything nice to say about destroying City Hall, allowed that it would be nice to have some restaurants where City Hall is. Really? Does the city need a McDonalds there? No one dreams of attending sporting events and eating hamburgers there and traveling to some other part of downtown for daily civic business in a make-do rented high-rise, or celebrations and protests that would block streets and small businesses.

Mayor J. Erik Jonsson left a legacy in the city hall building, its plaza, and its companion library building. They are landmarks, works of art and statements of pride and vision for the city. They provide daily services to all Dallasites. What legacy do you plan to leave? Please do not let it be short-sighted destruction to line the pockets of developers who do not care about our city beyond the next few years.

Yours truly,  
Christine Guldi  
7228 La Sobrina Dr.  
Dallas TX 75248

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [West, Chad](#)  
**To:** [Vicki Taliaferro](#)  
**Cc:** [Long, Ashley](#)  
**Bcc:** [David de la Fuente](#)  
**Subject:** RE: Vacancy in District 10 Landmark Commission  
**Date:** Wednesday, May 28, 2025 8:27:00 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)

---

Vicki,

Thank you for your interest and for providing your background information.

I'm in office for the next two years, and will certainly keep you in mind if that happens. In the meantime, I encourage you to keep an eye on the roster of appointees, and if a position opens up in another district, consider reaching out directly to that Councilmember.

Thank you again,



**Chad West**

*Council Member, District 1*

**City of Dallas** | [www.dallascityhall.com](http://www.dallascityhall.com)

Mayor and City Council, District 1

1500 Marilla St, Room 5FN

Dallas, TX 75201

O: 214-670-0776

[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE:** *This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\**

---

**From:** Vicki Taliaferro <[vickiannt@gmail.com](mailto:vickiannt@gmail.com)>  
**Sent:** Tuesday, May 27, 2025 2:01 PM  
**To:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>  
**Subject:** Fwd: Vacancy in District 10 Landmark Commission

---

**External Email!**

Hi Chad,

I wanted to copy you on my email correspondence with CM Stewart. If ever Diane Sherman declines to serve, I wanted you to know of my strong interest.

Regards,

Vicki

204 S Montclair Ave, Dallas, TX 75208

214-436-2462

----- Forwarded message -----

From: **Stewart, Katherine** <[katherine.stewart@dallas.gov](mailto:katherine.stewart@dallas.gov)>

Date: Tue, May 27, 2025, 12:56 PM

Subject: Re: Vacancy in District 10 Landmark Commission

To: Vicki Taliaferro <[vickiannt@gmail.com](mailto:vickiannt@gmail.com)>

Cc: Rodriguez, Erika <[erika.rodriguez@dallas.gov](mailto:erika.rodriguez@dallas.gov)>, Soto, Marcela <[marcela.soto@dallas.gov](mailto:marcela.soto@dallas.gov)>, Tinker, John <[john.tinker@dallas.gov](mailto:john.tinker@dallas.gov)>

Vicki - thank you for reaching out - you are certainly qualified to serve. I need to check with a few people who live in D10 to see if they are interested. I make it a priority to fill the positions on our boards and commissions with residents of the district. When I am unable to do that - I am willing to look outside the district.

Again - thanks for reaching out-

CM Stewart

**Kathy Stewart**

*City Councilmember, District 10*

**City of Dallas** | [www.dallascityhall.com](http://www.dallascityhall.com)

[1500 Marilla St](#) 5FS

Dallas, TX 75201



O: 214-670-5958

[katherine.stewart@dallascityhall.com](mailto:katherine.stewart@dallascityhall.com)

[Sign up for the District 10 Newsletter here!](#)



---

**From:** Vicki Taliaferro <[vickiannt@gmail.com](mailto:vickiannt@gmail.com)>  
**Sent:** Tuesday, May 27, 2025 11:44 AM  
**To:** Stewart, Katherine <[katherine.stewart@dallas.gov](mailto:katherine.stewart@dallas.gov)>  
**Subject:** Vacancy in District 10 Landmark Commission

**External Email!**

Hi Katherine,

I am interested in representing your district on the Landmark Commission by filling the current vacancy. While I reside in District 1 in Winnetka Heights, I have a real connection to your district. I am retired now, completing my career in 2022 as the Facility Manager for Texas Instruments Headquarters Building on Forest Lane. I oversaw the interior renovation of the 1.1 million square foot facility over a three year period and then oversaw the repairs from the tornado which subsequently hit the building. My safety team met regularly with Dallas Fire and Rescue to ensure that our building was accessible to emergency services throughout both construction periods. Our security department and I worked with the City of Dallas Office of Homeless Solutions ongoingly to offer those living in encampments on our property alternative shelter, particularly in winter. We also worked with DART on the connection between the train stop and TI to keep it safe for our employees who walked from the station to our building. And, I volunteered weekly at Hamilton Park Elementary School as a math tutor for two years.

I am a LEED AP (Leadership in Energy and Environmental Design Accredited Professional). My continuing education includes coursework on the restoration of both

commercial and residential buildings, specifically in the area of restoring the building envelope to ensure that systems meet code and the structure is energy efficient while maintaining the historical character of the building. Since retiring my husband and I completed the renovation, restoration and an addition to our Winnetka Heights home built just prior to 1930. We received both a Certificate of Appropriateness and all City of Dallas permits required before starting the work. The project is now closed.

I am looking to utilize my knowledge and skills to benefit the community. I was born and raised in Oak Cliff, and lived in Oak Cliff for most of my life. I am a Volunteer Deputy Registrar for the Dallas County Elections Department. I volunteer with March to the Polls giving presentations to High School seniors encouraging the 18 year olds to register to vote. I assist students in filling out their voter registration forms and take the forms directly to the Dallas County Elections Department. I have a BS in Business from UTD and hold a Masters of Accounting from TWU.

Creating a community where people want to be is my passion. Educating the next generation on the value of their voice in local government, creating a built environment which respects our history while ensuring that the projects of our city meet environmental, building and safety codes are all expressions of my passion. I would enjoy meeting you in person at your convenience to discuss the possibility of me representing your district on the Landmark Commission.

Kindest regards,  
Vicki Taliaferro  
214-436-2462

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Ettinger, Jake](#)  
**To:** [West, Chad](#)  
**Cc:** [Long, Ashley](#)  
**Subject:** RE: W. H. Adamson High School  
**Date:** Sunday, November 2, 2025 7:50:01 PM  
**Attachments:** [image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)

---

Chad – just an fyi, a few folks had reached out about Adamson last year and then a couple have reached out again in the past week or so. If I recall correctly from convo with Ben Mackey last year, the independent consultant DISD hired told them it was going to cost something astronomical to rehab building to usable levels, something like \$100 million. If you want more info, let me know and I can ask Ben Mackey to provide an update.

**Jake Ettinger**  
*Chief of Staff, District 1*

Mayor & City Council Office  
1500 Marilla Street, 5FN  
Dallas, TX 75201  
Cell: (945) 324 1680  
Email: [jake.ettinger@dallas.gov](mailto:jake.ettinger@dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

If you'd like to subscribe to our bi-weekly newsletter, [click here](#). Si quiere inscribirse a nuestro newsletter, [haga click aquí](#).

---

**From:** West, Chad <chad.west@dallas.gov>  
**Sent:** Saturday, November 1, 2025 3:00 PM  
**To:** Robert Wright <rjwright1409@sbcglobal.net>; Diane Sherman <dsherman@daveperrymiller.com>  
**Cc:** jean meyer <j-jmeyer@sbcglobal.net>; Ettinger, Jake <jake.ettinger@dallas.gov>; Dianne Barr <diannebarr6@gmail.com>; Judy Hatch <judyhatch@sbcglobal.net>; DAN EDDY <eddyiii@swbell.net>; Kathy Cummings-Eddy <kjce6491@gmail.com>  
**Subject:** RE: W. H. Adamson High School

Good afternoon, Mr. Wright.

Thank you for the email. Like you, I would hate to lose the historical building. I assume you have spoken with the DISD trustee for the area, Ben Mackey?

As the Landmark Commission is quasi-judicial, I am legally prohibited from communicating with the commission members. Former Commissioner Diane Sherman, who is cc'd here, might be the best person for you and the other advocates to seek advice from.

Another avenue might be for advocates to get the preservation community and media involved here. Unlike City Hall, for which I've received hundreds of emails from interested parties, this is the first email/call that I have personally received about Adamson. I'm not sure if Preservation Dallas has taken a stance or not on the building, but they seem to be getting more engaged now that City Hall is up for discussion.

If you can think of other ways in which I can be helpful, please let me know.



**Chad West**

*Council Member, District 1*

**City of Dallas** | [www.dallascityhall.com](http://www.dallascityhall.com)

Mayor and City Council, District 1

1500 Marilla St, Room 5FN

Dallas, TX 75201

O: 214-670-0776

[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

*\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\**

---

**From:** Robert Wright <[rjwright1409@sbcglobal.net](mailto:rjwright1409@sbcglobal.net)>

**Sent:** Friday, October 31, 2025 1:04 PM

**To:** West, Chad <[chad.west@dallas.gov](mailto:chad.west@dallas.gov)>

**Cc:** jean meyer <[jjmeyer@sbcglobal.net](mailto:jjmeyer@sbcglobal.net)>; Dianne Barr <[diannebarr6@gmail.com](mailto:diannebarr6@gmail.com)>; Judy Hatch <[judyhatch@sbcglobal.net](mailto:judyhatch@sbcglobal.net)>; DAN EDDY <[eddyiii@swbell.net](mailto:eddyiii@swbell.net)>; Kathy Cummings-Eddy <[kjce6491@gmail.com](mailto:kjce6491@gmail.com)>

**Subject:** W. H. Adamson High School

**External Email!**

I am asking for your help as my City Council person to oppose the proposed demolition by the DISD of the historic Adamson High School building. I cannot tell if Adamson is in your district or not from the map of District I. Nevertheless, as a resident and proponent for Oak Cliff, your voice in this matter would be greatly appreciated. The building has been designated as a historical landmark, therefore, it cannot be demolished without approval from the Landmark Commission of the City of Dallas. There is a hearing on Dec.1. 2025 in Room 6S to gain approval for the demolition by the DISD.

There are many Adamson graduates that will attend to dispute the findings of the DISD, the entity most responsible for the deterioration of the present structure by its total neglect. W.H. Adamson HS is the oldest and most historic school in all of Oak Cliff and the second oldest in the City of Dallas. It was and continues to be an outstanding school receiving an "A" from the Texas Education Agency. ( the only Oak Cliff to receive that honor).

We were able to save Dallas High School (Crozier Tech) and I do believe Adamson deserves to be saved from the wrecking ball, too.

Any help you could provide would be greatly appreciated. Please help save our historic Oak Cliff.

Thank you very much, Chad

*Robert J. Wright*

*Attorney at Law*

1150 N. Winnetka Ave.

Dallas, TX 75208-3754

972-232-9116 tel.

844-348-2318 fax

email: [rjwright1409@sbcglobal.net](mailto:rjwright1409@sbcglobal.net)

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Chris Guldi](#)  
**To:** [West, Chad](#)  
**Subject:** Repair City Hall  
**Date:** Tuesday, November 4, 2025 11:50:09 AM

---

**External Email!**

Dear Councilmember West,

I attended the meeting at City Hall last night to hear what other citizens had to say about the idea to demolish the I. M. Pei building and sell the land for a sports complex. I heard from architects, building managers, realtors, people who have restored public buildings, people who have worked in City Hall, and many Dallas citizens who simply care about the city. I heard about Boston's successful renovation of its Brutalist city hall building and plaza, carefully planned with city-wide input and partly funded by the Getty Foundation. I did not hear from anyone who thought tearing down City Hall makes any sense at all.

The dollar amounts that have been published in the Dallas Morning News seem to have been pulled out of a hat. Rushing City Council makes the idea sound very much like a confidence scheme intended to deceive our council members and steal taxpayers' money. Sports teams are notably fickle and cannot be relied upon as taxpayers beyond perhaps twenty years, after which the city would be left with a useless space like old Texas Stadium and crippling debt from a new city hall or ever-rising rent for inadequate former office building spaces.

If a sports complex in downtown Dallas has value I do not appreciate, there is other land in the neighborhood that could be used without destroying a civic treasure. One speaker last night, the only person who had anything nice to say about destroying City Hall, allowed that it would be nice to have some restaurants where City Hall is. Really? Does the city need a McDonalds there? No one dreams of attending sporting events and eating hamburgers there and traveling to some other part of downtown for daily civic business in a make-do rented high-rise, or celebrations and protests that would block streets and small businesses.

Mayor J. Erik Jonsson left a legacy in the city hall building, its plaza, and its companion library building. They are landmarks, works of art and statements of pride and vision for the city. They provide daily services to all Dallasites. What legacy do you plan to leave? Please do not let it be short-sighted destruction to line the pockets of developers who do not care about our city beyond the next few years.

Yours truly,  
Christine Guldi  
7228 La Sobrina Dr.  
Dallas TX 75248

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Anastacio, Viporn](#)  
**To:** [Anastacio, Viporn](#)  
**Subject:** REVISED: 4/9 Agenda  
**Date:** Friday, April 4, 2025 10:30:47 PM  
**Attachments:** [April 9, 2025 Agenda rev.pdf](#)  
[image001.png](#)  
[Agenda Matrix Report April 9, 2025 rev.pdf](#)  
[Council District Matrix Report April 9, 2025.pdf](#)  
**Importance:** High

---

Good evening,

Attached are the following:

4/9 Revised Agenda  
4/9 Revised Agenda Matrix Report  
4/9 Council District Matrix Report

Note: Agenda Item No. 34 closed session was added.

The following is now posted and available on the City website to view and download:  
<https://cityofdallas.legistar.com/MeetingDetail.aspx?ID=1237114&GUID=1830995B-2BC4-412D-9567-C45BD4415A34&Options=info%7C&Search=&Refresh=1>

Best regards,

**Vhee Anastacio**  
*City Agenda Manager*

City Manager's Office  
1500 Marilla Street, Room 4DN  
Dallas, TX 75201  
Office: 214-670-3685  
Email: [vhee.anastacio@dallas.gov](mailto:vhee.anastacio@dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** [Alice Murray](#)  
**To:** [West, Chad](#)  
**Subject:** Save City Hall  
**Date:** Monday, February 16, 2026 11:58:53 AM

---

**External Email!**

Hi Chad!

I feel strongly that IM Pei's City Hall building is iconic and it would be horrific to lose such a signature, historic, beautiful work of art.

I actually moved to Dallas the year we were opening the building and I remember feeling like I had come to the right city, that understood great architecture and its value to a great city. It has been confirmed many times over the years in great Dallas buildings. It's no different than investing in a great Picasso or Monet.

Please do everything you can to keep this wonderful, one-of-a-kind structure.

**ALICE MURRAY**  
708 Kessler Woods Trail | Dallas, TX 75208  
214.616.3203

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [jack h thomas](#)  
**To:** [West, Chad](#); [Long, Ashley](#); [Ettinger, Jake](#)  
**Subject:** Save Dallas City Hall  
**Date:** Thursday, February 26, 2026 7:01:45 PM

---

**External Email!**

Councilman West and Team,

I wanted to reach out to add my name to your (hopefully growing!) list of those D1 advocates for the rehabilitation of Dallas City Hall. I understand that many are skeptical of the current price tag. There have been several reports and comparisons to other large scale projects which put this issue into perspective. It is my hope that there is an opportunity to put that figure under a magnifying glass and come to a sensible conclusion for how to move forward. It sounds like CC may be making decisions on this item sometime soon.

As we all know, the City Hall building is a landmark by a world-renowned architect and a part of our regional architectural history. From my standpoint as a neighbor, this has been a management issue and the can has been kicked down the road for far too long. I am looking forward to seeing this building get some much needed TLC so it can be the shining star that it is!

Thanks for all you do.

Jack

--

**Jack Thomas**, AIA LEED AP BD+C  
[m] 530.762.9433

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Martinez, Miroslava](#)  
**To:** [Council Members](#)  
**Cc:** [Johnson, Bilierae](#); [Gonzalez, Adelia](#); [Zepeda, David](#); [Plinck, Brian](#); [Hancox, Carla](#)  
**Subject:** Speaker Handout(s) - March 26, 2025 City Council Meeting  
**Date:** Tuesday, March 25, 2025 7:04:31 PM  
**Attachments:** [image001.png](#)  
[OM - Gregory Jacksonp1.msg](#)  
[OM - Gregory Jacksonp2.msg](#)  
[OM - Gregory Jacksonp3.msg](#)  
[OM - Ken Sayres.msg](#)  
[Z26 - Andrew Ruegg.msg](#)

---

Attached, you will find the **handout(s)** for registered speakers at the **City Council Meeting on Wednesday, March 26, 2025.**

Best Regards,

Miroslava Martinez  
Assistant City Secretary

City Secretary's Office  
1500 Marilla St., Room 5DS  
Dallas, TX. 75201  
O: 214-670-3809  
Email: [miroslava.martinez@dallas.gov](mailto:miroslava.martinez@dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

*Did I meet your customer service expectations? Please give me your feedback at: <http://app.keysurvey.com/f/787070/264e/>*

*\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\**

**From:** [Jeff Kurz](#)  
**To:** [Johnson, Eric](#); [West, Chad](#); [Moreno, Jesse](#); [Gracey, Zarin](#); [Johnson, Maxie](#); [Resendez, Jaime](#); [Cadena, Laura](#); [Bazaldua, Adam](#); [Blair, Lorie](#); [Blackmon, Paula](#); [Kathryn.Stewart@dallas.gov](mailto:Kathryn.Stewart@dallas.gov); [Roth, William](#); [Mendelsohn, Cara](#); [Willis, Gay](#); [Ridley, Paul](#); [k.bizortolbert@dallas.gov](mailto:k.bizortolbert@dallas.gov)  
**Subject:** Special Alert - Dallas City Hall  
**Date:** Thursday, October 30, 2025 6:00:08 PM

---

**External Email!**

Dear Mayor Johnson and City Council Members,

My name is Jeff Kurz, and my City Councilwoman is Cara Mendelsohn. Please, please, please figure a way to stay in the I.M. Pei City Hall building. It is one of the finest City Hall buildings in the country. To leave this building to rent office space somewhere else is utterly ridiculous. To sell the land and/or building is also ridiculous. Candidly, if past government officials had taken care of maintenance issues, you all would not have to deal with this. Nonetheless, find a way to make repairs, in the hundreds of millions of dollars and DO NOT vacate this property. PLEASE!

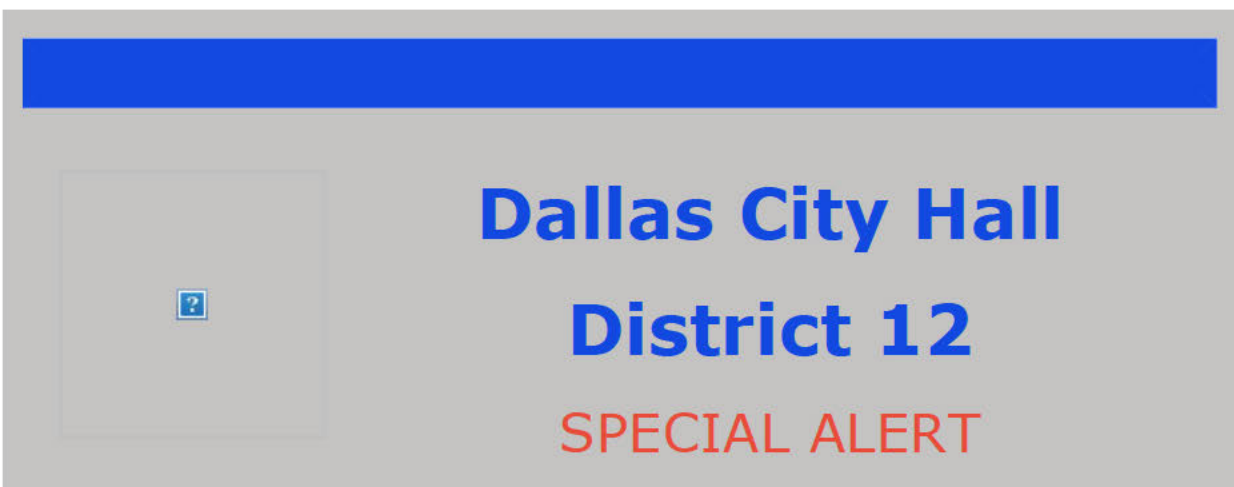
Best,

Jeff Kurz

*Jeffrey D. Kurz*  
*Office-Mobile 214.734.5333*

---

**From:** City of Dallas <district12-dallascityhall.com@shared1.ccsend.com>  
**Sent:** Thursday, October 30, 2025 5:33 PM  
**To:** Jeff Kurz <Jeff@jdkurz.com>  
**Subject:** Special Alert - Dallas City Hall



The graphic features a blue header bar at the top. Below it, on the left, is a placeholder for a logo, represented by a square with a question mark. To the right of the placeholder, the text "Dallas City Hall" is written in a large, bold, blue font. Below that, "District 12" is written in a slightly smaller, bold, blue font. At the bottom, "SPECIAL ALERT" is written in a bold, red font.

*October 30, 2025*

---

*City-wide Listening Session*

---



There is a big, important issue that has popped up at city hall... and it is the future of city hall itself.

Some are suggesting we abandon the iconic, debt-free building and move to rental office tower space. Others say we stay put. There are questions about the repair/maintenance needs of city hall and the costs involved. An undercurrent about economic development and sports teams runs through this discussion.

Do you have an opinion? Councilmember Ridley and I would like to hear what you think.

Join us Monday at 6 pm at the City Hall auditorium to share your thoughts. If you aren't able to join us, send the city council an email (see below) or tag us on social media with your thoughts.

---

## **CITY OF DALLAS DATA RESOURCES**

City of Dallas Commercial Permits [here](#)

City of Dallas Single Family New Construction Permits [here](#)

City of Dallas Air Quality Monitoring [here](#)

City of Dallas 3-1-1 Service Requests [here](#)

City of Dallas Crime Analytics [here](#)

City of Dallas Fire-Rescue [here](#)

City of Dallas Domestic Violence Crime [here](#)

City of Dallas Human Trafficking [here](#)

City of Dallas Animal Services Performance [here](#)

City of Dallas Open Data Portal is [here](#)

City of Dallas Census Data Hub [here](#)

City of Dallas Office of Homeless Solutions Service Requests [here](#)

City of Dallas Vision Zero [here](#)

City of Dallas ForwardDallas Land Use Plan [interactive map](#)

City of Dallas Public Zoning Map [here](#)

City of Dallas Pavement Conditions [here](#)

City of Dallas Affordable Connectivity Program [here](#)

City of Dallas Employee Diversity [here](#)

City of Dallas FreshStart Program [here](#)

City of Dallas COVID-19 Response Funding [here](#)

City of Dallas Land Property Map [here](#)

City of Dallas Code Compliance [here](#)

City of Dallas Grants [here](#)

City of Dallas Organization Chart [here](#)

---

## HOW TO EMAIL ALL CITY COUNCIL MEMBERS AND MAYOR

To email all City Councilmembers, the Mayor, and the City Manager, you can cut and paste these addresses:

[Eric.Johnson@dallas.gov](mailto:Eric.Johnson@dallas.gov); [Chad.West@dallas.gov](mailto:Chad.West@dallas.gov); [Jesse.Moreno@dallas.gov](mailto:Jesse.Moreno@dallas.gov);  
[Zarin.Gracey@dallas.gov](mailto:Zarin.Gracey@dallas.gov); [Maxie.Johnson@dallas.gov](mailto:Maxie.Johnson@dallas.gov);  
[Jaime.Resendez@dallas.gov](mailto:Jaime.Resendez@dallas.gov); [Laura.Cadena@dallas.gov](mailto:Laura.Cadena@dallas.gov);  
[Adam.Bazaldua@dallas.gov](mailto:Adam.Bazaldua@dallas.gov); [Lorie.Blair@dallas.gov](mailto:Lorie.Blair@dallas.gov); [Paula.Blackmon@dallas.gov](mailto:Paula.Blackmon@dallas.gov);  
[Kathryn.Stewart@dallas.gov](mailto:Kathryn.Stewart@dallas.gov); [William.Roth@dallas.gov](mailto:William.Roth@dallas.gov);  
[Cara.Mendelsohn@dallas.gov](mailto:Cara.Mendelsohn@dallas.gov); [Gay.Willis@dallas.gov](mailto:Gay.Willis@dallas.gov); [Paul.Ridley@dallas.gov](mailto:Paul.Ridley@dallas.gov);  
[k.bizortolbert@dallas.gov](mailto:k.bizortolbert@dallas.gov).

---

## HOW TO SIGN UP TO SPEAK AT A CITY COUNCIL MEETING

First, you have to know if you are speaking on an item being considered, or you just want to give public comment on something on your mind. If you are speaking on an agenda item, you'll be heard right before the item is considered. If you have public comments on something not on the agenda, the city council will generally hear the first 5 speakers who are signed up and present when called before starting the agenda meeting and hear the rest at the end of the meeting, but sometimes the council will suspend the rules and hear all speakers before beginning the day's agenda.

Second, you have to sign up to speak through the city secretary's office no later than 5 pm the day before the meeting. This is strictly enforced. Speakers are taken in the order of the sign up. The earliest you can sign up to speak is 8:15 am the day following the previous city council meeting. So if you wish to speak at one of the Wednesday meetings, signs ups begin Thursday am for the following Wednesday.

Third, you can sign up by email ([secspeakerrequest@dallas.gov](mailto:secspeakerrequest@dallas.gov)), by filling out a form ([dallas.gov](http://dallas.gov)), or by calling a phone number (214) 670-3738. You can only speak once in a 30 day period about non-agenda items, but as frequently as you wish on agenda items. You will have a maximum of 3 minutes to speak on all items combined, and at the Mayor's discretion, the time limit can be made shorter. This is often done when there are more than a dozen speakers on a single topic or when there are a lot of speakers overall.

Lastly, you can speak virtually or in-person at City Hall. If you want to come to city hall from District 12, Luis or Madison can help give you directions and may be able to assist with parking. If you are going to give comments virtually, you must have your camera on while speaking per state law. If you are registered to speak and aren't able to do it, please cancel with the city secretary to preserve your right to speak another day, otherwise your registration counts toward the once per 30 day speaker rule.

---

Dallas City Councilmembers set policy, approve the annual operating and capital improvement budgets, determine the property tax rate, approve the issuance and sale of bonds, purchase and sale of property, approve contracts, establish city departments, approve city ordinances and zoning, hire and appoint the City Manager, City Attorney, City Auditor, City Secretary, Municipal Court Judges, and appoint volunteers to the citizen boards and commissions.

---

Need help, got a question, or want to give input?

Email: [Cara.Mendelsohn@Dallas.gov](mailto:Cara.Mendelsohn@Dallas.gov)

Office phone: (214) 670-4067

Text phone: (214) 490-1036

Cara Mendelsohn, Dallas City Council District 12 | 1500 Marilla St. | Dallas, TX 75201 US

[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)

Constant Contact



**CAUTION:** This email originated from outside of the organization. Please, do not

**From:** [West, Chad](#)  
**To:** [Rastogi, Dev](#)  
**Cc:** [Long, Ashley](#); [Ettinger, Jake](#)  
**Subject:** Street Seats  
**Date:** Sunday, May 18, 2025 12:42:00 PM  
**Attachments:** [QOLAC Agenda 5.19.2025.pdf](#)  
[image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)

---

Good afternoon,

When we meet this week, I'd to discuss Street Seats and staff's plan and recommendations. I am not on QOL and won't be able to attend.

Thank you,



**Chad West**

*Council Member, District 1*

**City of Dallas** | [www.dallascityhall.com](http://www.dallascityhall.com)

Mayor and City Council, District 1

1500 Marilla St, Room 5FN

Dallas, TX 75201

O: 214-670-0776

[chad.west@dallas.gov](mailto:chad.west@dallas.gov)



If you'd like to subscribe to our bi-weekly newsletter, [click here](#).

**\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\***

**From:** [Texas Municipal League](#)  
**To:** [Recipients](#)  
**Subject:** TML Connect News Service  
**Date:** Thursday, April 24, 2025 9:35:09 AM

---

**External Email!**

[Open this email in your browser](#)



**Good morning,**

This is your Connect News for April 24, 2025.

Connect News is a complimentary TML service that features news about Texas cities. Articles are screened on weekdays to remove duplicate stories and content not relevant to local government. Articles are not screened on weekends. Because of the different ways news sources manage their website content, you may be asked to register or subscribe to gain access to articles.

Connect News articles are posted daily to our website at <https://www.tml.org/170/Connect-News>

If you do not wish to receive the daily Connect News email, please send an email to [connectnews@tml.org](mailto:connectnews@tml.org)

To unsubscribe from these emails, please click here: [Unsubscribe](#).

NRX Portal

NRX Portal

CITY LEADERSHIP (57)

Live Oak Environmental promises to resolve trash troubles in Lumberton as bins fill up with nowhere to go

04/23/2025 12newsnow.com Online

Del Rio - Tuesday night's city council wrap up

04/23/2025 830Times Online

**Council committee briefed on proposed LDC amendments for wastewater treatment plant expansion**

04/24/2025 Austin Monitor [Online](#)

**City creates flex time pool for exempt employees**

04/23/2025 Beeville Bee Picayune [Online](#)

**City of Brownwood appoints Tarino Russell as Director of People and Performance**

04/23/2025 Brownwood News [Online](#)

**Statistics show success of this year's Bluebonnet Festival**

04/23/2025 Burnet Bulletin [Online](#)

**Hedley enacts Stage 4 with higher water rates**

04/23/2025 Clarendon Enterprise [Online](#)

**Hunt for Weimar city manager comes to an end**

04/23/2025 Colorado County Citizen [Online](#)

**Old Settlers Park maintenance facility up for vote in Round Rock amid price concerns**

04/23/2025 Community Impact Newspaper Austin [Online](#)

**Buda completes interim Main Street fix to ease traffic congestion**

04/23/2025 Community Impact Newspaper Austin [Online](#)

**Georgetown officials consider short-term library upgrades, 10-15-year renovation time frame**

04/23/2025 Community Impact Newspaper Austin [Online](#)

**Pflugerville officials eye changes to Old Town Park, historic water tower**

04/23/2025 Community Impact Newspaper Austin [Online](#)

**Lakeway considers safety improvements along Highlands Boulevard**

04/23/2025 Community Impact Newspaper Austin [Online](#)

**Humble City Council offers \$321K investment incentive for manufacturing plant**

04/23/2025 Community Impact Newspaper Houston [Online](#)

**Hollywood Park moves forward with 6 street repair projects**

04/23/2025 Community Impact Newspaper San Antonio [Online](#)

**Fair Oaks Ranch council approves list of cities to be compared in compensation**

## **study**

04/23/2025 Community Impact Newspaper San Antonio Online

## **Restrooms open downtown on Mercer Street**

04/23/2025 Dripping Springs Century News Online

## **City unveils new police headquarters**

04/23/2025 Elgin Courier Online

## **Smithville council roundup**

04/23/2025 Elgin Courier Online

## **Council confronts financial disarray**

04/23/2025 Elgin Courier Online

## **Stamford calls on community to shape future of downtown revitalization**

04/23/2025 FOX West Texas Online

## **Newly annexed MUD getting city zoning**

04/24/2025 Friendswood Reporter News Online

## **A Community Celebration: Build Garland Day Set for Friday, April 25**

04/23/2025 Garlandtx Online

## **Council lowers water bills**

04/23/2025 Hamilton Herald News Online

## **Auditors give Harlingen 'clean opinion' as fund balance climbs to \$38.1M**

04/23/2025 Harlingen Valley Morning Star Online

## **Kyle talks single-member redistricting**

04/23/2025 Hays Free Press Online

## **City approves \$15.7 million bond for LakeView Landing; no financial impact to residents**

04/23/2025 Hood County News Online

## **City of Galveston announces plan to repave Seawall Boulevard**

04/23/2025 Houston Public Media Online

## **Houston's Mason Park tabbed as site for first-of-its-kind solar art structure**

04/23/2025 Houston Public Media Online

**Dalton Rice discusses Kerrville's growth and upcoming projects with Host Lions Club**

04/23/2025 Kerrville Daily Times Online

**Amarillo animal management board discusses options to address population**

04/23/2025 KFDA-TV CBS 10 (Amarillo) Online

**Future plans for Amarillo's old City Hall building**

04/23/2025 KFDA-TV CBS 10 (Amarillo) Online

**Laredo leaders work on long-term water plan amid treaty talks**

04/23/2025 KGNS-TV (Laredo) Online

**City announces new upgrades at Maria E. Benavides Park**

04/23/2025 KGNS-TV (Laredo) Online

**Belton City Council approves preliminary plat for River Farm Development to build 1,617 homes**

04/23/2025 Killeen Daily Herald Online

**Atmos Energy to raise rates in May**

04/23/2025 KJTV (FOX) 34 (Lubbock) Online

**City of Mercedes discusses major road improvement project**

04/23/2025 KRGV (ABC) 5 (Weslaco) Online

**Midland City Council and Cinergy come to agreement for new entertainment facility**

04/23/2025 KWES (NBC) 9 (Midland) Online

**Dallas looks for affordable housing space to help employees**

04/23/2025 KXAS NBC 5 Ft. Worth Online

**Trolley getting closer to hitting the streets of downtown Sherman**

04/23/2025 KXII (CBS) 12 (Sherman) Online

**Nueces County WCID #3 Proposes Second Water Source**

04/23/2025 KZTV (CBS) 10 (Corpus Christi) Online

**Yoakum airport undergoes renovations**

04/23/2025 Lavaca County Today Online

**Keep Levelland Beautiful wins second GCAA**

04/23/2025 Levelland & Hockley County News-Press Online

**Levelland Council approves SPC, LEDC grant proposal**

04/23/2025 Levelland & Hockley County News-Press Online

**Council accepts 2024 audit report**

04/24/2025 Light and Champion Online

**City Manager announces his retirement**

04/23/2025 Lockhart Post Register Online

**Marlin Police Chief reinstated by city council**

04/23/2025 Marlin Democrat Online

**Navasota city manager begins April 28**

04/23/2025 Navasota Examiner Online

**Chief Joins STEP Program**

04/24/2025 Olney Enterprise Online

**Council Puts Water Plant on Track**

04/24/2025 Olney Enterprise Online

**City Raises Dumpster Rates Starting May 1**

04/24/2025 Olney Enterprise Online

**City Reinstates K9 Program**

04/23/2025 Olney Enterprise Online

**OEDC Reveals Details of Main Street Plan**

04/23/2025 Olney Enterprise Online

**OEDC Pursues Grant to Build Dock**

04/23/2025 Olney Enterprise Online

**Parsons receives high marks by council in annual review**

04/23/2025 Port Aransas South Jetty Online

**Canyon Lake reports lowest water level in over 60 years**

04/23/2025 University Star Online

**New Quitman fire chief named**

04/24/2025 Wood County Monitor Online

## CITY LEADERSHIP

12newsnow.com

### Live Oak Environmental promises to resolve trash troubles in Lumberton as bins fill up with nowhere to go

Neighbors in Lumberton are expressing growing frustration after yet another day without trash pickup services. According to city officials, Lumberton is working with its contractor, Live Oak Environmental, to resolve the matter. However, company attributes the delays to staff shortages.

Ebonee Coleman

04/23/2025 Online



830Times

### Del Rio - Tuesday night's city council wrap up

City Manager Shawna Burkhart gave the council a bird's-eye view of the nearly \$50 million worth of water and wastewater projects the city needs to fund. She said city staff, consulting engineers and financial advisors have been meeting to seek out a variety of funding sources, including low-interest loans from ...

Joel Langton

04/23/2025 Online



Austin Monitor

### Council committee briefed on proposed LDC amendments for wastewater treatment plant expansion

Austin City Council's environmental committee received an update Wednesday on the \$1 billion expansion of the Walnut Creek Wastewater Treatment Plant, which will require several site-specific variances or amendments to the Land Development Code.

Amy Smith

04/24/2025 Online



Beeville Bee Picayune

## City creates flex time pool for exempt employees

The Goliad City Council on April 22 unanimously approved a policy amendment creating a flex time pool for exempt employees, allowing them to donate unused flex time hours to a shared reserve that can be accessed by colleagues facing hardship.

04/23/2025 Online



Brownwood News

## City of Brownwood appoints Tarino Russell as Director of People and Performance

The City of Brownwood announces the appointment of Tarino Russell as the new Director of People and Performance. With over two decades of experience in human resources, leadership and program management, Russell brings a wealth of expertise to this pivotal role. Mr. Russell will officially begin his role on April 28, 2025.

Derrick Stuckly

04/23/2025 Online



Burnet Bulletin

## Statistics show success of this year's Bluebonnet Festival

Burnet - The city manager reports that the Bluebonnet Festival drew significant attendance over the four-day period. Foot traffic patterns, visitor demographics, and behavioral insights were tracked through location analytics technology to provide actionable data for planning and marketing.

04/23/2025 Online



Clarendon Enterprise

## Hedley enacts Stage 4 with higher water rates

The Hedley City Council renewed its Drought Contingency Plan and enacted Stage 4 water restrictions in that city during a called meeting last Wednesday, April 16. The restrictions in Hedley are similar to those in Clarendon, but Hedley's Stage 4 rules also implement high water rates to encourage conservation.

Ben Estlack

04/23/2025 Online



Colorado County Citizen

## Hunt for Weimar city manager comes to an end

Donald Dixson was appointed as the new city manager after former city manager Richard Whitten put in a resignation request just a year into the job following the city's inability to negotiate a new contract with him.

Abenezer Yonas Abenezer.yonas@coloradocountycitizen. Com

04/23/2025 Online



Community Impact Newspaper Austin

## Old Settlers Park maintenance facility up for vote in Round Rock amid price concerns

Round Rock City Council will consider a guaranteed price amendment to its contract for the maintenance facility in the Old Settlers Park build-out project at its meeting April 24. The cost of the project would come out to \$2.18 million, and includes a warehouse, remote maintenance facility and pole barn.

Gracie Warhurst

04/23/2025 Online



Community Impact Newspaper Austin

## Buda completes interim Main Street fix to ease traffic congestion

The completed interim project widened Main Street and added a dedicated right-turn lane from westbound Main Street onto northbound I-35 frontage road, according to a Buda Bond presentation from the Nov. 6 City Council agenda.

Jamie Moore

04/23/2025 Online



Community Impact Newspaper Austin

## Georgetown officials consider short-term library upgrades, 10-15-year renovation time frame

At an April 22 City Council workshop, Steinberg Hart consultant Doug Moss presented a new plan to refresh the GPL over the next four to seven years, then renovate and expand the GPL in the next 10-15 years.

Anna Maness

04/23/2025 Online



Community Impact Newspaper Austin

## Pflugerville officials eye changes to Old Town Park, historic water tower

"So in addition to creating fun spaces where people can play and gather, we've overlaid an education element to this master plan that helps celebrate and educate people about the importance of water in Pflugerville's history, its development and its future," Craig Bouck of BRS Architecture said.

Grant Crawford

04/23/2025 Online



Community Impact Newspaper Austin

## Lakeway considers safety improvements along Highlands Boulevard

Safety improvements may be implemented at several intersections along Highlands Boulevard in Lakeway, following resident complaints regarding pedestrian safety discussed at an April 21 City Council meeting.

Karoline Pfeil

04/23/2025 Online



Community Impact Newspaper Houston

## Humble City Council offers \$321K investment incentive for manufacturing plant

Technofil USA is expected to invest \$22 million into constructing their two-building facility, said Stephanie Smith, Lake Houston Partnership's chief economic development officer, during the April 22 City Council Meeting. The manufacturing facility is expected to bring 160 new jobs, and the company has plans to commit to a 10-year lease of the property, she added.

Emily Lincke

04/23/2025 Online



Community Impact Newspaper San Antonio

## Hollywood Park moves forward with 6 street repair projects

During the April 15 Hollywood Park City Council meeting, Frank Jaster, senior project manager for the firm KCI Technologies, presented rough plans for six road repair projects.

According to Jaster, the projects were chosen due to specific structural issues and address structural deterioration, such as pavement cracking.

Parks Kugle

04/23/2025 Online



Community Impact Newspaper San Antonio

## Fair Oaks Ranch council approves list of cities to be compared in compensation study

The city of Fair Oaks Ranch is in the process of a compensation study to evaluate the city's presence in the job market.

City Council on April 17 approved a resolution listing 20 cities to pull data from for

the purpose of comparing compensation and benefits.

Jarrett Whitener

04/23/2025 Online



Dripping Springs Century News

## Restrooms open downtown on Mercer Street

The city cut the ribbon for its new Mercer Street restrooms on April 17, just in time for Founders Day. It's a project that has been a long time coming. One of the big issues was funding, and also finding a place to put the restrooms.

Laurie Anderson Interim Editor

04/23/2025 Online

+1 other publication



Elgin Courier

## City unveils new police headquarters

"This modern building reflects Elgin's history and character, and it will be an asset as we grow," said Police Chief Chris Noble. "Today we inaugurate more than a building. We celebrate a visible commitment to service, integrity and collaboration embedded in the heart of our city."

Niko Demetriou

04/23/2025 Online



Elgin Courier

## Smithville council roundup

Smithville maintained a "clean" audit, with no findings or questioned costs, according to the council.

While the reserve fund remains about 2% below the recommended 25%, officials described the city's financial position as strong and stable.

Staff Reports

04/23/2025 Online



Elgin Courier

## Council confronts financial disarray

Elgin - City leaders acknowledged years of disorganized finances, poor recordkeeping and high staff turnover during a sobering update at the April 15 council meeting.

The presentation, led by Interim City Manager Isaac Turner and accounting consultants from Gradient Solutions, laid out the scope of the city's financial challenges and the path ahead.

Niko Demetriou [Niko.demetriou@elgincourier.com](mailto:Niko.demetriou@elgincourier.com)

04/23/2025 Online



FOX West Texas

## Stamford calls on community to shape future of downtown revitalization

The city has already secured a \$350,000 grant from the Texas Department of Agriculture to fund major structural upgrades, including sidewalk replacements and new lighting around the square. But officials say there's still a gap – specifically in maintaining the square's new look for years to come.

Jeremy Ford

04/23/2025 Online



Friendswood Reporter News

## Newly annexed MUD getting city zoning

The city of Pearland Zoning is being assigned to the newly annexed areas within MUD No. 16, with zoning categories ranging from the general business near FM 518 to single-family and suburban residential.

Staff Report

04/24/2025 Online



Garlandtx

## A Community Celebration: Build Garland Day Set for Friday, April 25

Join us from 8 a.m. to noon Friday, April 25, for Build Garland Day, an event to mark the progress of the 2019 bond program. We'll break ground for two new fire stations, cut a ribbon on the fabulous new Holford Recreation & Aquatic Center and commemorate a transformation that led to neighborhood green space at Speegle Green.

04/23/2025 Online



Hamilton Herald News

## Council lowers water bills

Hamilton City Council last Thursday reduced water bills for city customers by eliminating the water meter fee, reallocated but retained ... PLEASE LOG IN FOR PREMIUM CONTENT. Our website requires visitors...

04/23/2025 Online



Harlingen Valley Morning Star

## Auditors give Harlingen 'clean opinion' as fund balance climbs to \$38.1M

"The opinion for this year is again unmodified," auditor Aldredo Vera told city commissioners during an April 16 meeting. "Congratulations, that is a clean opinion and that is the most favorable opinion that an entity can receive. It states that the financials are fairly stated and free of material misstatements."

Fernando Del Valle

04/23/2025 Online



Hays Free Press

## Kyle talks single-member redistricting

"This item is a continuation of an item we've been discussing for probably close to a year at this point on the redistricting of the city council districts," said city attorney Aimee Alcorn-Reed, who presented map Plan B, which was suggested by council at the March 29 special meeting.

04/23/2025 Online



Hood County News

## City approves \$15.7 million bond for LakeView Landing; no financial impact to residents

The Granbury City Council recently approved the issuance and sale of \$15.7 million in Special Assessment Revenue Bonds to fund infrastructure improvements for the new LakeView Landing mixed-use community.

Ashley Terry, Staff Writer

04/23/2025 Online



Houston Public Media

## City of Galveston announces plan to repave Seawall Boulevard

According to a Tuesday announcement by the coastal city south of Houston, the project would repave Seawall Boulevard from Broadway to 61st Street, install new traffic signals at several intersections and possibly include dedicated bike lanes along the thoroughfare.

Kyle Mcclenagan

04/23/2025 Online



Houston Public Media

## Houston's Mason Park tabbed as site for first-of-its-kind solar art structure

The "Arch of Time" sculpture is a first-of-its-kind art installation designed to generate approximately 400,000 kilowatts of power per year.

A sculpture that will function as a work of art, a public pavilion, a sundial and a solar energy generator is expected to start taking shape at Houston's Mason Park over the next several years.

Kyle Mcclenagan

04/23/2025 Online



Kerrville Daily Times

## Dalton Rice discusses Kerrville's growth and upcoming projects with Host Lions Club

Kerrville City Manager Dalton Rice recently met with the Host Lions Club for an open discussion on the city's ongoing projects and future developments. His goal was to address the community directly, offer...

Maci Cottingham Kerrville

04/23/2025 Online



KFDA-TV CBS 10 (Amarillo)

## Amarillo animal management board discusses options to address population

The Amarillo Animal Management and Welfare board met Wednesday to discuss potential ordinances to address the increasing animal population.

The board discussed a new pilot spay/neuter program as well as a potential ordinance that would include the registration and mandatory microchipping for pets in Amarillo.

Paige Stockton

04/23/2025 Online



KFDA-TV CBS 10 (Amarillo)

## Future plans for Amarillo's old City Hall building

Now that Amarillo opened its new City Hall, the city is sharing plans for the old City Hall building. After nearly 60 years, the building was becoming aged and unreliable. The old building will be demolished and turned into a green space.

Jerrad Lorlovick

04/23/2025 Online



KGNS-TV (Laredo)

## Laredo leaders work on long-term water plan amid treaty talks

Laredo officials are taking steps to secure the city's water supply for the future. Mayor Dr. Victor Treviño and U.S. Congressman Henry Cuellar recently met with the International Boundary and Water Commission to discuss future water enhancement plans.

Lisely Garza

04/23/2025 Online



KGNS-TV (Laredo)

## City announces new upgrades at Maria E. Benavides Park

Among the upgrades are ADA-compliant features to improve accessibility, a brand-new scoreboard, a modern public address system, and a renovated concession stand. The enhancements are designed to support the park's role as a central hub for youth sports and community events.

Marissa Rodríguez Limón

04/23/2025 Online



Killeen Daily Herald

[/ Potential Paywall](#)

## Belton City Council approves preliminary plat for River Farm Development to build 1,617 homes

Belton City Council approved a preliminary plat for Phase IA of the River Farm Development — a riverfront subdivision where 1,617 homes are being built east of

Interstate 35 in Belton.

Although the River Farm Development is a near 481-acre site, the preliminary plat approved on Tuesday is for just a fraction of that land.

04/23/2025 Online



KJTV (FOX) 34 (Lubbock)

## Atmos Energy to raise rates in May

The Lubbock city council approved a settlement that will affect residents' natural gas bill.

Atmos Energy announced plans to raise its rates next month. However, the company cut a deal with cities across West Texas to mitigate the impact for homeowners and businesses.

Chelsea Collinsworth

04/23/2025 Online

+1 other publication



KRGV (ABC) 5 (Weslaco)

## City of Mercedes discusses major road improvement project

As part of the project, the city will also replace water pipes from Rico Road to Maryland Avenue.

"Once we do the re-installation, it's going to be a full reconstruction of the road and the sections we are working on," Avila said.

Sarah Cervera

04/23/2025 Online



KWES (NBC) 9 (Midland)

## Midland City Council and Cinergy come to agreement for new entertainment facility

A new entertainment center is coming to Midland...and it took one step closer to

creation!

The Midland City Council approved an economic development performance for Cinergy to renovate and expand the old Regal Cinema on Loop 250.

Kelbie Lewis

04/23/2025 Online



KXAS NBC 5 Ft. Worth

## Dallas looks for affordable housing space to help employees

The city of Dallas is looking north for it's next affordable housing space as city council works to match employees with housing closer to their jobs.

David Goins

04/23/2025 Online



KXII (CBS) 12 (Sherman)

## Trolley getting closer to hitting the streets of downtown Sherman

In just a few months, residents could be riding around downtown Sherman on the city's new trolley.

The City of Sherman's new transportation system is on its last step before being rolled out this summer.

Kxii Staff, Kylee Dedmon

04/23/2025 Online



KZTV (CBS) 10 (Corpus Christi)

## Nueces County WCID #3 Proposes Second Water Source

On Wednesday April 16th, Robstown held their city council meeting and heard from the Nueces Water Control and Improvement District #3 on their presentation as to why they want to buy city-owned land. According to the NWCID #3, Robstown needs to get ahead and have a second water source.

Stephanie Molina

04/23/2025 Online



Lavaca County Today

## Yoakum airport undergoes renovations

Based on TXDOT's observations, the runway pavement needs a single-course surface treatment. This will involve applying bituminous asphalt, followed by Grade 5 cover stone to seal any remaining cracks smaller than 3/8 of an inch in width. The rehabilitated pavement will then be marked and striped.

Clayton Kelley

04/23/2025 Online



Levelland & Hockley County News-Press

## Keep Levelland Beautiful wins second GCAA

Keep Texas Beautiful (KTB) has awarded Keep Levelland Beautiful (KLB) one of the state's most prestigious environmental honors—the 2025 Governor's Community Achievement Award (GCAA).

This distinction recognizes the city's dedication to creating a cleaner environment for residents and engaging the community in efforts to beautify the city.

04/23/2025 Online



Levelland & Hockley County News-Press

## Levelland Council approves SPC, LEDC grant proposal

The Levelland City Council held a special meeting Monday afternoon to approve a recommendation from Levelland Economic Development Corporation (LEDC) to make a financial commitment to assist the construction and/or operation of a truck driving school to be developed and operated by South Plains College (SPC).

04/23/2025 Online



Light and Champion

## Council accepts 2024 audit report

Center - In giving his report to the council, Carver told the council members that the city is in "solid financial shape," and he added that in 2024 the city saw growth in its fund balances and that the city has maintained its assets well.

04/24/2025 Online



Lockhart Post Register

## City Manager announces his retirement

After more than four decades of service as a City Manager, Steve Lewis has announced his retirement, effective September 5, 2025. Lewis has served as the City of Lockhart's City Manager since October 2018. "I greatly appreciate the opportunity and privilege of leading such a talented and dedicated team of City employees," said Lewis.

Anthony Collins

04/23/2025 Online



Marlin Democrat

## Marlin Police Chief reinstated by city council

The Marlin City Council voted to reinstate Police Chief James Hommel if the animal cruelty charges against him are dismissed ... For the rest of the story, pick up a copy of this week's edition of the...

04/23/2025 Online



Navasota Examiner

## Navasota city manager begins April 28

Navasota announced the hiring of Robert Hemminger as city manager. Hemminger is expected to begin Monday, April 28. Hemminger replaces Jason Weeks who announced his retirement Dec. 5, 2024, to take the same position at Mineral Wells.

04/23/2025 Online



Olney Enterprise

## Chief Joins STEP Program

Olney Police Chief Dan Birbeck asked the City Council on April 14 for permission to participate personally in the Texas Department of Transportation's Selective Traffic Enforcement Program (STEP), a high-visibility traffic enforcement grant aimed at improving roadway safety.

Gina Keating

04/24/2025 Online



Olney Enterprise

## Council Puts Water Plant on Track

The Olney City Council approved a plan to build a new membrane-based water treatment plant, marking a turning point in a long and sometimes frustrating process to replace the city's century-old water infrastructure.

Gina Keating

04/24/2025 Online



Olney Enterprise

## City Raises Dumpster Rates Starting May 1

The City of Olney will raise its monthly rates for commercial dumpster services beginning May 1 to cover the rising costs of waste collection and disposal, following a unanimous vote by the City Council at its April 14 meeting. The rate increases apply only to commercial and out-of-city-limit dumpster customers, not to residential poly cart users.

Gina Keating

04/24/2025 Online



Olney Enterprise

## City Reinstates K9 Program

The Olney Police Department's K-9 program is officially back on track, with a new dog, a new handler, and a budget- friendly model that won praise from city officials at Monday night's City Council meeting.

Gina Keating

04/23/2025 Online



Olney Enterprise

## OEDC Reveals Details of Main Street Plan

The initial scope covers a three-block section of the central business district, including the Olney Enterprise building and the former Masonic Lodge. The plans include façade upgrades, ADA-compliant sidewalk improvements, and a conceptual design for a downtown entry structure or "welcome wall" to anchor the historic area.

Gina Keating

04/23/2025 Online



Olney Enterprise

## OEDC Pursues Grant to Build Dock

The Olney Economic Development Corporation has applied for a grant from Texas Parks and Wildlife to construct a fishing and boat dock at Lake Olney, OEDC Executive Director Tom Parker told the City Council at its April 14 meeting. The proposed project would include about 180 linear feet of dock to improve lake access for residents and visitors.

Gina Keating

04/23/2025 Online



Port Aransas South Jetty

[/ Paywall](#)

## Parsons receives high marks by council in annual review

The Port Aransas City Council gave City Manager David Parsons high marks on his annual evaluation during the council meeting Thursday, April 17. "Once again, the council has given him very strong marks and reviews, and we're very happy and pleased with his performance," said Mayor Wendy Moore.

Port Aransas South Jetty Staff

04/23/2025 Online



University Star

## Canyon Lake reports lowest water level in over 60 years

Canyon Lake, a water source for the city of San Marcos, has dropped to its lowest water level in over 60 years, according to Adeline Fox, executive manager of communications and outreach for the Guadalupe-Blanco River Authority (GBRA).

James Phillips

04/23/2025 Online



Wood County Monitor

[/ Paywall](#)

## New Quitman fire chief named

In a unanimous vote, the Quitman City Council approved fireman Colton Otto to be the Quitman Volunteer Fire Department's new chief last Thursday. He will be taking over as chief for the term of two years effective April 22. Fire Chief Scott Wheeler, who has been with the department for 17 years, will be officially retiring in August but will stay to help train Otto.

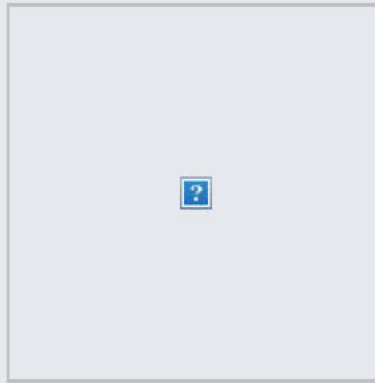
Brynna Williamsonnews@wood.cm

04/24/2025 Online



Texas Municipal League for April 24, 2025. CONNECT NEWS created this media review specially for you. Our team is available to answer your questions. Please,

just email us: [connectnews@tml.org](mailto:connectnews@tml.org)

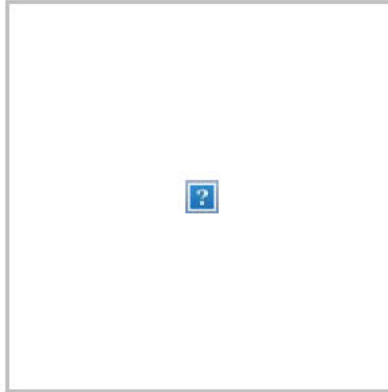


**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Ben Mackey, Dallas ISD Trustee, District 7](#)  
**To:** [West, Chad](#)  
**Subject:** Your Monthly DISD District 7 Summary: April 2025  
**Date:** Sunday, April 27, 2025 8:59:53 PM

---

**External Email!**



[¡Para español haga clic aquí!](#)

Good evening! I hope you're enjoying this beautiful and rainy Spring in Dallas. This month, the Dallas ISD school board has been busy, and you can find what we've been up to summarized below, but first I want to address the tragedy that occurred at Wilmer Hutchins earlier this month.

Unfortunately, as you know, the Wilmer Hutchins high school community suffered a school shooting that left multiple students injured, with non-life-threatening injuries. All of the students, thankfully, are expected to make full recoveries. I want to thank and recognize the district staff who responded immediately and secured the scene while maintaining all security protocols. The perpetrator was let in a door by another student and opened fire and then fled as responders arrived, within five minutes after being let in. This type of tragedy is all too common in America today and in Dallas ISD we will continue to put safety first and find ways to continue to improve every single day.

**Dallas ISD District 7 Monthly Updates:**

**[Teacher Retention](#) and [Salary at a Highest Levels in Region](#):** Dallas ISD is leading the region in both teacher retention in our schools and teacher salary levels, at all experience levels. This is a stunning reversal from where Dallas ISD was more than a decade ago. This year, the average Dallas ISD teacher

salary exceeds \$70,000 and our turnover rate came in more than two percentage points better than the local region and more than 4 percentage points higher than the state.

**Adamson's JROTC Program Legacy Going Strong:** The Adamson High School Junior Reserve Officers' Training Corps (JROTC) has more than a hundred-year legacy and is going strong. It received a profile in Dallas ISD's newspaper available at the link.

**Pre-K Enrollment in DISD is Now Open:** Do you have a 3- or 4-year-old? Dallas ISD Pre-K enrollment is now open! Click the link to explore options and sign up today!

### **Bond Progress Updates:**

- **Old Adamson Building – New Update:** Dallas ISD is scheduled to have a first discussion with the Landmark Commission regarding Old Adamson on May 5<sup>th</sup>. This first meeting will be a cursory review and first discussion; no decisions will be made at this time and I'll share updates in next month's newsletter.

**April Board Meeting Debrief:** This month, Dallas ISD had its regular board briefing and meeting. I've chosen to highlight a few critical items below:

- **Dallas ISD Priority Setting Update:** This month, Dallas ISD approved broad language for our priorities – our student outcome goals and our community values (constraints). Overall, there have been a number of major improvements from the last cycle, namely [\(1\) inclusion of habits of mind](#), [\(2\) adding a financial literacy component to our goals](#), and (3) ensuring a higher bar of rigor related to college and career readiness. [You can find the draft language HERE](#). Now, we'll move to setting the actual measures and targets.
- **Cowart and Bowie Elementary School Renovations:** This month, I'm proud to support the passage of more than \$13 million for renovations for

these District 7 elementary schools to receive some much-needed updates!

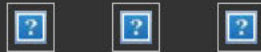
### Upcoming Events:

- Thurs, May 8 @ 11:30am: Dallas ISD Board Briefing (5151 Samuell Blvd)
- Thurs, May 22 @ 6:00pm: Dallas ISD Board Meeting (5151 Samuell Blvd)
- Tues, May 20 – Fri, May 23: EARLY RELEASE DAYS
- Fri, May 23: LAST DAY OF SCHOOL
- Sat, May 24 @ 9:00am: Lassiter Early College Graduation
- Sat, May 24 @ Noon: Trini Garza Early College Graduation
- Sun, May 25 @ 9:00am: Sunset High School Graduation
- Sun, May 25 @ 12:30pm: Adamson High School Graduation
- Sun, May 25 @ 4:00pm: Molina High School Graduation
- Mon, May 26: Memorial Day – NO SCHOOL

As always, please reach out to me if you have thoughts, ideas, questions, concerns, or simply want to say hello!

Best,

Ben Mackey



---

*Copyright © 2025 Ben Mackey for DISD, All rights reserved.*  
Pol. Adv. Pd. for by Ben Mackey for DISD Campaign

**Our mailing address is:**  
Ben Mackey for DISD  
307 N Polk St  
Dallas, TX 75208-5038

[Add us to your address book](#)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe from this list](#).

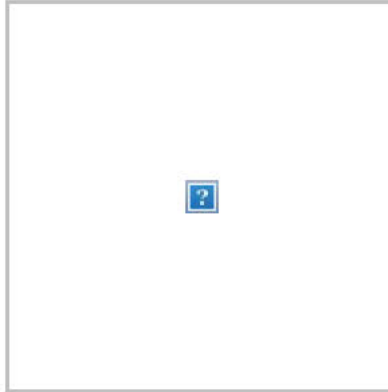


**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Ben Mackey, Dallas ISD Trustee, District 7](#)  
**To:** [West, Chad](#)  
**Subject:** Your Monthly DISD District 7 Summary: March 2025  
**Date:** Monday, March 31, 2025 10:00:26 PM

---

**External Email!**



[¡Para español haga clic aquí!](#)

Good evening! Spring Break is over, and the end of the school year is in sight. As normal, the Dallas ISD school board has been up to a lot over the past month, which you can find summarized below:

**Dallas ISD District 7 Monthly Updates:**

**[District 7 Educators for Principal and Teacher of the Year:](#)** District 7 had an incredible showing with three finalists for teacher of the year – Smriti Adhikary at Margaret Henderson Elementary, George Hardeman at Kahn Elementary and Tracy Scott at Greiner Middle School! We also have Master Principal Stephanie Amaya, from Adamson High School, as one of two finalists for the District Secondary Principal of the Year!

**Bond Task Force Update:** Thank you to everyone who reached out about volunteering as part of our Bond Planning Steering Committee! I want to thank our Dallas ISD District 7 representatives: Elizabeth Schorman, Rob Shearer, Eric Tuzin, Christian Martinez-Canchola, Traelon Rodgers, Steven Camp and Azhalia Leal. This committee will be instrumental in providing guidance for what Dallas ISD's next bond program should prioritize and contain. I'll make sure to share updates from the committee here.

## **Bond Progress Updates:**

- **Old Adamson Building – New Update:** Dallas ISD met with folks from the city who advised Dallas ISD to engage the Landmark Commission officially in regards to the building and potential options for it. Therefore, Dallas ISD will schedule with the Landmark Commission officially for a discussion in the coming month or so. When I get the information as to when, I'll make sure to share it.

**Marc Board Meeting Debrief:** This month, Dallas ISD had its regular board briefing and meeting. I've chosen to highlight a few critical items below:

- **Dallas ISD Priority Setting Update:** At our meeting in March, the Board and Superintendent continued conversations to establish priorities for the next five years, with a few minor changes from last month to the middle school, college and career readiness and constraints. While this draft was still not reflective of everything I have personally been advocating for, there was improvement in the College & Career Readiness Metric regarding meaningful access to rigorous collegiate coursework and a Financial Literacy constraint that ensures high school students get access to this critical skill in a meaningful way.
- **Budget Update and Planning:** Budget season is underway! This month, a series of community meetings provided updates on the current budget and preliminary plans for the next fiscal year. A summary can be found on p. 9 , [here](#). Additional budget details will be presented to the board in the coming months, with the goal of approving the 2025-2026 budget at the May meeting.

## **Upcoming Events:**

- Thurs, April 10 @ 11:30am: Dallas ISD Board Briefing (5151 Samuell Blvd)
- Thurs, April 24 @ 6:00pm: Dallas ISD Board Meeting (5151 Samuell Blvd)

As always, please reach out to me if you have thoughts, ideas, questions,

concerns, or simply want to say hello!

Best,

Ben Mackey



---

*Copyright © 2025 Ben Mackey for DISD, All rights reserved.*  
Pol. Adv. Pd. for by Ben Mackey for DISD Campaign

**Our mailing address is:**

Ben Mackey for DISD  
307 N Polk St  
Dallas, TX 75208-5038

[Add us to your address book](#)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe from this list](#).



**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Ben Mackey, Dallas ISD Trustee, District 7](#)  
**To:** [West, Chad](#)  
**Subject:** Your Monthly DISD District 7 Summary: May 2025  
**Date:** Sunday, June 1, 2025 10:00:08 PM

---

## External Email!



[¡Para español haga clic aquí!](#)

Good evening and happy June! Another school year is in the books, and I want to wish all the students, families and educators a wonderful Summer! This month Dallas ISD acted on some major items, including the 2025-26 budget, and you can find all the details from May below.

However, it is with a heavy heart that during the last week of school a student here at Botello Elementary school was killed when a car struck a family trying to cross the street. This type of tragedy is heartbreaking and I've been working with Councilman Chad West to ensure the city moves forward looking at the Marsalis corridor and improving the safety conditions of this road. I will keep updated as we learn more.

### **Dallas ISD District 7 Monthly Updates:**

**Adamson Excellence:** Adamson High School's tradition of excellence continues to break barriers. This past month, [Master Principal Stephanie Amaya was named Dallas ISD's Secondary Principal of the Year](#). She has led with tenacity, humility, and consistency and our community is so lucky to have her at Adamson. In the same vein, a senior at [Adamson, Miguel R.](#) is finishing he duty as the colonel for DISD JROTC – the highest rank a student can receive. Thank you both for your leadership and integrity!

[Texas Legislature Passes ~\\$8.5 Billion in Education Funding](#): At long last, it seems that the state legislature has agreed on a large package of school financing which will help Dallas ISD, and districts across the state greatly. While this still doesn't close the gap due to inflation since 2020, it goes a long way and will relieve enormous pressures on Dallas ISD. Thank you to all of the legislators who fought for this desperately needed financial support for our students and communities.

### **Bond Progress Updates:**

- **Old Adamson Building:** Dallas ISD discussed the challenges with the Old Adamson building at the Landmark Commission on May 5<sup>th</sup> to talk through options. They asked significant questions and requested to discuss directly with the different architects that Dallas ISD has been working with. Dallas ISD will continue to engage with the Landmark Commission over the coming months about different options. Additionally, we'll be reaching out to the Adamson alumni and current leadership to keep updated and share additional details.

**May Board Meeting Debrief:** This month, Dallas ISD had its regular board briefing and meeting. I've chosen to highlight a few critical items below:

- **Dallas ISD Adopts 2025-26 Budget:** The voted X-0 to adopt the 2025-26 budget for the school year. This budget does NOT include any additional funding approved by the legislature at this time. This will be factored in with a budget amendment in the Fall once it has been finalized. In the meantime, here are some key elements of the 2025-26 budget:
  - Dallas ISD adopted the ***lowest, legally allowable tax rate***, which is even lower than last year's tax rate. Any increase in the amount of taxes you pay is not due to a higher tax rate, only a higher home valuation by the appraisal district.
  - The approved local budget totals ~\$1.9 billion which is essentially in line with our budget last year. This is a projected budget shortfall of ~\$129 million. However, we have more than enough fund balance to cover this shortfall and stay above the standard best practice. Finally, it's doubtful that this shortfall will remain with the potential

changes to state finance law, but we'll have more clarity on that this fall.

- Increased minimum wage to \$17/hour, staying significantly above the surrounding region.
  - Increased expenditures on campuses by more than \$20 million, while decreasing central office expenditures by more than \$60 million.
  - Increased teacher salaries by more than \$19.2 million – or an average of 3.6% - and total staff by more than \$32 million.
  - Increased the number of Pre-Kindergarten classrooms across the district, including numerous classrooms across District 7.
- 
- **Swearing in Ceremony:** I was honored to be sworn in to continue to serve District 7 in this role of Dallas ISD Trustee. I am honored and humbled by this and will continue to do everything in my power to live up to the trust that you have placed in me. Thank you, from the bottom of my heart. Additionally, we welcomed two new members to the school board – Prisma Garcia, representing District 4 and Byron Sanders, representing District 5. These two leaders will be amazing additions to the Board and I'm honored to be able to serve with them.

### **Upcoming Events:**

- Fri, May 23: LAST DAY OF SCHOOL
- Thurs, June 12 @ 11:30am: Dallas ISD Board Briefing (5151 Samuell Blvd)
- Thurs, June 26 @ 6:00pm: Dallas ISD Board Meeting (5151 Samuell Blvd)
- July: No Meetings! No Newsletter! Enjoy your Summer!

As always, please reach out to me if you have thoughts, ideas, questions, concerns, or simply want to say hello!

Best,

Ben Mackey



---

*Copyright © 2025 Ben Mackey for DISD, All rights reserved.*  
Pol. Adv. Pd. for by Ben Mackey for DISD Campaign

**Our mailing address is:**

Ben Mackey for DISD  
307 N Polk St  
Dallas, TX 75208-5038

[Add us to your address book](#)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe from this list](#).

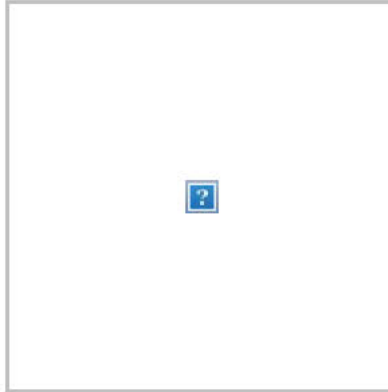


**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Ben Mackey, Dallas ISD Trustee, District 7](#)  
**To:** [West, Chad](#)  
**Subject:** Your Monthly DISD District 7 Summary: November 2025  
**Date:** Sunday, November 23, 2025 7:24:37 PM

---

**External Email!**



[¡Para español haga clic aquí!](#)

Happy Thanksgiving! I hope all of you are enjoying some great food and fun with your friends and family. We have a ton to be thankful for in Dallas ISD, all of which you can find summarized below.

**Dallas ISD District 2 Monthly Update:**

**Progress Report:** Education advocacy group Children at Risk recently published its own independent annual A-F rankings. This recent [Dallas Morning News editorial](#) highlighted some of the policies that have led to academic achievement progress in our Dallas ISD schools.

**Dallas ISD library checkouts** are soaring as students reconnect with reading! With 2020 bond construction-refreshed libraries, librarians in every school, United to Learn Book Bashes, Dallas Education Foundation Book Vending Machines, and no smart phones bell to bell at schools, our students are enjoying a new chapter!

**Old Adamson Update:** Dallas ISD has withdrawn the request to demolish Old Adamson High School. While the renovation costs – over \$100 million - are not feasible for Dallas ISD to turn it into a school, we will work to make sure we explore every other avenue first and only make a request to the Landmark

Commission after all other options have been exhausted.

**November Board Meeting Debrief:** This month, Dallas ISD had its regular board briefing and meeting. I've chosen to highlight a few key items below:

**Superintendent Evaluation and Contract Extension:** One of the most important jobs we do as trustees is to hire and evaluate the Superintendent, who oversees the day-to-day operations of the district. This month, we did both of these.

- **Evaluation:** Our evaluation process took place in November, and it is quantitatively tied to our Board goals and constraints. As you can see in the link, Dr. Elizalde exceeded goal expectations in academics and the financial areas, and increased scores in parent and taxpayer satisfaction surveys.
- **Superintendent Contract Extension:** Based on her exceptional performance, the Superintendent Evaluation committee recommend the Board consider a contract This month I was proud to support giving Superintendent Elizalde a contract extension through the 2029-30 school year, which passed 8 - 0. Dr. Elizalde's new contract - now five years - corresponds directly with our new set of goals and her new salary now puts her in range of other Dallas County leaders. Under Dr. Elizalde's leadership, the District has become one of the highest performing urban districts in the nation and we look forward to continued acceleration over the coming years.

**Audit Results:** Dallas ISD's comprehensive financial report is final for the 2024-2025 school year, and we remain in a solid financial position. Our audit showed zero findings, and we have received a '[Superior' rating from TEA on the FIRST Financial Rating](#). We finished last year with a fund balance of approximately \$651 million, meaning if we spend our full budget this year, including our one-year deficit budget of approximately \$91 million, we will still be in strong financial standing with a fund balance at or above best practice.

**Dallas ISD 2020 Bond Update:** As a result of the 2020 Bond construction efforts, by the end of this school year, Dallas ISD will have opened 15 new schools in two years, a novel feat. More than 63,000 people have received badges to work on the \$3.54 billion bond program, which has already sparked

more than \$5.7 billion in economic activity while modernizing learning environments for thousands of Dallas ISD students. Key highlights of the 2020 bond program include:

- 16 replacement campuses, 10 new facilities, 200+ campuses impacted
- Zero increase in property tax rate
- Career Institutes expanding to serve up to 12,000 high school students by 2030
- Resource Centers in traditionally underserved communities to assist families in need
- AAA bond rating, which helps district reduce interest expense

As much as the district has accomplished with this 2020 bond program, there is still work to be done at many campuses, which is why our Citizens Bond Steering Committee has been meeting since March to begin planning for the next bond program. Final recommendations are expected by the end of the calendar year.

**Citizens Bond Steering Committee Update:** Progress on the ongoing Citizens Bond Steering Committee planning for a potential 2026 bond was shared with the board, with an overview of the framework, timeline and process for identifying facility needs. Trustees are hosting community meetings in their districts in December to share information about the process with the public and field questions.

**ACTION ITEM: Please plan to attend our District 7 Bond Update Community Meeting on 12/8 at Sunset High School at 2120 Jefferson Blvd Dallas TX 75208 at 6:00pm to learn more about the 2026 bond planning process and provide your feedback!**

- Thurs, Dec 4 @ 4:00pm: Dallas ISD Board Briefing (5151 Samuell Blvd)
- Mon, Dec 8 @ 6:00pm: District 7 Bond Community Meeting (Sunset High School)
- Thurs, Dec 18 @ 4:00pm: Dallas ISD Board Bond Workshop (5151 Samuell Blvd)
- Thurs, Dec 18 @ 6:00pm: Dallas ISD Board Meeting (5151 Samuell Blvd)
- Dec 22 – Jan 6: No School – Holiday Break!

As always, please reach out to me if you have thoughts, ideas, questions, concerns, or simply want to say hello!

Best,

Ben Mackey



---

*Copyright © 2025 Ben Mackey for DISD, All rights reserved.*  
Pol. Adv. Pd. for by Ben Mackey for DISD Campaign

**Our mailing address is:**

Ben Mackey for DISD  
307 N Polk St  
Dallas, TX 75208-5038

[Add us to your address book](#)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe from this list](#).



**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Ben Mackey, Dallas ISD Trustee, District 7](#)  
**To:** [West, Chad](#)  
**Subject:** Your Monthly DISD District 7 Summary: October 2025  
**Date:** Monday, November 3, 2025 7:44:42 PM

---

**External Email!**



[¡Para español haga clic aquí!](#)

Good afternoon, y'all!

I hope that everyone had a wonderful and safe Halloween as we now cruise into the holiday season! October is a long month in the school year and below, you can find out everything we've been up to at the Dallas ISD school board in October:

**Dallas ISD District 7 Monthly Updates:**

**District 7 Spotlights:** This month, Dallas ISD has spotlighted an [amazing senior, Sunny, at Molina High School](#) who is doing big things as she prepares to head to the University of Texas next Fall! Additionally, [Peeler Elementary School found fun ways to celebrate community and culture](#) this month that inspired students and community members through dance!

**[Dallas ISD Leads the Way in Lowering Class Size Ratios:](#)** While Dallas ISD made significant strides in academic readiness this year, resulting in more than 70% of Dallas ISD's campuses being rated an 'A' or a 'B' by the state of Texas, there are still some schools that need additional support. Therefore, the Board and district has prioritized lowering class sizes below 20:1 in those campuses to accelerate learning going forward.

**Reflecting on the Impact of the 2020 Bond Program:** Thanks to voters in 2020, Dallas ISD passed a \$3.2 billion dollar bond program without increasing taxes that has made possible incredible upgrades across more than 250 campuses districtwide, including the Sunset and Rosemont renovations which had rededications last month! Currently, we have a taskforce of more than 100 community members exploring a future bond program for Dallas ISD to consider. Stay tuned for more detailed information as the board learns more about the community recommendations.

**Applications for Specialty Schools Are Now Open:** Students can now apply to magnet and choice schools and programs beginning now and running through January 31, 2026. There is no benefit for applying sooner or later.

**Update on Old Adamson:** As readers of this newsletter already know, the district has been working with multiple different historic preservation architects to determine how to proceed forward with Old Adamson given significant structural issues from its building make it cost prohibitive for Dallas ISD to renovate currently into a school (well over \$100 million, which is more than the cost to build 3 brand new elementary campuses). DISD continues to work with the City Landmark Commission to identify how best to proceed with this facility given its current landmark status and its infeasibility to renovate to be a school. I was recently informed that Dallas ISD had filed for an official Landmark review, which I had not been informed of. This was a disappointing development and I will have more information available in next month's newsletter.

**October Board Meeting Debrief:** This month, Dallas ISD had its regular board briefing and meeting. I've chosen to highlight one critical item below:

**Teaching Students Habits of Mind:** When Dallas ISD trustees held community listening sessions across the district, community members and parents made it loud and clear that in addition to academic readiness, they wanted students to leave with habits of mind, such as grit, perseverance, and digital literacy. The school board heard you and charged the Superintendent with designing ways to understand how our students are progressing in these areas. This month, Superintendent Elizalde shared progress on developing this for us to use across Dallas ISD. You can find her presentation linked.

## Upcoming Events:

- **Tues, Nov 4:** Schools Closed for Election Day
- **Thurs, Nov 6 @ 4pm:** Dallas ISD Board Briefing (5151 Samuell Blvd)
- **Thurs, Nov 20 @ 6pm:** Dallas ISD Board Meeting (5151 Samuell Blvd)
- **Nov 24 – 28:** No School - Thanksgiving!

As always, please reach out to me if you have thoughts, ideas, questions, concerns, or simply want to say hello!

Best,

Ben Mackey



---

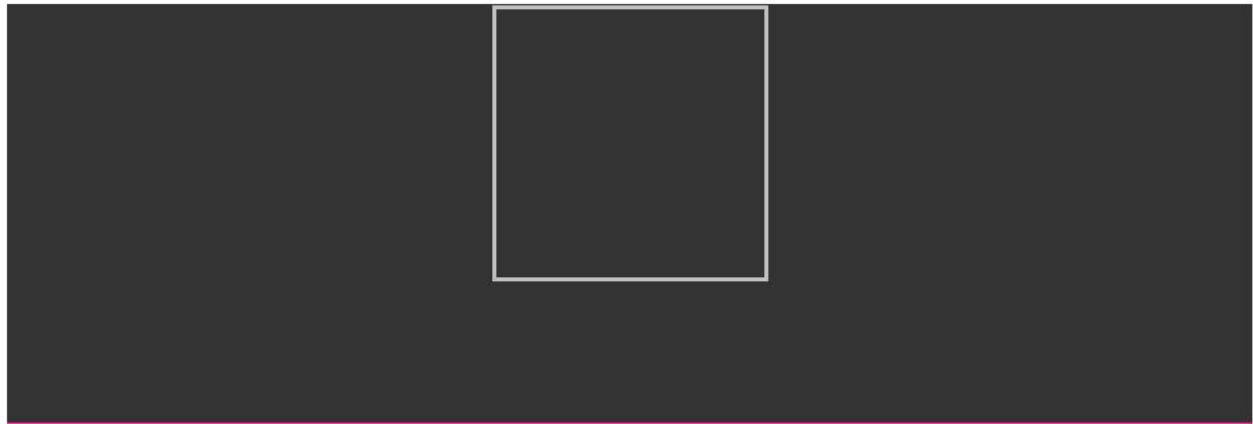
*Copyright © 2025 Ben Mackey for DISD, All rights reserved.*  
Pol. Adv. Pd. for by Ben Mackey for DISD Campaign

**Our mailing address is:**

Ben Mackey for DISD  
307 N Polk St  
Dallas, TX 75208-5038

[Add us to your address book](#)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe from this list](#).



**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Ericson, Richard](#)  
**To:** [Goree, Ahmad](#); [Bentley, Robin](#); [Fast, Daisy](#)  
**Subject:** Lisa rewrite and Marvin edited version  
**Date:** Tuesday, March 10, 2026 5:40:32 PM  
**Attachments:** [image001.png](#)  
[LL revised response to RW.docx](#)  
[KBT statement on Mavs conversations Marvin edits.docx](#)

---

Response for Wilonsky.

## **Rick Ericson**

*Chief Communications Officer*

Communications & Customer Experience/311  
1500 Marilla St. 4E South  
Dallas, TX 75201  
**Office:** 214-670-4667 | **Cell:** 214-864-1045  
**Email:** [richard.ericson@dallas.gov](mailto:richard.ericson@dallas.gov)



**Connect. Collaborate. Communicate.**

\*\*OPEN RECORDS NOTICE: This email and responses may be subject to the Texas Open Records Act and may be disclosed to the public upon request. Please respond accordingly.\*\*

**From:** [Scott Goldstein](#)  
**To:** [West, Chad](#)  
**Subject:** Meetings of Interest: A BFD  
**Date:** Sunday, November 16, 2025 8:59:57 PM

**External Email!**

November 16, 2025 | [Read Online](#)



## Meetings of Interest: A BFD

Dallas elections will now be held in November of odd-numbered years, a guaranteed spark for what has been pathetic voter turnout in May.



Scott Goldstein

Estimated Reading Time: 18 minutes



Good evening:

Wednesday's 15-0 Dallas City Council vote to move elections from May to November of odd-numbered years beginning with our next City elections in 2027 was, to borrow a phrase used at the highest levels of the federal government, a "[Big F- - -ing Deal.](#)"

In theory, your elected officials should make policy decisions that are informed by the will of the people they represent. That does not happen when less than 10 percent of registered voters participate in elections, as has historically been the case. Our turnout consistently puts us dead last among major American cities. It is a shameful statistic and it does not support good governance.

We know from data in other Texas cities (Houston and Mesquite among them) that holding municipal elections in November increases turnout, likely by at least 10 percentage points. But as state Rep. Rafael Anchía told City Council members on Wednesday as he advocated for the move, "This is not a silver bullet... We will go from abysmal turnout to just low turnout... so keep that in mind as you're thinking of other creative ways to stimulate more participation among the electorate."

Those creative ways will most likely need to be funded and led by the private sector, not City Hall. We need more investment in nonpartisan education campaigns and more robust and meaningful engagement on key City issues throughout the year that reaches new audiences.

Media has an important role to play here. *The Dallas Morning News* editorial board has long set the gold standard for local elections coverage. The board invites all candidates to participate in interviews, which inform recommendations in each race. Unfortunately, traditional news coverage of local races and ballot issues has sharply declined in recent years.

Getting this change enacted took seven years and a whole lot of coalition building.

Former Mayor Mike Rawlings [got the ball rolling in 2018](#). Oak Cliff resident and think

tank deputy director David de la Fuente grabbed the baton a few years later, making it his personal mission to get the matter on the ballot for Dallas voters to approve in last year's City Charter election.

City Council Member Chad West, and state Senators Nathan Johnson and Royce West, along with state Reps. Anchía and Toni Rose all played key roles in making this happen. As did [a coalition of civic and business groups](#), including Downtown Dallas, Inc. (DDI).

The mayor and City Council members recognized what Council Member West called a "once in a generation improvement to our city's election system." In other words, a BFD.

---

**A note to readers:** *Meetings of Interest* is an independent newsletter curated and authored by Scott Goldstein and **sponsored by Downtown Dallas, Inc. (DDI)**. The content, perspectives, or commentary presented herein reflect the views of the author alone and do **not** necessarily represent the views, policies, or positions of **DDI** or any other organization, institution, or individual, unless explicitly stated otherwise. Any affiliations are for identification purposes only and do not imply endorsement.

---

## Table of Contents

- [Highlights From Last Week's Meetings](#)
- [Memos of Interest](#)
- [Meetings of Interest: Nov. 17 - 21, 2025](#)
- [Monday, November 17](#)
- [Quality of Life, Arts, and Culture Committee](#)
- [Transportation and Infrastructure Committee](#)
- [Ad Hoc Committee on Professional Sports Recruitment and Retention](#)

- [Tuesday, November 18](#)
- [DART Committee-of-the-Whole](#)
- [DART Board of Directors](#)
- [Thursday, November 20](#)
- [Dallas Park & Recreation Board](#)
- [Dallas City Plan Commission](#)

---

## Highlights From Last Week's Meetings of Interest



YouTube video by Scott Goldstein



Mayor Eric Johnson on Downtown Dallas

- Seeking to rescue facts “from underneath steaming piles of conjecture,” Dallas Mayor Eric Johnson [\*had a lot to say about Downtown\*](#) in his 7th State of the City address on Thursday morning. I took the liberty of editing his 20-minute speech down to 3 minutes of his thoughts on Downtown safety and economic development, including the future of AT&T, City Hall, and the Dallas Mavericks and Stars. Watch the short Downtown cut above and check out [\*the full version here\*](#).
- In addition to the [\*historic move to local November elections\*](#), Dallas City Council Members on Wednesday:
- Approved [\*Item 24\*](#) to ratify a City boundary adjustment with the Town of Addison along Montfort Drive, from the current city limits south to Celestial Road. Addison officials requested the change, which only applies to

infrastructure that they believe they can better manage.

- Approved [Item 28](#) authorizing a \$19.2 million funding agreement with the Texas Department of Transportation (TxDOT) for “the replacement or rehabilitation” of the Houston Street Viaduct over Interstate 30 and the Trinity River.
- Approved [Item 29](#) authorizing another \$19.2 million funding agreement with TxDOT for “the replacement or rehabilitation” of the Jefferson Boulevard Viaduct over Interstate 30 and the Trinity River.
- Approved [Item 31](#) for up to \$440,126 for a design-build construction contract with METCO Engineering, Inc., for capital improvements to The Bridge Homeless Recovery Center in Downtown. Voters approved the funding as part of the 2024 bond program.
- Approved [Item 46](#), a three-year, \$225,000 contract with Nextgen People, LLC, “for goal setting and performance evaluation services for City Council appointed officials,” which includes the City Manager, City Attorney, City Auditor, City Secretary, and Inspector General. The vote comes after City Council members went [years without conducting performance evaluations for their direct reports until earlier this year](#).
- Approved [Item 61](#), an agreement with the North Texas Food Bank for up to \$1 million to provide emergency food distribution through February.
- Approved [Item 62](#), a \$3 million agreement with DART for the temporary closure of the convention center station during the center’s redo. The agreement includes a temporary GoLink Zone for on-demand transportation services at the Eddie Bernice Johnson Union Station, Cedars Station, and a substitute bus layover location on Marilla Street. [Read more](#).
- Approved by 12-3 vote this [amended version of Item 63](#), a resolution directing the City Manager to evaluate potential options to move City Hall to a new location and compare potential moving costs to the costs to repair the current City Hall building. An update is due to the City Council Committee on Finance by the end of February. Read more from [KERA News](#).
- Approved adjustments to the Park Land Dedication Ordinance, opting for a compromise fee structure from what parks advocates and developers wanted. [Read this recent briefing](#) and more details [here](#).
- Dallas is under rising pressure to decide on a preferred high-speed rail alignment through (or around) Downtown to ultimately connect Fort Worth, Dallas, and Houston, [KERA reports from last week’s Regional Transportation Council meeting](#).

- The Dallas Police and Fire Pension Board voted Thursday to accept terms of a funding plan offered by the City earlier this year, though further negotiations are expected before final approvals on both sides, [\*The Dallas Morning News reports.\*](#)
- 

*Presented by Downtown Dallas, Inc.*



*Violent crime is down across Dallas, and “nowhere is this more evident than in the Central Business District,” Mayor Eric Johnson said in his recent State of the City address. “This is what happens when our business community and our city government work together and put public safety first.” Safe in the City is a public-private partnership that is delivering results... Right Here. Right Now. Learn more at [safedowntowndallas.com](http://safedowntowndallas.com).*

---

## Memos of Interest

- Results of recent City bonds sales “continues to reflect the City’s strong financial position and creditworthiness, sound financial policies, and prudent leadership,” [writes City Chief Financial Officer Jack Ireland in this memo](#).
  - Here’s the [complete City Manager memo packet](#) for Friday, November 14, 2025.
- 

## Number of Interest

\$2 Billion

Total cost of current Texas Department of Transportation (TxDOT) projects within the City of Dallas. Read more below.

---

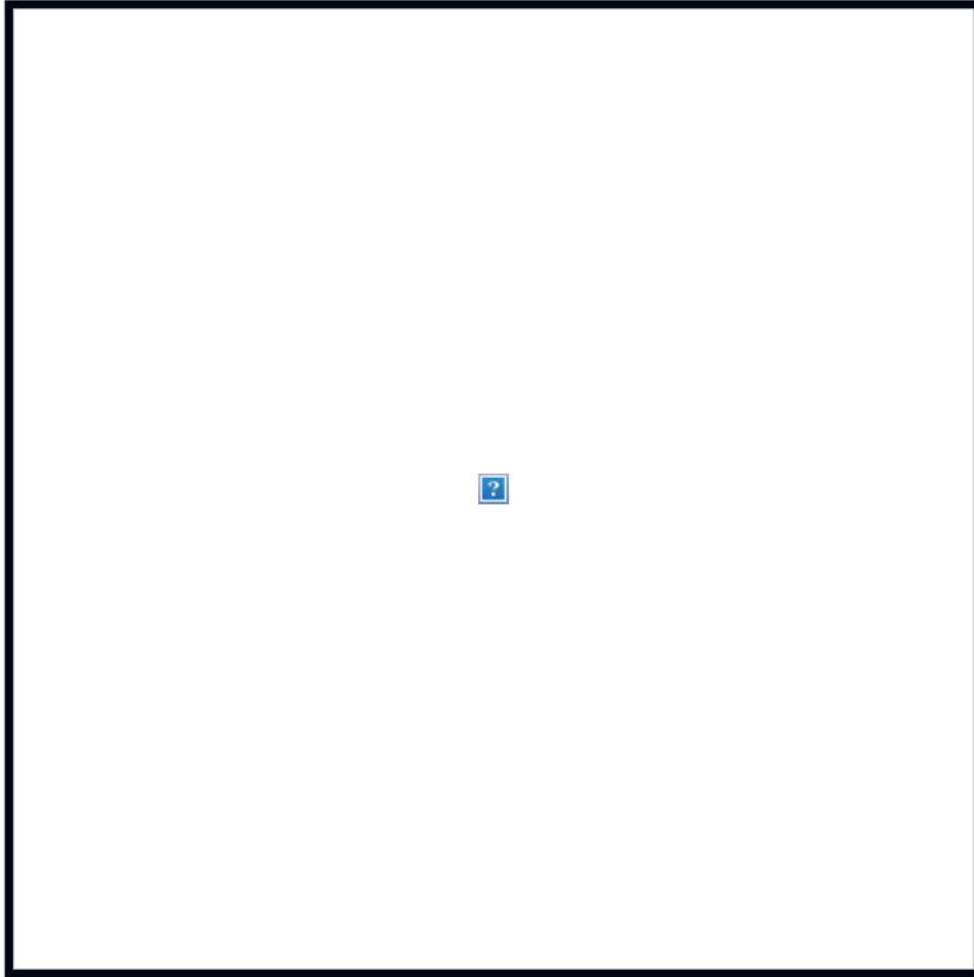
Meetings of Interest: Nov. 17 - 21, 2025

[Watch City of Dallas Meetings Live](#)

Monday, November 17

[City Council Quality of Life, Arts, and Culture Committee](#), 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

- A planned alley-to-curb garbage and recycling pickup transition for some households is on hold until at least next year. The City this month is launching a survey of 44,000 customers to gauge sentiments on possibly paying more in fees to keep alley pickup vs. transitioning to street curb pickup, [according to this memo](#).



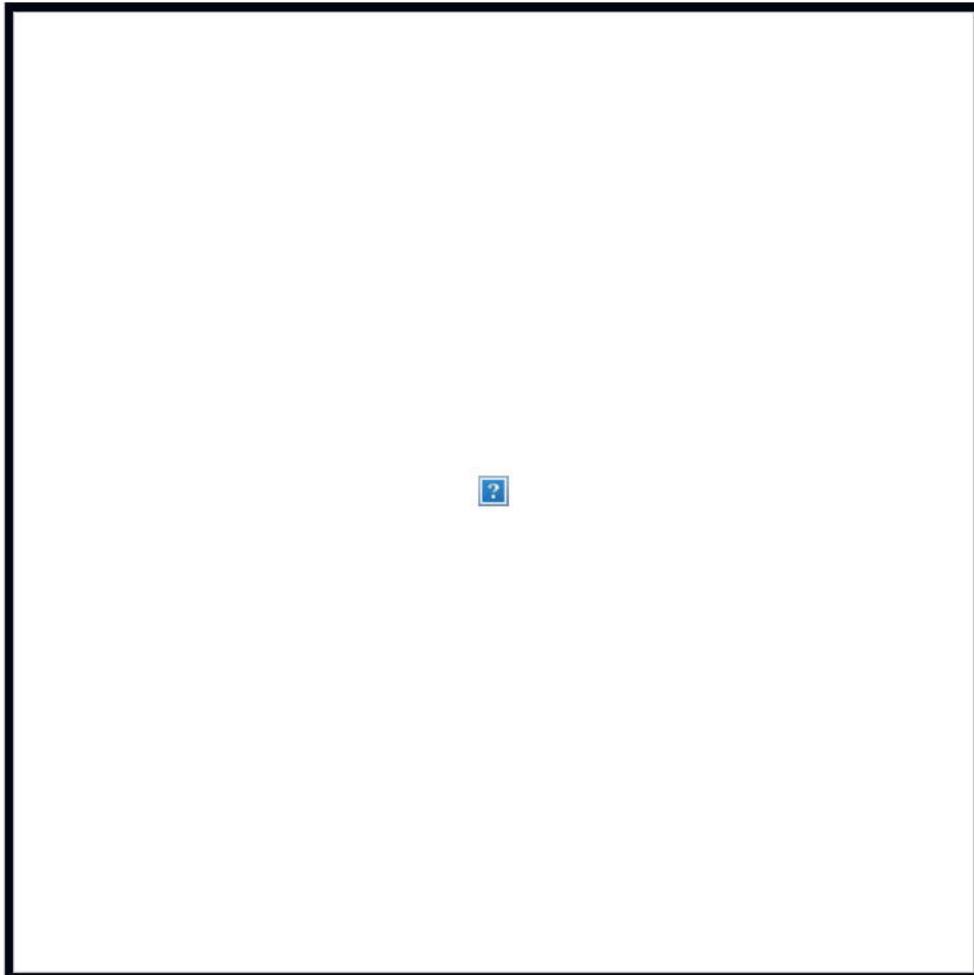
- With Diversity, Equity and Inclusion initiatives banned by state and federal government leaders, Dallas is pondering a new “Drivers of Opportunity” framework focused on economic mobility, public safety, and community empowerment. The full City Council will discuss the framework on Dec. 3 ahead of a planned vote on Dec. 10. [Read more](#).
- City Council members next month will vote on a \$2.6 million contract for “the deployment of 100 AI-enabled data collection units” to be mounted on 50 sanitation brush and bulky waste collection trucks, [according to this memo](#). Cameras will be positioned on both sides of the trucks to record your curbside property conditions. “For Code Compliance the technology will provide for

automated, citywide visual scans every 30 days, producing real-time, actionable data on conditions such as illegal dumping, graffiti, and structural deterioration.” Hey, ChatGPT, what could go wrong with this program?

**[City Council Transportation and Infrastructure Committee](#), 1 p.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- State transportation officials are coming armed with updates on some of the \$2 billion in roadway projects they have cooking across Dallas. Plus, a bonus update on the future of the stretch of highway between Downtown and Deep Ellum that all of us cool kids call “Interstate 345.” Dallas hopes to remove and trench it just as soon as we find a cool \$1.65 billion to fund the project. [Read more.](#)

**[City Council Ad Hoc Committee on Professional Sports Recruitment and Retention](#), 3 p.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**



- Dallas Trinity FC, the Cotton Bowl-based professional women's soccer team, has a bold vision for a future training facility, community fields, sports medicine clinic, and more at the Joey Georgusis Park. That's the same West Oak Cliff park where the [\*WNBA's Dallas Wings\*](#) are building a new practice facility. [Read more.](#)
- Committee members will also meet behind closed doors to discuss economic development negotiations to woo a business prospect dubbed "Project X." Here's hoping new committee Chair Chad West will order City staff to come up with more exciting secret project nicknames.

---

Tuesday, November 18

**[\*Dallas Area Rapid Transit \(DART\) Committee-of-the-Whole\*](#), 12 p.m., Board Room, DART HQ, 1401 Pacific Ave., Dallas, TX 75202**

- Board members will discuss how board seats are apportioned for each service area city. A vote is expected to follow at the 6 p.m. meeting to reaffirm the existing board representation. [Read more.](#)

**[\*Dallas Area Rapid Transit \(DART\) Board of Directors\*](#), 6 p.m., Board Room, DART HQ, 1401 Pacific Ave., Dallas, TX 75202**

---

Thursday, November 20

**[\*Dallas Park & Recreation Board\*](#), 10 a.m., 6FN Conference Room, Dallas City Hall, 1500 Marilla St.**

- Park Board members (including me) will vote on an amended \$121 million funding agreement for an expansion of Klyde Warren Park. The project is funded with a mix of sources including state, federal, private, and 2024 voter-

approved bond funds.

- Also on the agenda is a naming rights agreement with the WNBA's Dallas Wings for their new practice facility, currently under construction at the West Oak Cliff Joey Georgusis Park.

**Dallas City Plan Commission, 11 a.m. Briefing, 12:30 p.m. Public Hearing, Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- Commissioners will discuss a code amendment that would allow for private poker clubs to obtain specific use permits to operate in certain parts of Dallas. The City was in a (costly) legal battle with itself for years over its attempt to shut down a legal poker club on Harry Hines Boulevard.

---

## Quote of Interest

I think this is a lesson for anyone in the city of Dallas that if you identify a problem here in our great city, and you take it upon yourself to make sure it's fixed for not only yourself or your family, your neighborhood and for all other city residents, if you just keep at it, you can make a difference in our community.

*Dallas resident and former City Charter Commissioner David de la Fuente, who made it his mission since 2021 to move city elections to November to increase turnout and civic engagement. [Read more from The Dallas Morning News.](#)*

---

Did I miss anything? Do you have any questions? Just want to talk about meetings and memos and other fun stuff? [Hit me up.](#)

Were you forwarded this newsletter?  
[Subscribe here.](#)

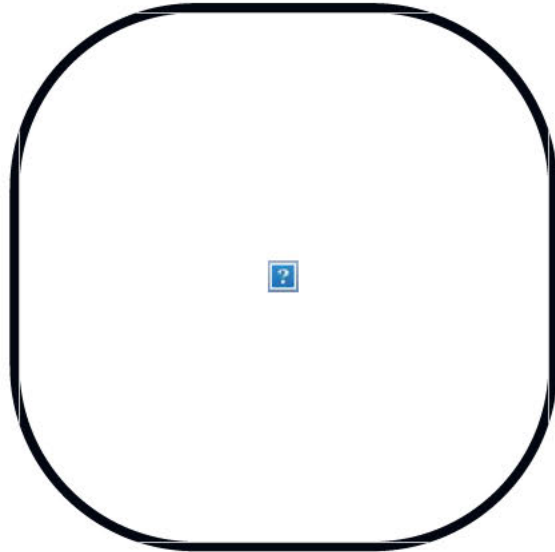
Have a great week.

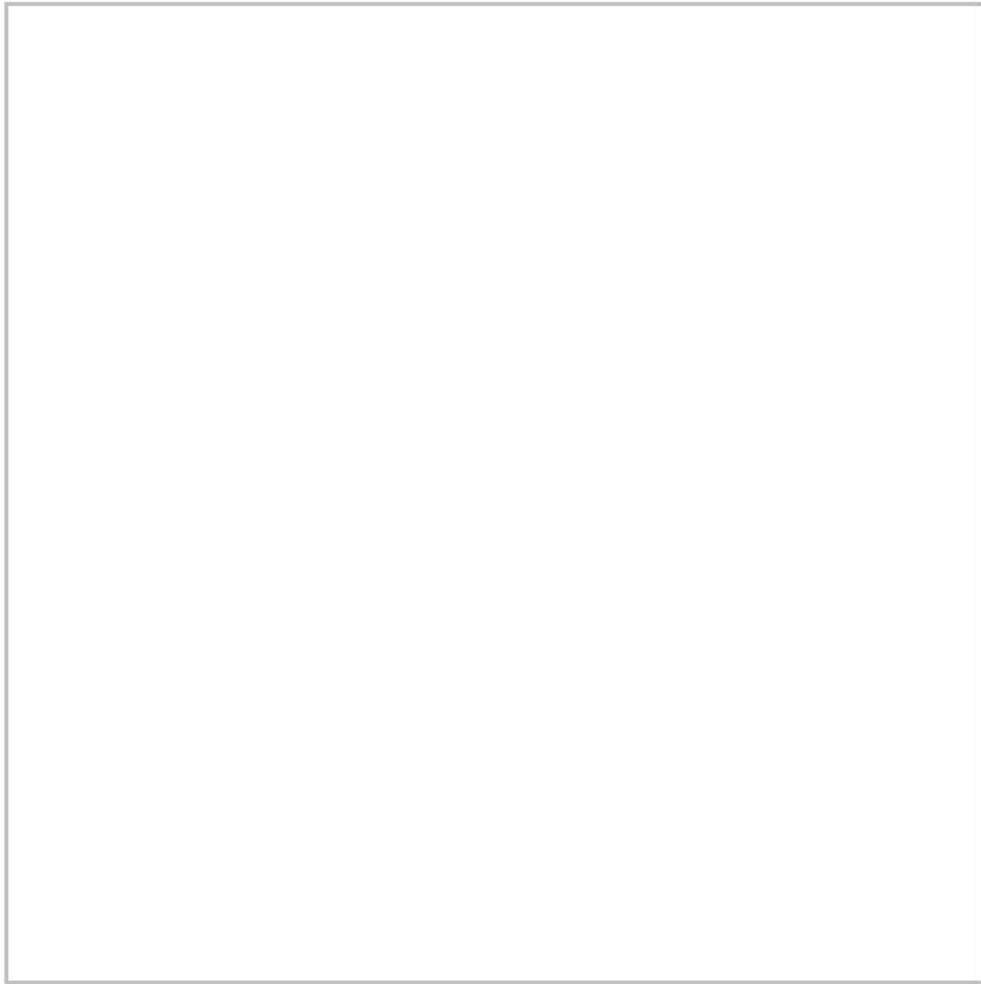
Best,

**Scott Goldstein**

**Publisher**

**Meetings of Interest**





Update your email preferences or unsubscribe [here](#)

© 2025 Meetings of Interest

228 Park Ave S, #29976, New York, New York 10003, United States

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Scott Goldstein](#)  
**To:** [West, Chad](#)  
**Subject:** Meetings of Interest: A BFD  
**Date:** Sunday, November 16, 2025 9:00:12 PM

**External Email!**

November 16, 2025 | [Read Online](#)



## Meetings of Interest: A BFD

Dallas elections will now be held in November of odd-numbered years, a guaranteed spark for what has been pathetic voter turnout in May.



Scott Goldstein

Estimated Reading Time: 18 minutes



Good evening:

Wednesday's 15-0 Dallas City Council vote to move elections from May to November of odd-numbered years beginning with our next City elections in 2027 was, to borrow a phrase used at the highest levels of the federal government, a "[\*Big F- - -ing Deal.\*](#)"

In theory, your elected officials should make policy decisions that are informed by the will of the people they represent. That does not happen when less than 10 percent of registered voters participate in elections, as has historically been the case. Our turnout consistently puts us dead last among major American cities. It is a shameful statistic and it does not support good governance.

We know from data in other Texas cities (Houston and Mesquite among them) that holding municipal elections in November increases turnout, likely by at least 10 percentage points. But as state Rep. Rafael Anchía told City Council members on Wednesday as he advocated for the move, "This is not a silver bullet... We will go from abysmal turnout to just low turnout... so keep that in mind as you're thinking of other creative ways to stimulate more participation among the electorate."

Those creative ways will most likely need to be funded and led by the private sector, not City Hall. We need more investment in nonpartisan education campaigns and more robust and meaningful engagement on key City issues throughout the year that reaches new audiences.

Media has an important role to play here. *The Dallas Morning News* editorial board has long set the gold standard for local elections coverage. The board invites all candidates to participate in interviews, which inform recommendations in each race. Unfortunately, traditional news coverage of local races and ballot issues has sharply declined in recent years.

Getting this change enacted took seven years and a whole lot of coalition building.

Former Mayor Mike Rawlings [\*got the ball rolling in 2018\*](#). Oak Cliff resident and think

tank deputy director David de la Fuente grabbed the baton a few years later, making it his personal mission to get the matter on the ballot for Dallas voters to approve in last year's City Charter election.

City Council Member Chad West, and state Senators Nathan Johnson and Royce West, along with state Reps. Anchía and Toni Rose all played key roles in making this happen. As did [a coalition of civic and business groups](#), including Downtown Dallas, Inc. (DDI).

The mayor and City Council members recognized what Council Member West called a “once in a generation improvement to our city’s election system.” In other words, a BFD.

---

**A note to readers:** *Meetings of Interest* is an independent newsletter curated and authored by Scott Goldstein and **sponsored by Downtown Dallas, Inc. (DDI)**. The content, perspectives, or commentary presented herein reflect the views of the author alone and do **not** necessarily represent the views, policies, or positions of **DDI** or any other organization, institution, or individual, unless explicitly stated otherwise. Any affiliations are for identification purposes only and do not imply endorsement.

---

## Table of Contents

- [Highlights From Last Week's Meetings](#)
- [Memos of Interest](#)
- [Meetings of Interest: Nov. 17 - 21, 2025](#)
- [Monday, November 17](#)
- [Quality of Life, Arts, and Culture Committee](#)
- [Transportation and Infrastructure Committee](#)
- [Ad Hoc Committee on Professional Sports Recruitment and Retention](#)

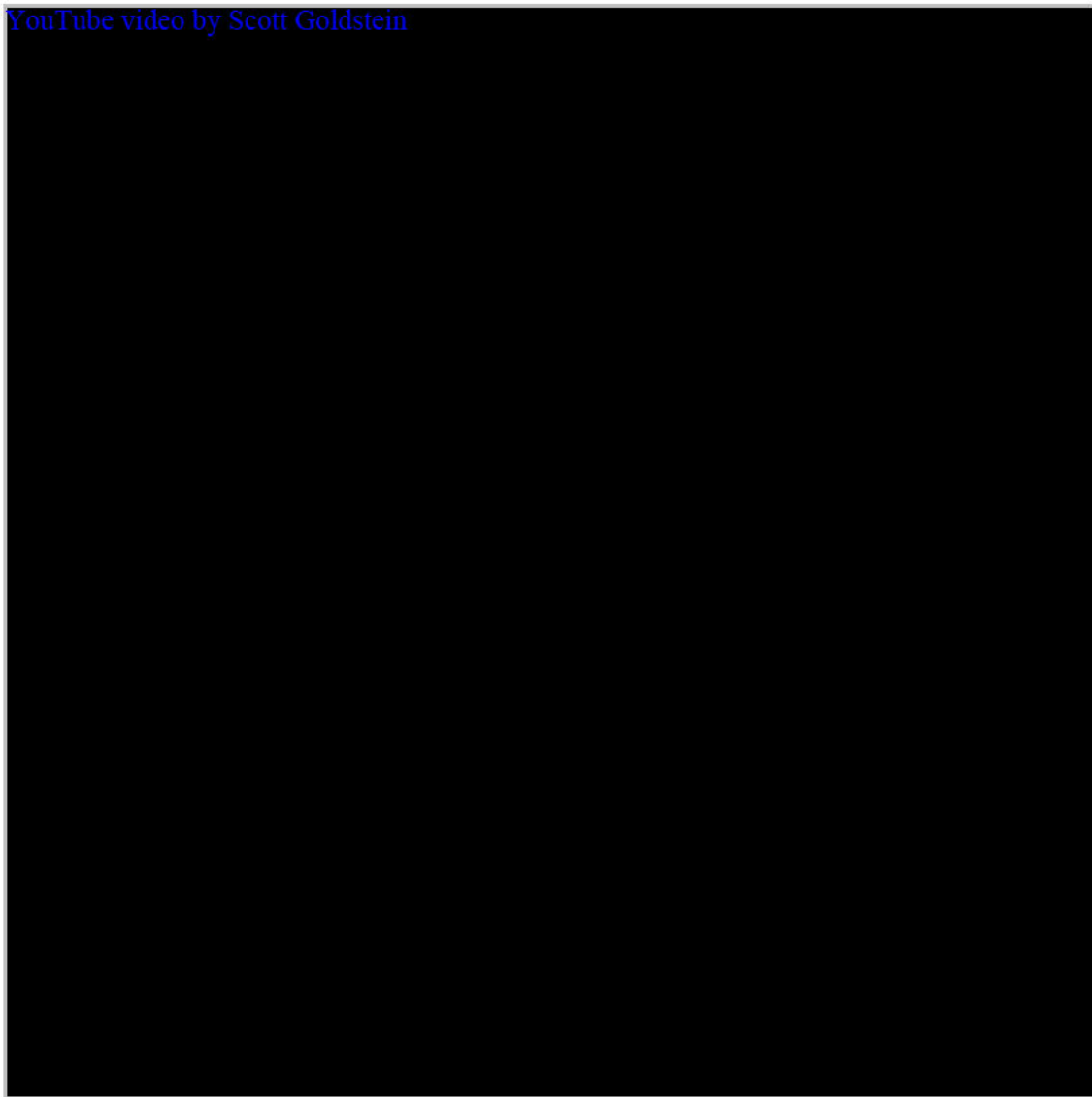
- [Tuesday, November 18](#)
- [DART Committee-of-the-Whole](#)
- [DART Board of Directors](#)
- [Thursday, November 20](#)
- [Dallas Park & Recreation Board](#)
- [Dallas City Plan Commission](#)

---

## Highlights From Last Week's Meetings of Interest



YouTube video by Scott Goldstein



Mayor Eric Johnson on Downtown Dallas

- Seeking to rescue facts “from underneath steaming piles of conjecture,” Dallas Mayor Eric Johnson [\*had a lot to say about Downtown\*](#) in his 7th State of the City address on Thursday morning. I took the liberty of editing his 20-minute speech down to 3 minutes of his thoughts on Downtown safety and economic development, including the future of AT&T, City Hall, and the Dallas Mavericks and Stars. Watch the short Downtown cut above and check out [\*the full version here\*](#).
- In addition to the [\*historic move to local November elections\*](#), Dallas City Council Members on Wednesday:
- Approved [\*Item 24\*](#) to ratify a City boundary adjustment with the Town of Addison along Montfort Drive, from the current city limits south to Celestial Road. Addison officials requested the change, which only applies to

infrastructure that they believe they can better manage.

- Approved [Item 28](#) authorizing a \$19.2 million funding agreement with the Texas Department of Transportation (TxDOT) for “the replacement or rehabilitation” of the Houston Street Viaduct over Interstate 30 and the Trinity River.
- Approved [Item 29](#) authorizing another \$19.2 million funding agreement with TxDOT for “the replacement or rehabilitation” of the Jefferson Boulevard Viaduct over Interstate 30 and the Trinity River.
- Approved [Item 31](#) for up to \$440,126 for a design-build construction contract with METCO Engineering, Inc., for capital improvements to The Bridge Homeless Recovery Center in Downtown. Voters approved the funding as part of the 2024 bond program.
- Approved [Item 46](#), a three-year, \$225,000 contract with Nextgen People, LLC, “for goal setting and performance evaluation services for City Council appointed officials,” which includes the City Manager, City Attorney, City Auditor, City Secretary, and Inspector General. The vote comes after City Council members went [years without conducting performance evaluations for their direct reports until earlier this year](#).
- Approved [Item 61](#), an agreement with the North Texas Food Bank for up to \$1 million to provide emergency food distribution through February.
- Approved [Item 62](#), a \$3 million agreement with DART for the temporary closure of the convention center station during the center’s redo. The agreement includes a temporary GoLink Zone for on-demand transportation services at the Eddie Bernice Johnson Union Station, Cedars Station, and a substitute bus layover location on Marilla Street. [Read more](#).
- Approved by 12-3 vote this [amended version of Item 63](#), a resolution directing the City Manager to evaluate potential options to move City Hall to a new location and compare potential moving costs to the costs to repair the current City Hall building. An update is due to the City Council Committee on Finance by the end of February. Read more from [KERA News](#).
- Approved adjustments to the Park Land Dedication Ordinance, opting for a compromise fee structure from what parks advocates and developers wanted. [Read this recent briefing](#) and more details [here](#).
- Dallas is under rising pressure to decide on a preferred high-speed rail alignment through (or around) Downtown to ultimately connect Fort Worth, Dallas, and Houston, [KERA reports from last week’s Regional Transportation Council meeting](#).

- The Dallas Police and Fire Pension Board voted Thursday to accept terms of a funding plan offered by the City earlier this year, though further negotiations are expected before final approvals on both sides, [\*The Dallas Morning News reports.\*](#)
- 

*Presented by Downtown Dallas, Inc.*



*Violent crime is down across Dallas, and “nowhere is this more evident than in the Central Business District,” Mayor Eric Johnson said in his recent State of the City address. “This is what happens when our business community and our city government work together and put public safety first.” Safe in the City is a public-private partnership that is delivering results... Right Here. Right Now. Learn more at [safedowntowndallas.com](http://safedowntowndallas.com).*

---

## Memos of Interest

- Results of recent City bonds sales “continues to reflect the City’s strong financial position and creditworthiness, sound financial policies, and prudent leadership,” [writes City Chief Financial Officer Jack Ireland in this memo](#).
  - Here’s the [complete City Manager memo packet](#) for Friday, November 14, 2025.
- 

## Number of Interest

\$2 Billion

Total cost of current Texas Department of Transportation (TxDOT) projects within the City of Dallas. Read more below.

---

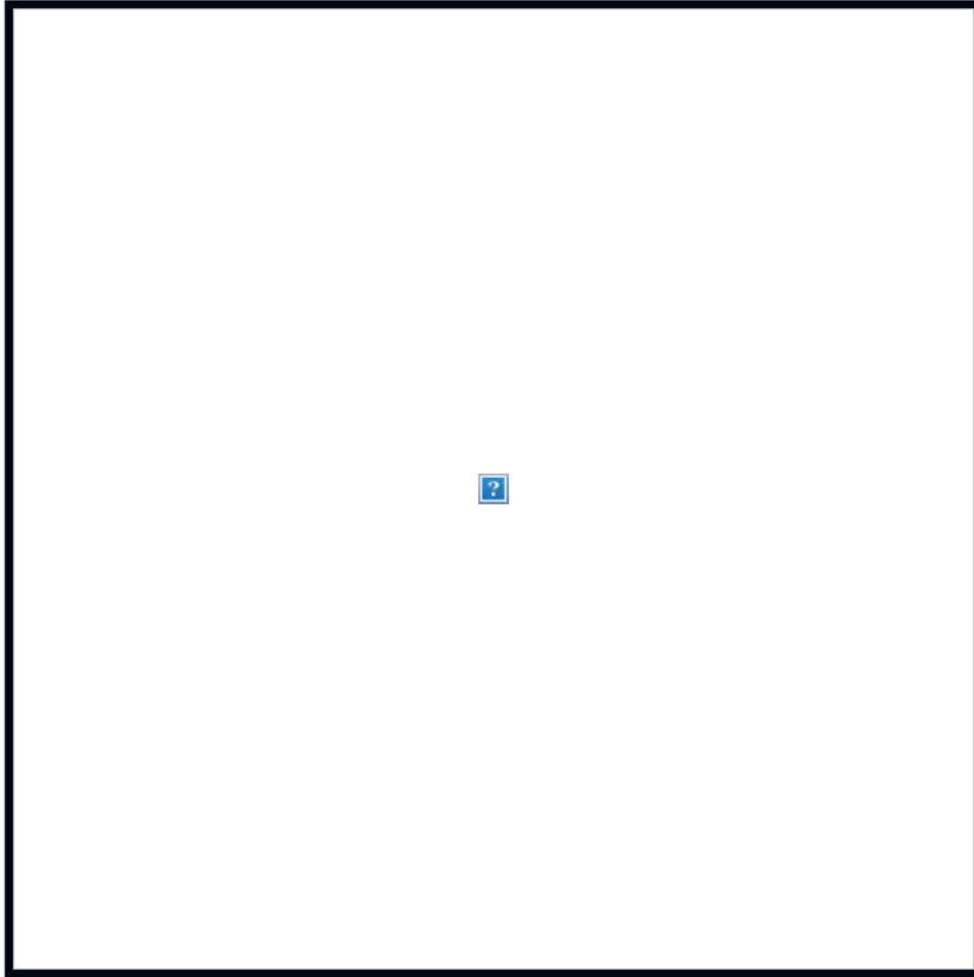
## Meetings of Interest: Nov. 17 - 21, 2025

Watch City of Dallas Meetings Live

Monday, November 17

[City Council Quality of Life, Arts, and Culture Committee](#), 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

- A planned alley-to-curb garbage and recycling pickup transition for some households is on hold until at least next year. The City this month is launching a survey of 44,000 customers to gauge sentiments on possibly paying more in fees to keep alley pickup vs. transitioning to street curb pickup, [according to this memo](#).



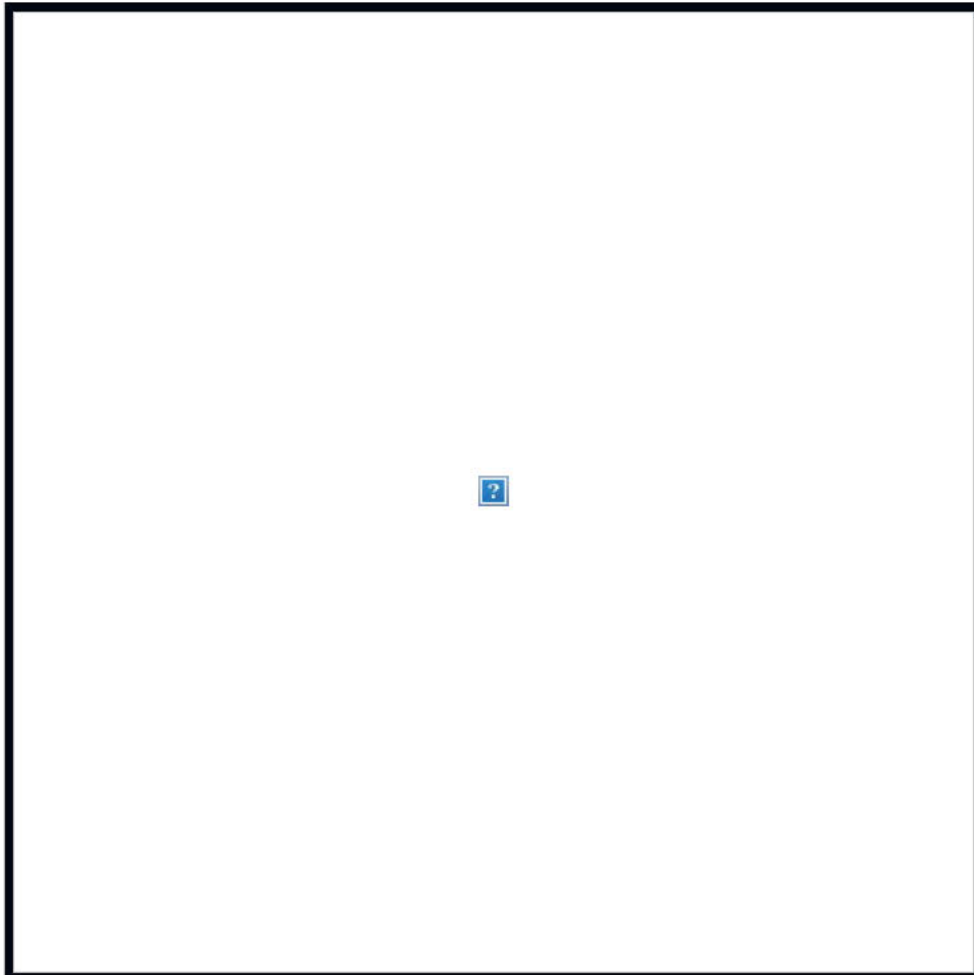
- With Diversity, Equity and Inclusion initiatives banned by state and federal government leaders, Dallas is pondering a new “Drivers of Opportunity” framework focused on economic mobility, public safety, and community empowerment. The full City Council will discuss the framework on Dec. 3 ahead of a planned vote on Dec. 10. [Read more](#).
- City Council members next month will vote on a \$2.6 million contract for “the deployment of 100 AI-enabled data collection units” to be mounted on 50 sanitation brush and bulky waste collection trucks, [according to this memo](#). Cameras will be positioned on both sides of the trucks to record your curbside property conditions. “For Code Compliance the technology will provide for

automated, citywide visual scans every 30 days, producing real-time, actionable data on conditions such as illegal dumping, graffiti, and structural deterioration.” Hey, ChatGPT, what could go wrong with this program?

**[City Council Transportation and Infrastructure Committee](#), 1 p.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- State transportation officials are coming armed with updates on some of the \$2 billion in roadway projects they have cooking across Dallas. Plus, a bonus update on the future of the stretch of highway between Downtown and Deep Ellum that all of us cool kids call “Interstate 345.” Dallas hopes to remove and trench it just as soon as we find a cool \$1.65 billion to fund the project. [Read more.](#)

**[City Council Ad Hoc Committee on Professional Sports Recruitment and Retention](#), 3 p.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**



- Dallas Trinity FC, the Cotton Bowl-based professional women's soccer team, has a bold vision for a future training facility, community fields, sports medicine clinic, and more at the Joey Georgusis Park. That's the same West Oak Cliff park where the [WNBA's Dallas Wings](#) are building a new practice facility. [Read more.](#)
- Committee members will also meet behind closed doors to discuss economic development negotiations to woo a business prospect dubbed "Project X." Here's hoping new committee Chair Chad West will order City staff to come up with more exciting secret project nicknames.

---

Tuesday, November 18

**[Dallas Area Rapid Transit \(DART\) Committee-of-the-Whole](#), 12 p.m., Board Room, DART HQ, 1401 Pacific Ave., Dallas, TX 75202**

- Board members will discuss how board seats are apportioned for each service area city. A vote is expected to follow at the 6 p.m. meeting to reaffirm the existing board representation. [Read more.](#)

**[Dallas Area Rapid Transit \(DART\) Board of Directors](#), 6 p.m., Board Room, DART HQ, 1401 Pacific Ave., Dallas, TX 75202**

---

Thursday, November 20

**[Dallas Park & Recreation Board](#), 10 a.m., 6FN Conference Room, Dallas City Hall, 1500 Marilla St.**

- Park Board members (including me) will vote on an amended \$121 million funding agreement for an expansion of Klyde Warren Park. The project is funded with a mix of sources including state, federal, private, and 2024 voter-

approved bond funds.

- Also on the agenda is a naming rights agreement with the WNBA's Dallas Wings for their new practice facility, currently under construction at the West Oak Cliff Joey Georgusis Park.

**Dallas City Plan Commission, 11 a.m. Briefing, 12:30 p.m. Public Hearing, Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- Commissioners will discuss a code amendment that would allow for private poker clubs to obtain specific use permits to operate in certain parts of Dallas. The City was in a (costly) legal battle with itself for years over its attempt to shut down a legal poker club on Harry Hines Boulevard.

---

## Quote of Interest

I think this is a lesson for anyone in the city of Dallas that if you identify a problem here in our great city, and you take it upon yourself to make sure it's fixed for not only yourself or your family, your neighborhood and for all other city residents, if you just keep at it, you can make a difference in our community.

*Dallas resident and former City Charter Commissioner David de la Fuente, who made it his mission since 2021 to move city elections to November to increase turnout and civic engagement. [Read more from The Dallas Morning News.](#)*

---

Did I miss anything? Do you have any questions? Just want to talk about meetings and memos and other fun stuff? [Hit me up.](#)

Were you forwarded this newsletter?  
[Subscribe here.](#)

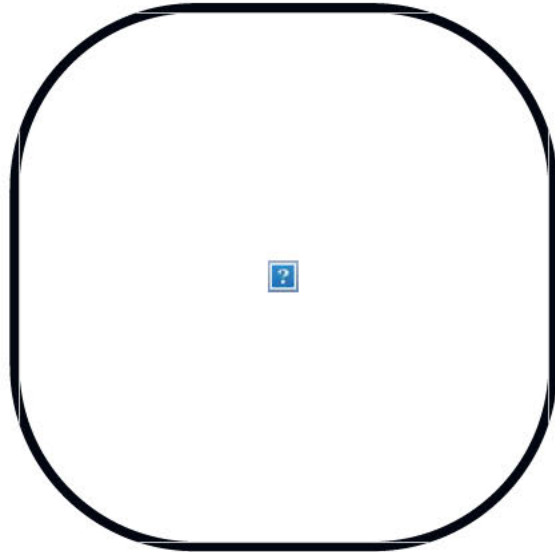
Have a great week.

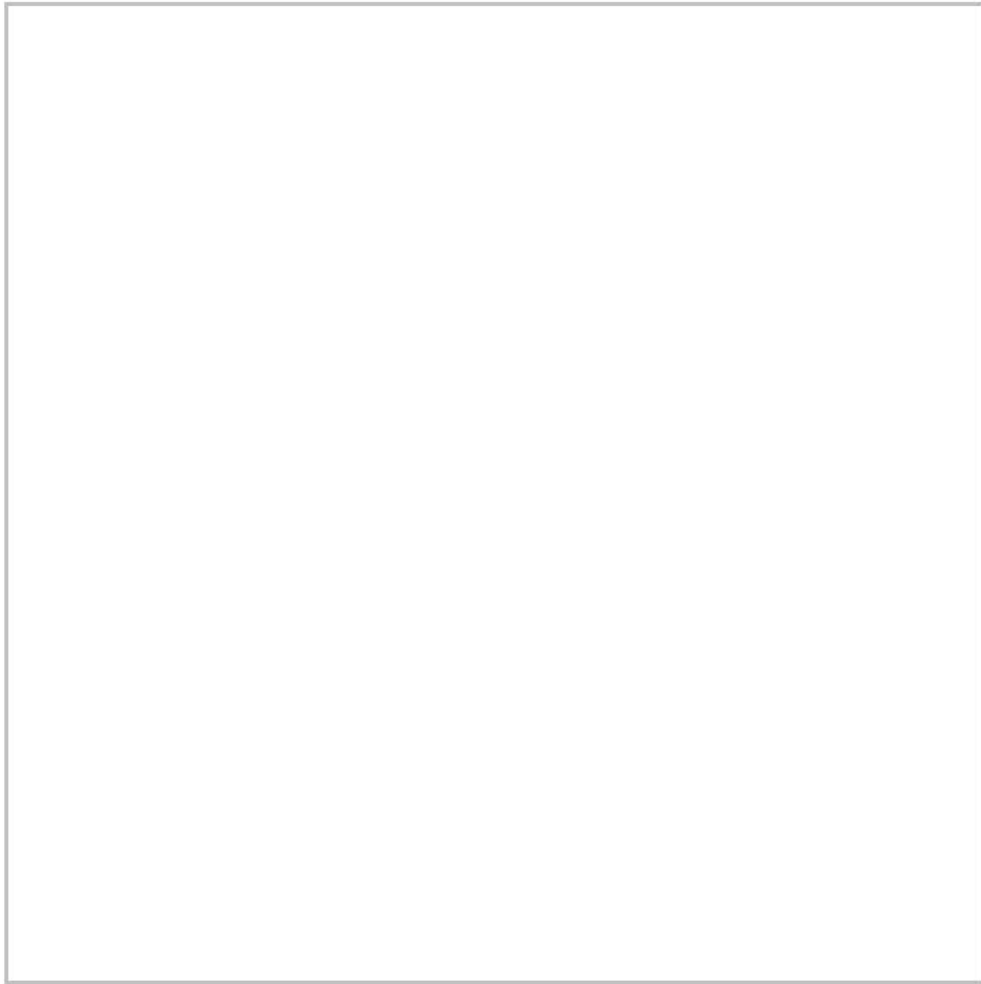
Best,

**Scott Goldstein**

**Publisher**

**Meetings of Interest**





Update your email preferences or unsubscribe [here](#)

© 2025 Meetings of Interest

228 Park Ave S, #29976, New York, New York 10003, United States

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Scott Goldstein](#)  
**To:** [West, Chad](#)  
**Subject:** Meetings of Interest: Candidates Respond  
**Date:** Sunday, March 2, 2025 8:44:54 PM

**External Email!**

March 02, 2025 | [Read Online](#)



## City Council Candidates In Their Words

I asked all 50 candidates four questions. I'm sharing their answers in a new series.



Scott Goldstein

Estimated Reading Time: 14 minutes



Good evening, Councilmember Chad,

Forty-nine people are vying for 13 seats on the Dallas City Council in a May 3 election that will deliver at least four fresh faces to City Hall.

Council members Tennell Atkins, Carolyn King Arnold, and Omar Narvaez are term-limited and cannot run again. Council member Jaynie Schultz opted not to seek another term.

Only City Council member Paul E. Ridley, whose District 14 includes part of Downtown, is running unopposed. Every other incumbent drew at least one challenger.

This year, I posed the following four questions to every one of the candidates:

1. Why do you want to be a member of the Dallas City Council, and why are you the best person for the job?
2. What is the single greatest challenge for your district and how will you address it?
3. What do you see as the greatest opportunities to grow our city's tax base?
4. What is your political party affiliation and what role will that play in your job as a council member?

Over the coming weeks, I'll be posting complete and unedited candidate responses by district on the [meetingsofinterest.com](http://meetingsofinterest.com) website in a little series we're calling "Candidates of Interest."

Tonight, we kick it off with the District 1 race, which features incumbent Chad West and challengers Jason Vanhof and Katrina Whatley vying for the North Oak Cliff seat.

[Check Out Candidates of Interest: District 1](#)

## Table of Contents

- [Highlights From Last Week's Meetings](#)
  - [Memos of Interest](#)
  - [Meetings of Interest: March 3 - 7](#)
  - [Monday, March 3](#)
  - [Parks, Trails, and the Environment Committee](#)
  - [Landmark Commission](#)
  - [Economic Development Committee](#)
  - [Tuesday, March 4](#)
  - [Workforce, Education, and Equity Committee](#)
  - [Special Called City Plan Commission](#)
  - [Wednesday, March 5](#)
  - [Special Called Transportation and Infrastructure Committee](#)
  - [Dallas City Council Briefing](#)
  - [Thursday, March 6](#)
  - [DFW Airport Board](#)
  - [City Plan Commission](#)
  - [Park & Recreation Board](#)
- 

## Highlights From Last Week's Meetings of Interest

- Dallas City Council members on Wednesday:
- Approved [Item 18](#), an allocation of more than \$17 million primarily for water and wastewater main improvements, with a portion for bike lanes, along Riverfront Boulevard from Cadiz Street to Justice Center Way. This portion of the money

mostly comes from 2006 voter-approved bond funds on a joint city-county project that started in 2008 and now has an estimated total price tag of \$123 million.

- Approved an amended version of [Item 60](#) as a resolution to increase the Dallas police hiring goal from 250 to 300 officers for this fiscal year. That number follows the recommendation of interim Police Chief Michael T. Igo, [KERA News reports](#).
- Approved [Item 61](#), rejection of bids and cancellation of procurement for a construction manager on the planned new Dallas police regional training academy at UNT Dallas. A new Request for Proposals will be issued with a revised scope (more on that below).
- Approved a five-year renewal of a Specific Use Permit (SUP) for continued operations of the most controversial McDonald's drive-thru in Dallas ([Zoning Case Z3](#)) at 1000 Commerce Street in Downtown. City Plan Commissioners last year recommended a new two-year SUP over objections from some urbanists who argue that a drive-thru is not appropriate for the urban core. [Read more from the Dallas Business Journal](#).
- A ballot drawing held on Monday morning determined the order of candidate names for the 14 districts on May 2025 City Council election ballots. [Check them out here](#).
- Identical Texas House and Senate bills would substantially defund Dallas Area Rapid Transit (DART) to the tune of more than \$230 million next year, [The Dallas Morning News reports](#) from a special agency board meeting on Friday. That would mean about 125,000 people losing access to bus and rail services in the region and about 900 employees losing their jobs, DART officials said.

---

## Memos of Interest

- Dallas parks officials say 25,000 fish were killed in a creek adjacent to White Rock Creek "due to low dissolved oxygen levels caused by blockages in the channel that restricted water flow," [according to this memo](#). The memo also includes updates on White Rock Lake dredging plans and a Texas Department of Transportation (TxDOT) study of Grand Avenue from the "3G intersection" to Interstate 30.
- Here's the [complete City Manager memo packet](#) for Friday, February 28, 2025.

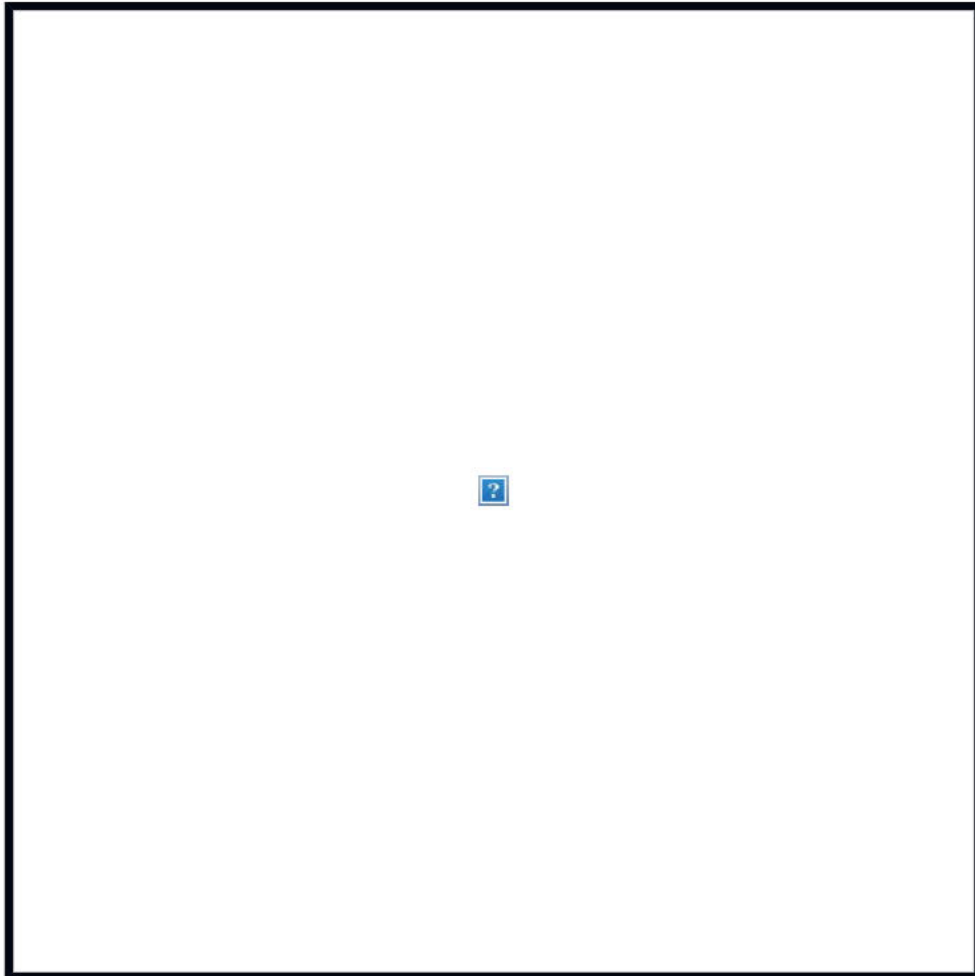
---

## Meetings of Interest: March 3 - 7

Watch City of Dallas Meetings Live

Monday, March 3

[City Council Parks, Trails, and the Environment Committee](#), 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

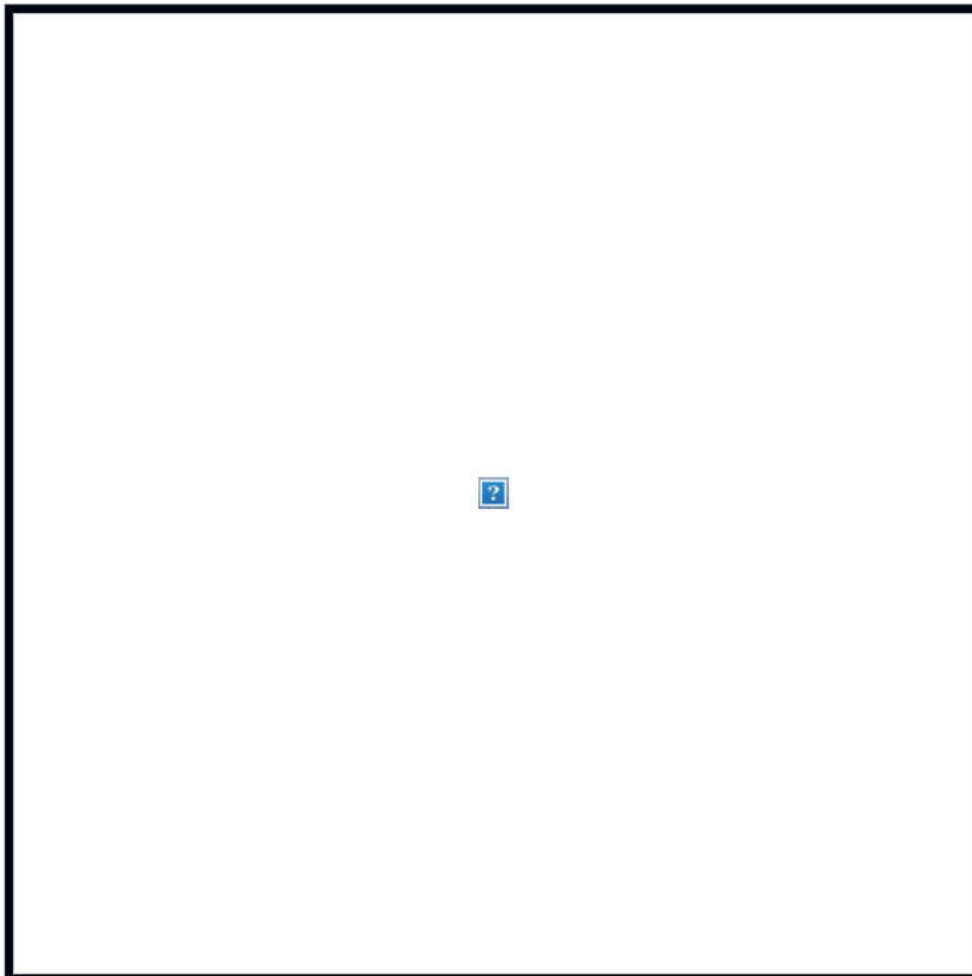


- Parks officials will provide updates on citywide efforts to boost security in our parks, including in Downtown. [Read the briefing.](#)

**Landmark Commission**, 9:30 a.m. Briefing, 1 p.m. Public Hearing, 6ES Briefing Room, Dallas City Hall, 1500 Marilla St.

- This agenda includes a public hearing to consider initiation of the historic designation process for the I.M. Pei-designed Dallas City Hall (1500 Marilla Street). A designation would mean that Landmark Commission members would have to approve any future substantive exterior changes or demolition. City Council members will get the final say on designation. [Read more](#) about why one commissioner believes now is the time to designate Dallas City Hall a landmark.

**City Council Economic Development Committee**, 1 p.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.



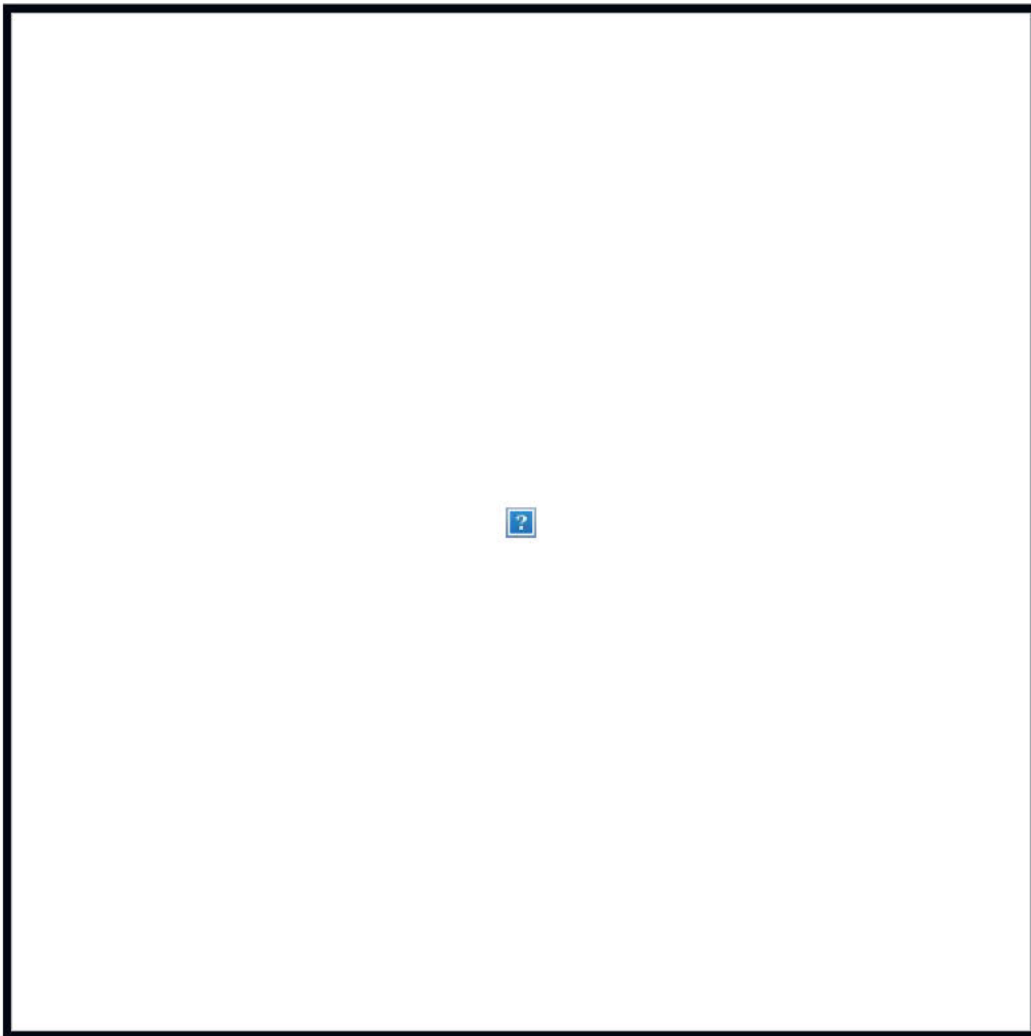
- How do we design a better Dallas? The City's Urban Design Peer Review process aims to answer that question by helping guide the design of projects across the city, [according to this briefing](#). Projects in certain areas of the city that include

applications for development incentives are among those that are generally required to go through the review process.

---

Tuesday, March 4

**[City Council Workforce, Education, and Equity Committee](#)**, 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.



- Learn more about the City's external communications strategy [in this briefing](#), "Reaching Our Diverse Communities."

**[Special Called City Plan Commission](#)**, 9 a.m., 6ES Briefing Room, Dallas City Hall,

**1500 Marilla St.**

- City Plan Commissioners will continue deliberations on proposed changes to off-street parking requirements. At a meeting last month, “commissioners passed amendments that pulled back on staff recommendations to completely remove blanket parking requirements and allow developers control over how much parking they build,” [\*The Dallas Morning News reported at the time.\*](#)

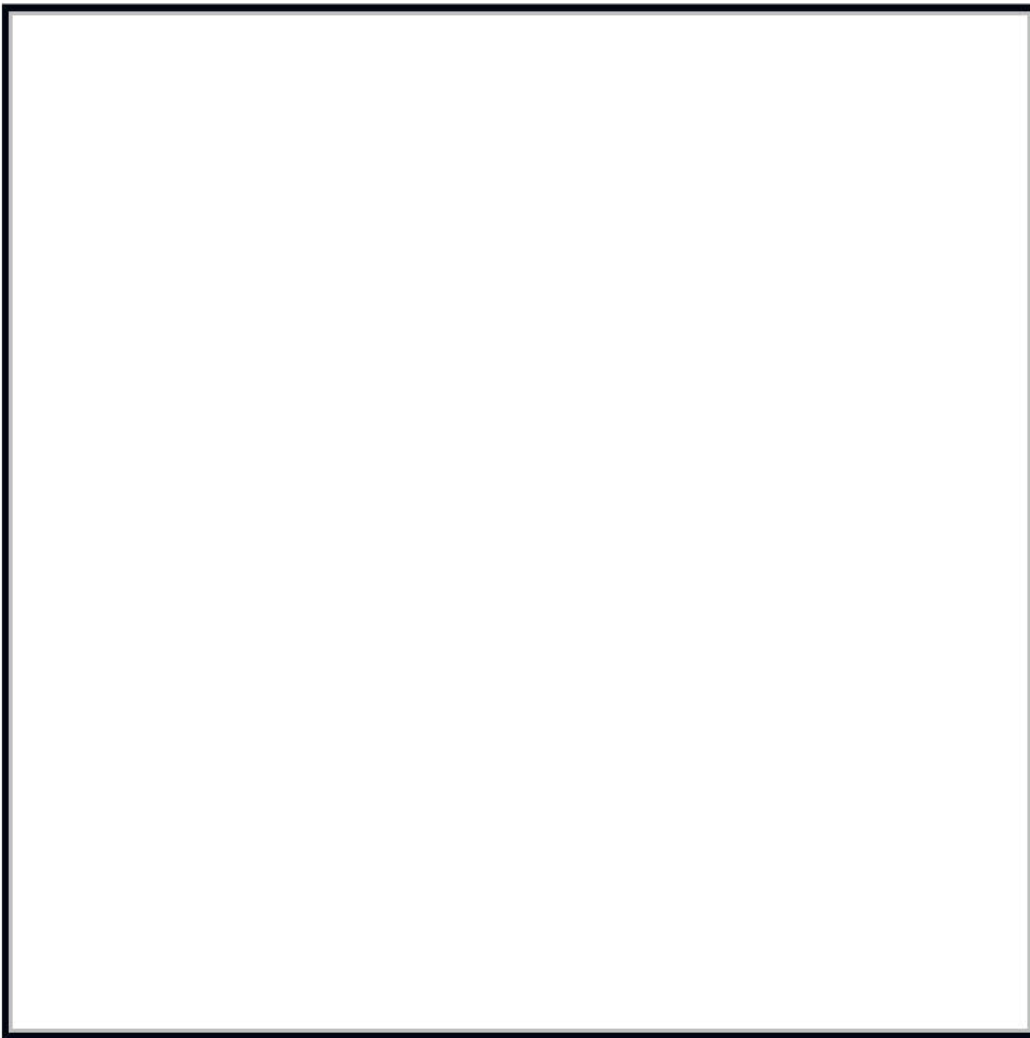
---

Wednesday, March 5

***Special Called City Council Transportation and Infrastructure Committee*, 8:30 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- Committee members will consider [\*a resolution of support\*](#) for “the full funding of the Dallas Area Rapid Transit (DART) system at the current one percent sales tax level.” The move comes after state legislators filed bills that, if passed, could [\*substantially defund the agency at the behest of some suburban cities\*](#) that have questioned the value of DART.

***Dallas City Council Briefing*, 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**



- City Council members will be [\*briefed on revised plans\*](#) that no longer include a long-promised regional police training academy on the University of North Texas at Dallas (UNT Dallas) campus. It is a stunning development in a years-long public and private effort to put the \$140 million academy on the southern Dallas site. Committed funding includes \$50 million in 2024 bond funds that voters approved just last May with the understanding that it would go toward the UNT Dallas project. [\*Read more from The Dallas Morning News.\*](#)
- Also on the agenda is a [\*quarterly update on implementation of the \\$1.25 billion bond program\*](#) approved by voters last year.

---

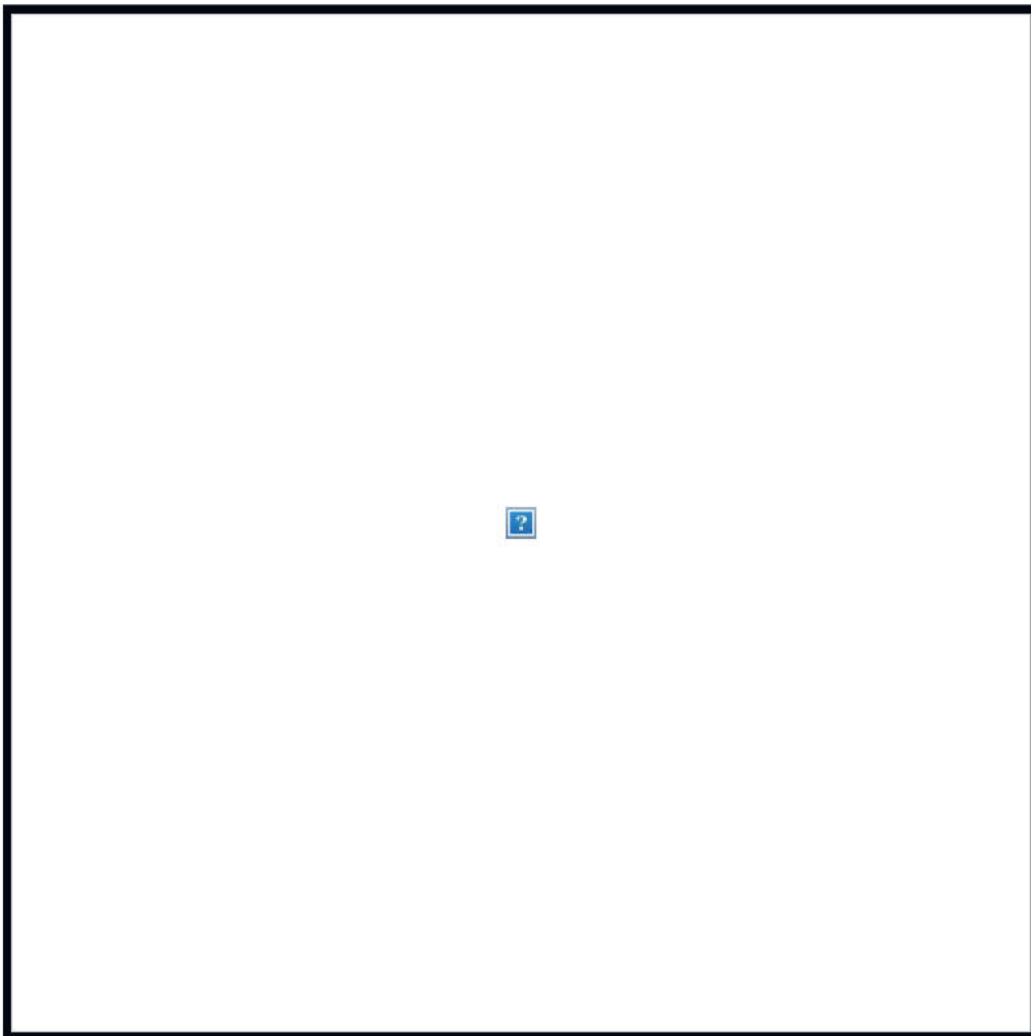
Thursday, March 6

**Dallas Fort Worth International Airport Board**, 8 a.m., 2400 Aviation Drive, Board Room, DFW Airport HQ Building, DFW Airport, 75261

- The cost for a construction manager contract for the airport's ongoing Terminal C redo is likely to increase by about \$15 million to a total price tag of nearly \$123 million, if approved by the board this week. The contract is with Suffolk-3i, a joint venture.

**City Plan Commission**, 9 a.m. Briefing, 12:30 p.m. Public Hearing, Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

**Park & Recreation Board**, 10 a.m., 6FN Conference Room, Dallas City Hall, 1500 Marilla St.



- Park Board members will be briefed on the White Rock Lake Park Master Plan,

which will come back for formal board approval later this year. It includes proposed enhancements for points of interest throughout the park. *\*I am a Park Board member representing District 10 (Lake Highlands).*

---

## Quote of Interest

It is now time to consider the historic value of Dallas City Hall in preparation for the area's redevelopment over the next decade.

*Dallas Landmark Commissioner Reagan Rothenberger's [statement of intent](#) to launch the process to designate Downtown's Dallas City Hall as a City of Dallas landmark.*

---

Did I miss anything? Do you have any questions? Just want to talk about meetings and memos and other fun stuff? [Hit me up.](#)

Were you forwarded this newsletter?

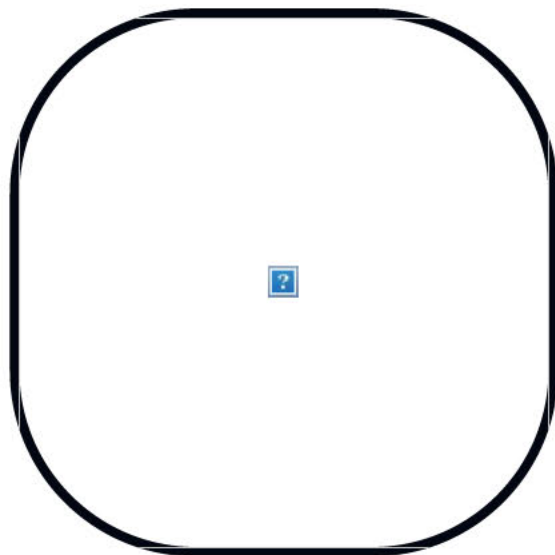
[Subscribe here.](#)

Have a great week.

Best,

**Scott Goldstein**

**Publisher**



## Meetings of Interest

chris farley snl GIF



[Giphy](#)

Update your email preferences or unsubscribe [here](#)

© 2025 Meetings of Interest

228 Park Ave S, #29976, New York, New York 10003, United States

 Powered by beehiiv

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Scott Goldstein](#)  
**To:** [West, Chad](#)  
**Subject:** Meetings of Interest: Candidates Respond  
**Date:** Sunday, March 2, 2025 8:44:55 PM

**External Email!**

March 02, 2025 | [Read Online](#)



## City Council Candidates In Their Words

I asked all 50 candidates four questions. I'm sharing their answers in a new series.



Scott Goldstein

Estimated Reading Time: 14 minutes



Good evening, Chad,

Forty-nine people are vying for 13 seats on the Dallas City Council in a May 3 election that will deliver at least four fresh faces to City Hall.

Council members Tennell Atkins, Carolyn King Arnold, and Omar Narvaez are term-limited and cannot run again. Council member Jaynie Schultz opted not to seek another term.

Only City Council member Paul E. Ridley, whose District 14 includes part of Downtown, is running unopposed. Every other incumbent drew at least one challenger.

This year, I posed the following four questions to every one of the candidates:

1. Why do you want to be a member of the Dallas City Council, and why are you the best person for the job?
2. What is the single greatest challenge for your district and how will you address it?
3. What do you see as the greatest opportunities to grow our city's tax base?
4. What is your political party affiliation and what role will that play in your job as a council member?

Over the coming weeks, I'll be posting complete and unedited candidate responses by district on the [meetingsofinterest.com](http://meetingsofinterest.com) website in a little series we're calling "Candidates of Interest."

Tonight, we kick it off with the District 1 race, which features incumbent Chad West and challengers Jason Vanhof and Katrina Whatley vying for the North Oak Cliff seat.

[Check Out Candidates of Interest: District 1](#)

## Table of Contents

- [Highlights From Last Week's Meetings](#)
  - [Memos of Interest](#)
  - [Meetings of Interest: March 3 - 7](#)
  - [Monday, March 3](#)
  - [Parks, Trails, and the Environment Committee](#)
  - [Landmark Commission](#)
  - [Economic Development Committee](#)
  - [Tuesday, March 4](#)
  - [Workforce, Education, and Equity Committee](#)
  - [Special Called City Plan Commission](#)
  - [Wednesday, March 5](#)
  - [Special Called Transportation and Infrastructure Committee](#)
  - [Dallas City Council Briefing](#)
  - [Thursday, March 6](#)
  - [DFW Airport Board](#)
  - [City Plan Commission](#)
  - [Park & Recreation Board](#)
- 

## Highlights From Last Week's Meetings of Interest

- Dallas City Council members on Wednesday:
- Approved [Item 18](#), an allocation of more than \$17 million primarily for water and wastewater main improvements, with a portion for bike lanes, along Riverfront Boulevard from Cadiz Street to Justice Center Way. This portion of the money

mostly comes from 2006 voter-approved bond funds on a joint city-county project that started in 2008 and now has an estimated total price tag of \$123 million.

- Approved an amended version of [Item 60](#) as a resolution to increase the Dallas police hiring goal from 250 to 300 officers for this fiscal year. That number follows the recommendation of interim Police Chief Michael T. Igo, [KERA News reports](#).
- Approved [Item 61](#), rejection of bids and cancellation of procurement for a construction manager on the planned new Dallas police regional training academy at UNT Dallas. A new Request for Proposals will be issued with a revised scope (more on that below).
- Approved a five-year renewal of a Specific Use Permit (SUP) for continued operations of the most controversial McDonald's drive-thru in Dallas ([Zoning Case Z3](#)) at 1000 Commerce Street in Downtown. City Plan Commissioners last year recommended a new two-year SUP over objections from some urbanists who argue that a drive-thru is not appropriate for the urban core. [Read more from the Dallas Business Journal](#).
- A ballot drawing held on Monday morning determined the order of candidate names for the 14 districts on May 2025 City Council election ballots. [Check them out here](#).
- Identical Texas House and Senate bills would substantially defund Dallas Area Rapid Transit (DART) to the tune of more than \$230 million next year, [The Dallas Morning News reports](#) from a special agency board meeting on Friday. That would mean about 125,000 people losing access to bus and rail services in the region and about 900 employees losing their jobs, DART officials said.

---

## Memos of Interest

- Dallas parks officials say 25,000 fish were killed in a creek adjacent to White Rock Creek "due to low dissolved oxygen levels caused by blockages in the channel that restricted water flow," [according to this memo](#). The memo also includes updates on White Rock Lake dredging plans and a Texas Department of Transportation (TxDOT) study of Grand Avenue from the "3G intersection" to Interstate 30.
- Here's the [complete City Manager memo packet](#) for Friday, February 28, 2025.

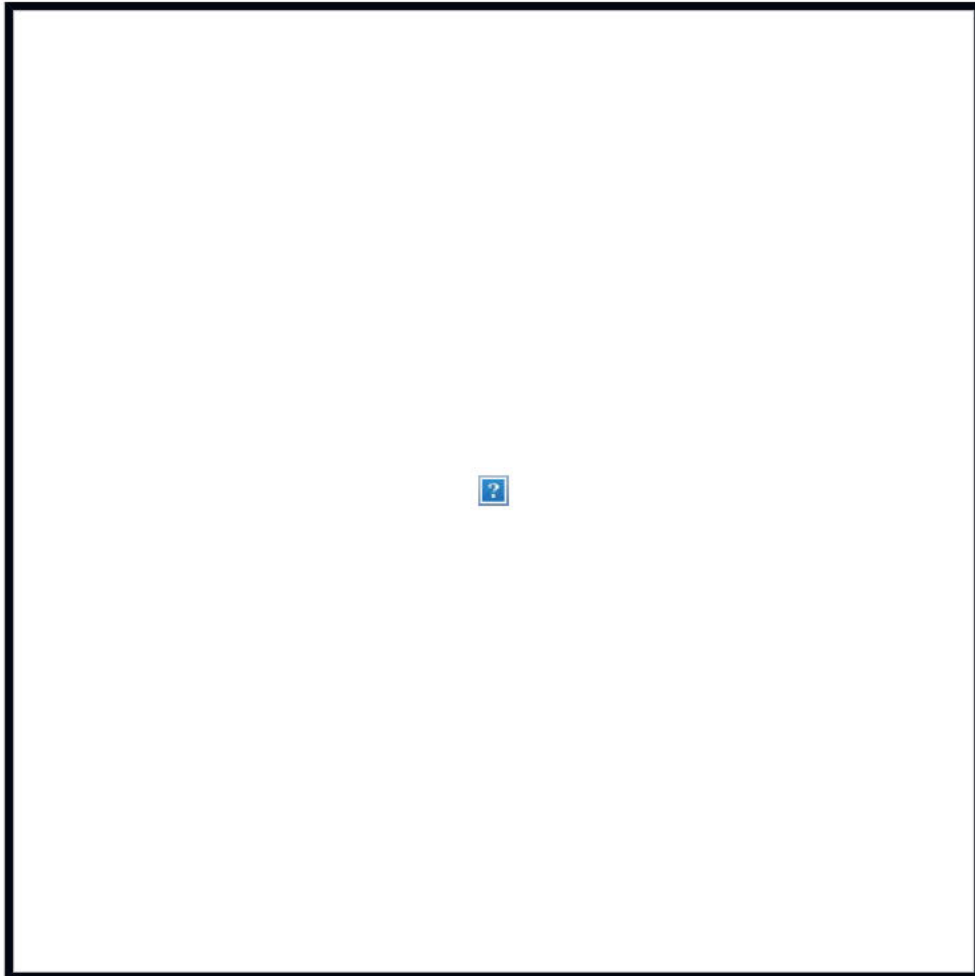
---

## Meetings of Interest: March 3 - 7

Watch City of Dallas Meetings Live

Monday, March 3

[City Council Parks, Trails, and the Environment Committee](#), 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

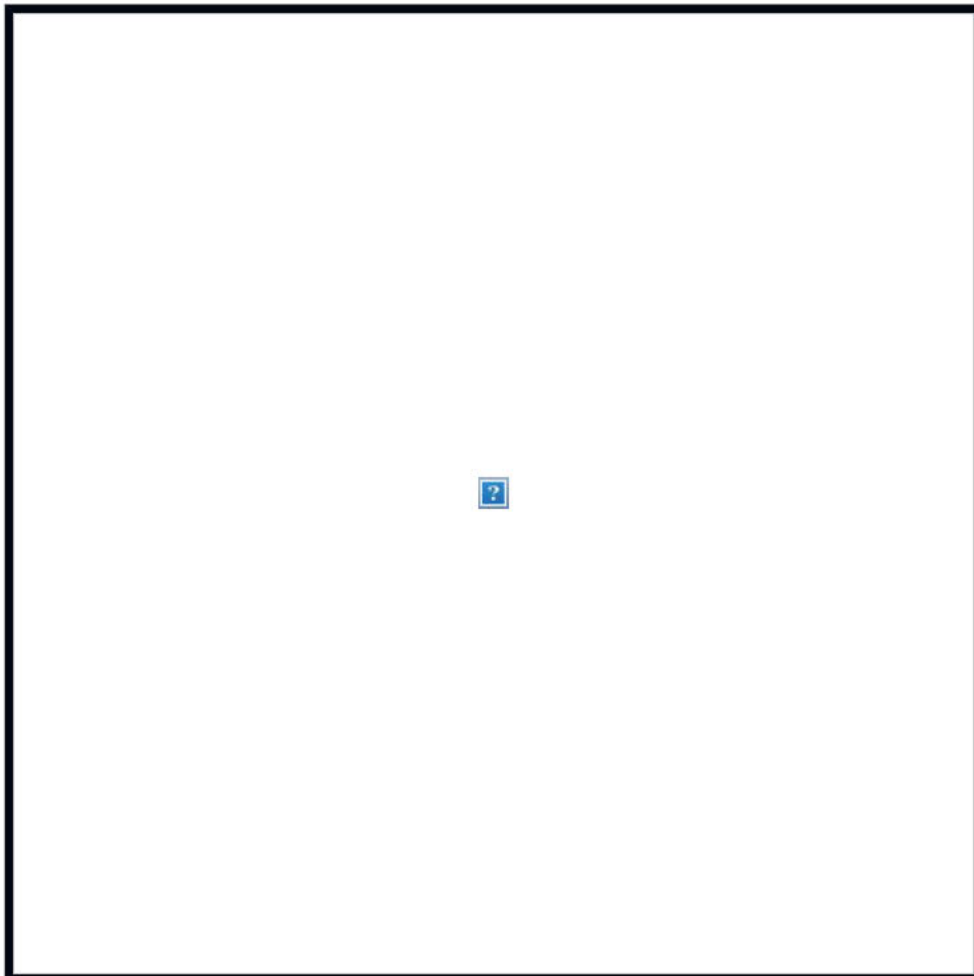


- Parks officials will provide updates on citywide efforts to boost security in our parks, including in Downtown. [Read the briefing.](#)

**Landmark Commission**, 9:30 a.m. Briefing, 1 p.m. Public Hearing, 6ES Briefing Room, Dallas City Hall, 1500 Marilla St.

- This agenda includes a public hearing to consider initiation of the historic designation process for the I.M. Pei-designed Dallas City Hall (1500 Marilla Street). A designation would mean that Landmark Commission members would have to approve any future substantive exterior changes or demolition. City Council members will get the final say on designation. [Read more](#) about why one commissioner believes now is the time to designate Dallas City Hall a landmark.

**City Council Economic Development Committee**, 1 p.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.



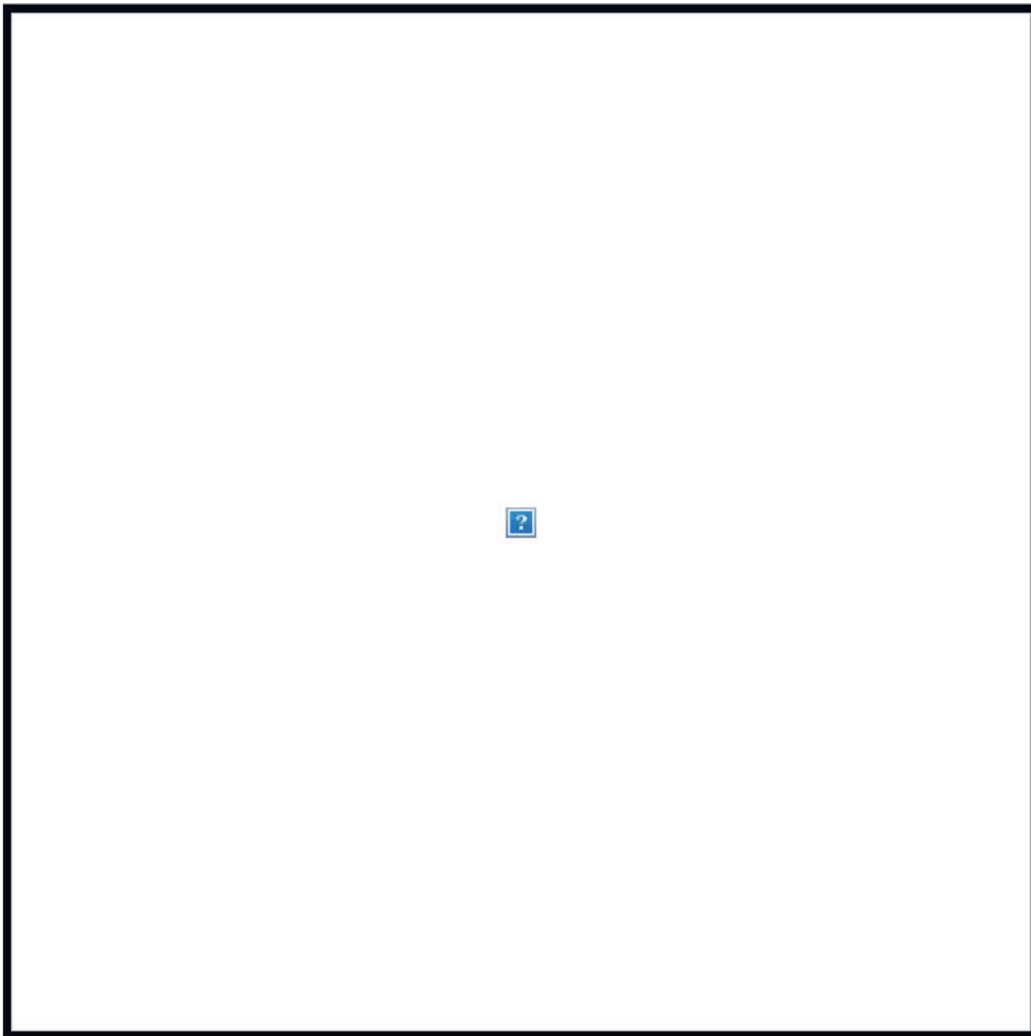
- How do we design a better Dallas? The City's Urban Design Peer Review process aims to answer that question by helping guide the design of projects across the city, [according to this briefing](#). Projects in certain areas of the city that include

applications for development incentives are among those that are generally required to go through the review process.

---

Tuesday, March 4

**[City Council Workforce, Education, and Equity Committee](#)**, 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.



- Learn more about the City's external communications strategy [in this briefing](#), "Reaching Our Diverse Communities."

**[Special Called City Plan Commission](#)**, 9 a.m., 6ES Briefing Room, Dallas City Hall,

**1500 Marilla St.**

- City Plan Commissioners will continue deliberations on proposed changes to off-street parking requirements. At a meeting last month, “commissioners passed amendments that pulled back on staff recommendations to completely remove blanket parking requirements and allow developers control over how much parking they build,” [\*The Dallas Morning News reported at the time.\*](#)

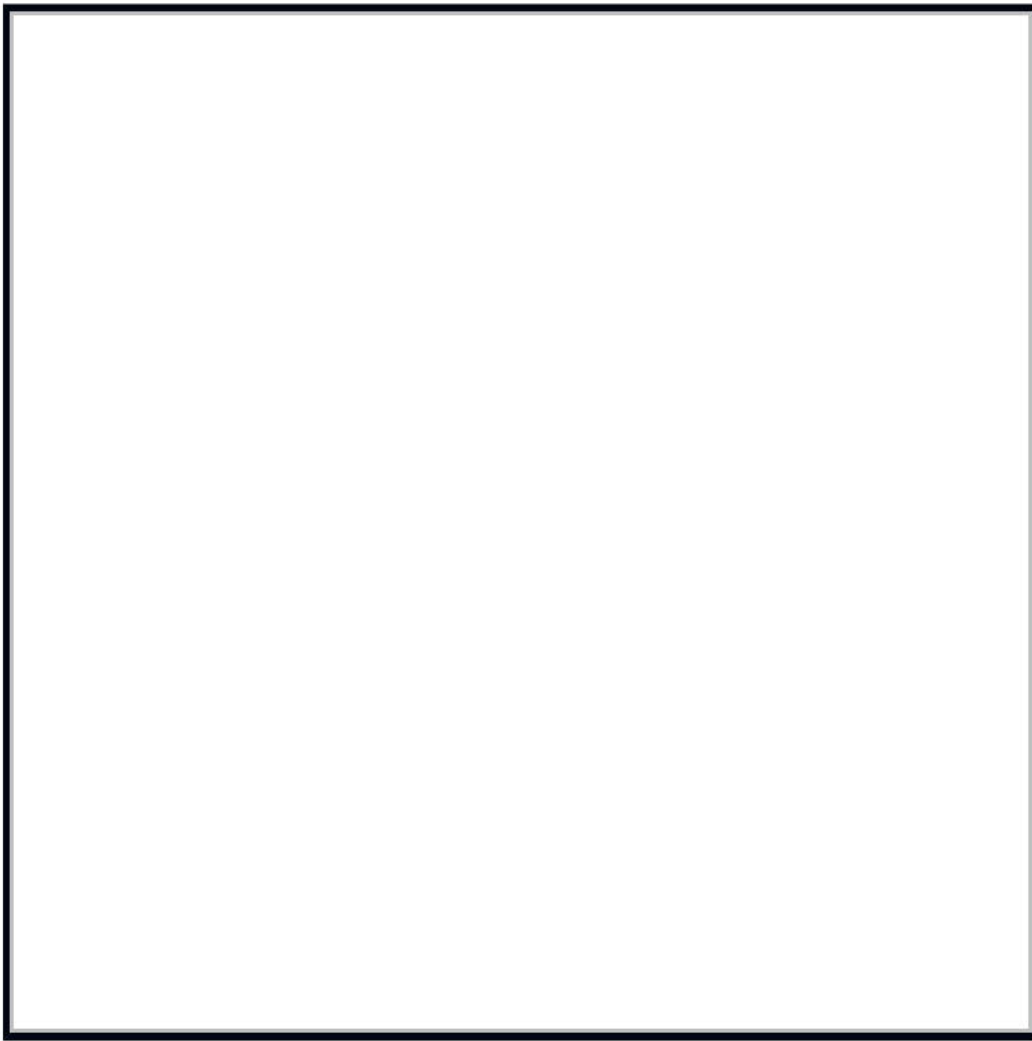
---

Wednesday, March 5

**[\*Special Called City Council Transportation and Infrastructure Committee\*](#), 8:30 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- Committee members will consider [\*a resolution of support\*](#) for “the full funding of the Dallas Area Rapid Transit (DART) system at the current one percent sales tax level.” The move comes after state legislators filed bills that, if passed, could [\*substantially defund the agency at the behest of some suburban cities\*](#) that have questioned the value of DART.

**[\*Dallas City Council Briefing\*](#), 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**



- City Council members will be [briefed on revised plans](#) that no longer include a long-promised regional police training academy on the University of North Texas at Dallas (UNT Dallas) campus. It is a stunning development in a years-long public and private effort to put the \$140 million academy on the southern Dallas site. Committed funding includes \$50 million in 2024 bond funds that voters approved just last May with the understanding that it would go toward the UNT Dallas project. [Read more from The Dallas Morning News.](#)
- Also on the agenda is a [quarterly update on implementation of the \\$1.25 billion bond program](#) approved by voters last year.

---

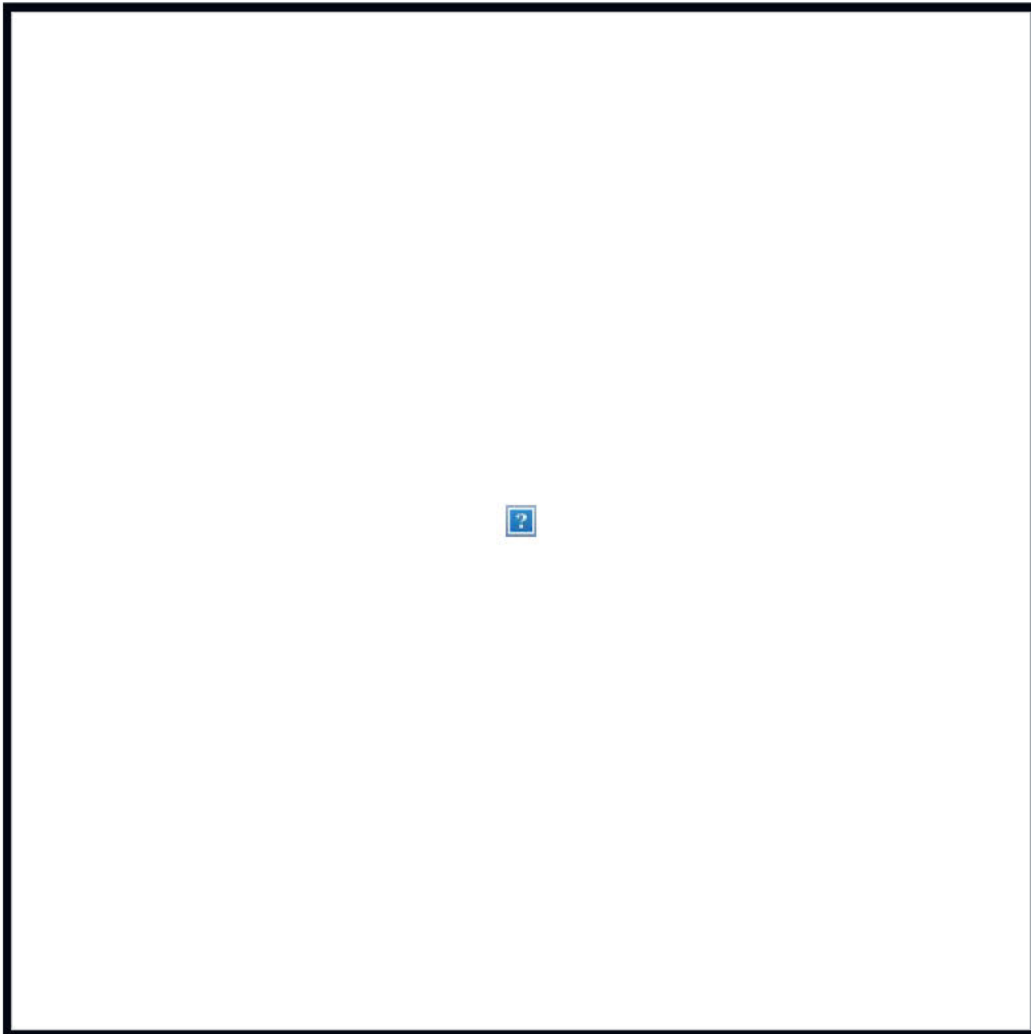
Thursday, March 6

**Dallas Fort Worth International Airport Board**, 8 a.m., 2400 Aviation Drive, Board Room, DFW Airport HQ Building, DFW Airport, 75261

- The cost for a construction manager contract for the airport's ongoing Terminal C redo is likely to increase by about \$15 million to a total price tag of nearly \$123 million, if approved by the board this week. The contract is with Suffolk-3i, a joint venture.

**City Plan Commission**, 9 a.m. Briefing, 12:30 p.m. Public Hearing, Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

**Park & Recreation Board**, 10 a.m., 6FN Conference Room, Dallas City Hall, 1500 Marilla St.



- Park Board members will be briefed on the White Rock Lake Park Master Plan,

which will come back for formal board approval later this year. It includes proposed enhancements for points of interest throughout the park. *\*I am a Park Board member representing District 10 (Lake Highlands).*

---

## Quote of Interest

It is now time to consider the historic value of Dallas City Hall in preparation for the area's redevelopment over the next decade.

*Dallas Landmark Commissioner Reagan Rothenberger's [statement of intent](#) to launch the process to designate Downtown's Dallas City Hall as a City of Dallas landmark.*

---

Did I miss anything? Do you have any questions? Just want to talk about meetings and memos and other fun stuff? [Hit me up.](#)

Were you forwarded this newsletter?

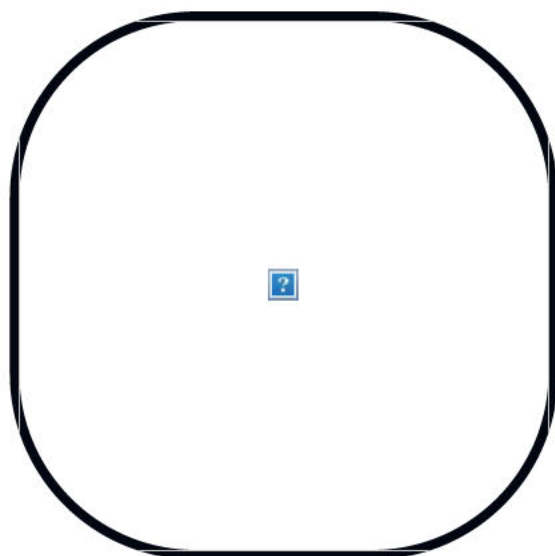
[Subscribe here.](#)

Have a great week.

Best,

**Scott Goldstein**

**Publisher**



## Meetings of Interest

chris farley snl GIF



[Giphy](#)

Update your email preferences or unsubscribe [here](#)

© 2025 Meetings of Interest

228 Park Ave S, #29976, New York, New York 10003, United States

 Powered by beehiiv

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Scott Goldstein](#)  
**To:** [West, Chad](#)  
**Subject:** Meetings of Interest: Garbage Politics  
**Date:** Sunday, February 1, 2026 10:01:06 PM

**External Email!**

February 01, 2026 | [Read Online](#)



## Meetings of Interest: Garbage Politics

How Dallas alley trash collection became a no-win choice for City Council.



Scott Goldstein

Estimated Reading Time: 15 minutes



Good evening:

Few city services have the potential to impact our daily lives as much as trash and recycling pickup.

Take for example my reasonable confusion last week, when I thought that my regular Thursday alley pickup would be delayed at least one day due to the icy weather. I was wrong — and my marriage may unravel in coming days because of our overflowing bins.

Imagine how many marriages may have been at risk if City Hall had gone through with its original plan two years ago to phase out all 94,000 alley pickups to front curbside service. City staff said at the time the changes were necessary because of safety and operational challenges. Many alleys are too narrow for sanitation trucks, causing frequent damage to city vehicles and public or private property, as well as injuries to workers, City staff say.

The public outcry over the proposal was fierce. The plan was tossed.

One year later, council members were presented an updated plan to transition a much smaller number of alley customers, about 26,000, at homes where front pickup was most doable. City Council members put that plan on pause and asked that a survey be conducted of thousands of alley customers.

The results are in, according to a briefing scheduled for City Council this Wednesday. Of the more than 10,000 respondents, 93% favor continued alley collection, with 60% willing to pay some amount more to keep it.

Now, City Council members are being asked to choose whether to charge a higher monthly fee for alley customers, while transitioning a few thousand targeted alleys to curbside. City staff says this approach would continue to put workers, equipment, and property at risk. Staff will also “research and explore non-industry standard solutions.”

How did we get here? It's a classic Dallas tale.

The City has generally done a poor job taking care of residential alley infrastructure. Residents also often do a less than stellar job maintaining their backyard trees and shrubs, which can obstruct sanitation vehicles. Various City Council members over many years have kicked the can down the road on what to do.

So, here we are, with a growing list of foul options, few of which will win City Council members votes.

[Read the Briefing](#)

---

**A note to readers:** *Meetings of Interest* is an independent newsletter curated and authored by The GoldHam Group Managing Partner Scott Goldstein and edited by GoldHam Managing Partners Sam Goldstein and Vana Hammond. The content, perspectives, or commentary presented herein reflect the views of the author alone and do not necessarily represent the views, policies, or positions of any other organization, institution, or individual, unless explicitly stated otherwise. Any affiliations are for identification purposes only and do not imply endorsement.

---

## Table of Contents

- [\*Highlights From Last Week's Meetings and More\*](#)
- [\*Meetings of Interest: February 2 - 6, 2026\*](#)
- [\*Monday, February 2\*](#)
- [\*Parks, Trails, and the Environment Committee\*](#)
- [\*Landmark Commission\*](#)

- [Tuesday, February 3](#)
  - [Housing and Homelessness Solutions Committee](#)
  - [Committee on Finance](#)
  - [Wednesday, February 4](#)
  - [City Council Briefing](#)
  - [Thursday, February 5](#)
  - [DFW Airport Board](#)
  - [City Plan Commission](#)
  - [Dallas Park & Recreation Board](#)
- 

## Highlights From Last Week: Meetings, Memos, and Media of Interest

Dallas To Comply With Orders To Remove Rainbow  
Crosswalks



[YouTube video by WFAA](#)



*City of Dallas to comply with order to remove decorative crosswalks, including rainbow crosswalks*

Acting on federal and state orders, Dallas will remove Oak Lawn rainbow crosswalks and any other pavement markings that do not comply with Texas Department of Transportation (TxDOT) "Pavement Marking Standards on Public Roads." The state [crackdown](#) stems from an order last year from MTV's "The Real World: Boston" housemate Sean Duffy, who is also the U.S. secretary of transportation, made in the name of safety. The City of Dallas was denied a requested exception and will come into compliance within 90 days, [according to this memo](#).

- Dallas City Council members on Wednesday, January 28:
- Approved [Item 7](#), a \$347,500 increase on an engineering design contract with Freese and Nichols, Inc. for the [long-planned dredging](#) of White Rock Lake.
- Approved [Item 8](#), up to \$8 million in funding for phase 1 of Halperin Park, a

southern Dallas deck park set to open this spring just outside of the Dallas Zoo. Most of the funding comes from Tax Increment Financing (TIF) District funds, with a little over \$1 million from 2012 bond funds.

- Approved [Item 11](#), a nearly \$700,000 funding agreement with the Texas Department of Transportation (TxDOT) for reimbursement of some costs related to traffic signal installations at dangerous intersections along South Great Trinity Forest Way and East Ledbetter Drive. Until recently, that stretch of Loop 12 was among the deadliest roads in Dallas, [according to this NBC 5 investigative series](#).
- Approved [Item 16](#), a \$150,000 construction manager at risk contract with Swinerton Builders for the planned new Dallas Police Department Law Enforcement Training Center at the University of North Texas at Dallas in southern Dallas. Check out [this December briefing](#) for more on the \$185 million project.
- Voted to remove from Park Board oversight a [proposed development agreement with nonprofit Fair Park First](#) for a planned Fair Park community park. City Council members then voted to send [the matter](#) to the City Council Parks, Trails, & the Environment Committee for further review. I serve on the Park Board representing District 10 (Lake Highlands).
- Approved [Item 32](#), a \$26 million increase on a previously approved loan to finance transportation related improvements and demolition tied to the Kay Bailey Hutchison Convention Center Dallas redevelopment.
- Dallas Area Rapid Transit (DART) board members voted to call a March 24, 2026, public hearing on potentially deep service cuts if May voters in six service area cities choose to leave the agency. [Learn more](#) about the hearing and upcoming community education meetings.
- These [responses to convention center redevelopment questions](#) include information on future street and bike lane changes and Dallas Area Rapid Transit's (DART) process for designing a convention center station.
- [This memo](#) provides updates on the City of Dallas's preparations for hosting the FIFA World Cup 2026, including transportation planning, community engagement, local business participation, Fair Park activation, public information tools, and human rights commitments.
- Here's the latest [timeline](#) on fiscal year 2027 budget development, including opportunities for resident feedback.
- Check out the complete [city manager memo](#) packet for Friday, Jan. 30, 2026.

---

## Number of Interest

\$39,126,741

Average annual amount of direct labor income created by historic tax credits in Dallas, according to [this memo](#) and linked report on the economic impact of historic preservation.

---

## Meetings of Interest: February 2 - 6, 2026

Watch City of Dallas Meetings Live

Monday, February 2

**[City Council Parks, Trails, and the Environment Committee](#), 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- Wondering how Dallas is doing in the quest to reduce Greenhouse gas emissions? I've got a whole briefing for you [here](#).

**[Landmark Commission](#), 9:30 a.m. Briefing, 1 p.m. Public Hearing, 6ES Briefing Room, Dallas City Hall, 1500 Marilla St.**

---

Tuesday, February 3

***City Council Housing and Homelessness Solutions Committee, 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.***

- Former Dallas Mayor Laura Miller just can't quit City Hall. She's back on Tuesday to brief committee members on "The Ladder Project," a faith-based initiative that she leads to support people experiencing homelessness get back on their feet. Miller [wrote about the program](#) in *The Dallas Morning News* last year. Read the briefing [here](#).
- Committee members are also expected to be briefed on the City's [homeless encampment response](#) process and a proposed [housing and homelessness policy framework](#).

***Special Called City Council Committee on Finance, 1 p.m, Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.***



**Briefing: Real Estate Process for the Sale of City Property**

This briefing outlines the process for selling surplus City-owned properties in Dallas, including by public auctions, sealed bids, and sales through real estate brokers. It also details the allocation of sale proceeds for capital improvements and highlights next steps for reviewing and updating real estate policies and governance models.

589.42 KB • PDF File

Download

- Committee members will also discuss the [process to hire a new City Auditor](#) in coming months. Current Auditor Mark Swann submitted his resignation, effective March 17, last month after nearly seven years in the role.

---

Wednesday, February 4

***City Council Briefing, 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.***



### Briefing: Sanitation Route Safety and Efficiency Update

Dallas residents to City Hall: Hands off our alley trash pickup. City Hall to residents: fine, but it might cost you extra.

2.03 MB • PDF File

Download

- A planned briefing on the Love Field Expansion Airport Program (LEAP) is not publicly available. Here's an [August briefing](#) on the airport master plan and a [fun video](#) to get you warmed up.

---

Thursday, February 5

**[Dallas Fort Worth International Airport Board](#)**, 8:30 a.m., 2400 Aviation Drive, Board Room - DFW Airport Headquarters Building, DFW Airport, TX 75261

**[City Plan Commission](#)**, 9 a.m. Briefing, 12:30 p.m. Public Hearing, Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

**[Dallas Park & Recreation Board](#)**, 10 a.m., 6FN Conference Room, Dallas City Hall, 1500 Marilla St.

- Park Board members will vote on adoption of the White Rock Lake Master Plan.

---

Quote of Interest

Staff is connecting with community leaders to explore creative approaches that reflect neighborhood identity and character through community art initiatives. These efforts aim to preserve the unique sense of place in our communities while continuing to meet current state standards for pavement markings.

Dallas City Manager Kimberly Bizer Tolbert, in a recent memo to the Mayor and City Council members about the decision to wipe out rainbow crosswalks in compliance with federal and state orders.

---

Want to work with The GoldHam Group or sponsor this newsletter? [Reach out](#) to us directly.

Have a great week.

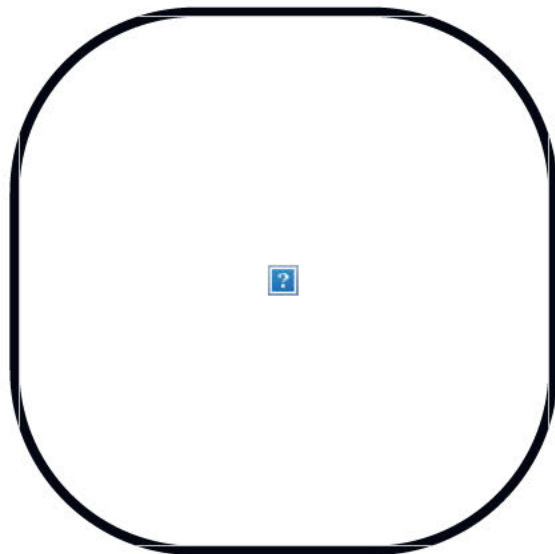
Best,

**Scott Goldstein**

**Managing Partner**

**The GoldHam Group**

[GoldHamGroup.com](http://GoldHamGroup.com)



*Sam Goldstein, Scott Goldstein, and Vana Hammond are co-founders and managing partners of The GoldHam Group, a Dallas-based boutique communications, events, and public affairs firm.*

Fail Just For Laughs GIF



Update your email preferences or unsubscribe [here](#)

© 2026 Meetings of Interest

1409 Botham Jean Boulevard #239  
Dallas, TX 75215, United States

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Scott Goldstein](#)  
**To:** [West, Chad](#)  
**Subject:** Meetings of Interest: Garbage Politics  
**Date:** Sunday, February 1, 2026 10:01:08 PM

**External Email!**

February 01, 2026 | [Read Online](#)



## Meetings of Interest: Garbage Politics

How Dallas alley trash collection became a no-win choice for City Council.



Scott Goldstein

Estimated Reading Time: 15 minutes



Good evening:

Few city services have the potential to impact our daily lives as much as trash and recycling pickup.

Take for example my reasonable confusion last week, when I thought that my regular Thursday alley pickup would be delayed at least one day due to the icy weather. I was wrong — and my marriage may unravel in coming days because of our overflowing bins.

Imagine how many marriages may have been at risk if City Hall had gone through with its original plan two years ago to phase out all 94,000 alley pickups to front curbside service. City staff said at the time the changes were necessary because of safety and operational challenges. Many alleys are too narrow for sanitation trucks, causing frequent damage to city vehicles and public or private property, as well as injuries to workers, City staff say.

The public outcry over the proposal was fierce. The plan was tossed.

One year later, council members were presented an updated plan to transition a much smaller number of alley customers, about 26,000, at homes where front pickup was most doable. City Council members put that plan on pause and asked that a survey be conducted of thousands of alley customers.

The results are in, according to a briefing scheduled for City Council this Wednesday. Of the more than 10,000 respondents, 93% favor continued alley collection, with 60% willing to pay some amount more to keep it.

Now, City Council members are being asked to choose whether to charge a higher monthly fee for alley customers, while transitioning a few thousand targeted alleys to curbside. City staff says this approach would continue to put workers, equipment, and property at risk. Staff will also “research and explore non-industry standard solutions.”

How did we get here? It's a classic Dallas tale.

The City has generally done a poor job taking care of residential alley infrastructure. Residents also often do a less than stellar job maintaining their backyard trees and shrubs, which can obstruct sanitation vehicles. Various City Council members over many years have kicked the can down the road on what to do.

So, here we are, with a growing list of foul options, few of which will win City Council members votes.

[Read the Briefing](#)

---

**A note to readers:** *Meetings of Interest* is an independent newsletter curated and authored by The GoldHam Group Managing Partner Scott Goldstein and edited by GoldHam Managing Partners Sam Goldstein and Vana Hammond. The content, perspectives, or commentary presented herein reflect the views of the author alone and do not necessarily represent the views, policies, or positions of any other organization, institution, or individual, unless explicitly stated otherwise. Any affiliations are for identification purposes only and do not imply endorsement.

---

## Table of Contents

- [\*Highlights From Last Week's Meetings and More\*](#)
- [\*Meetings of Interest: February 2 - 6, 2026\*](#)
- [\*Monday, February 2\*](#)
- [\*Parks, Trails, and the Environment Committee\*](#)
- [\*Landmark Commission\*](#)

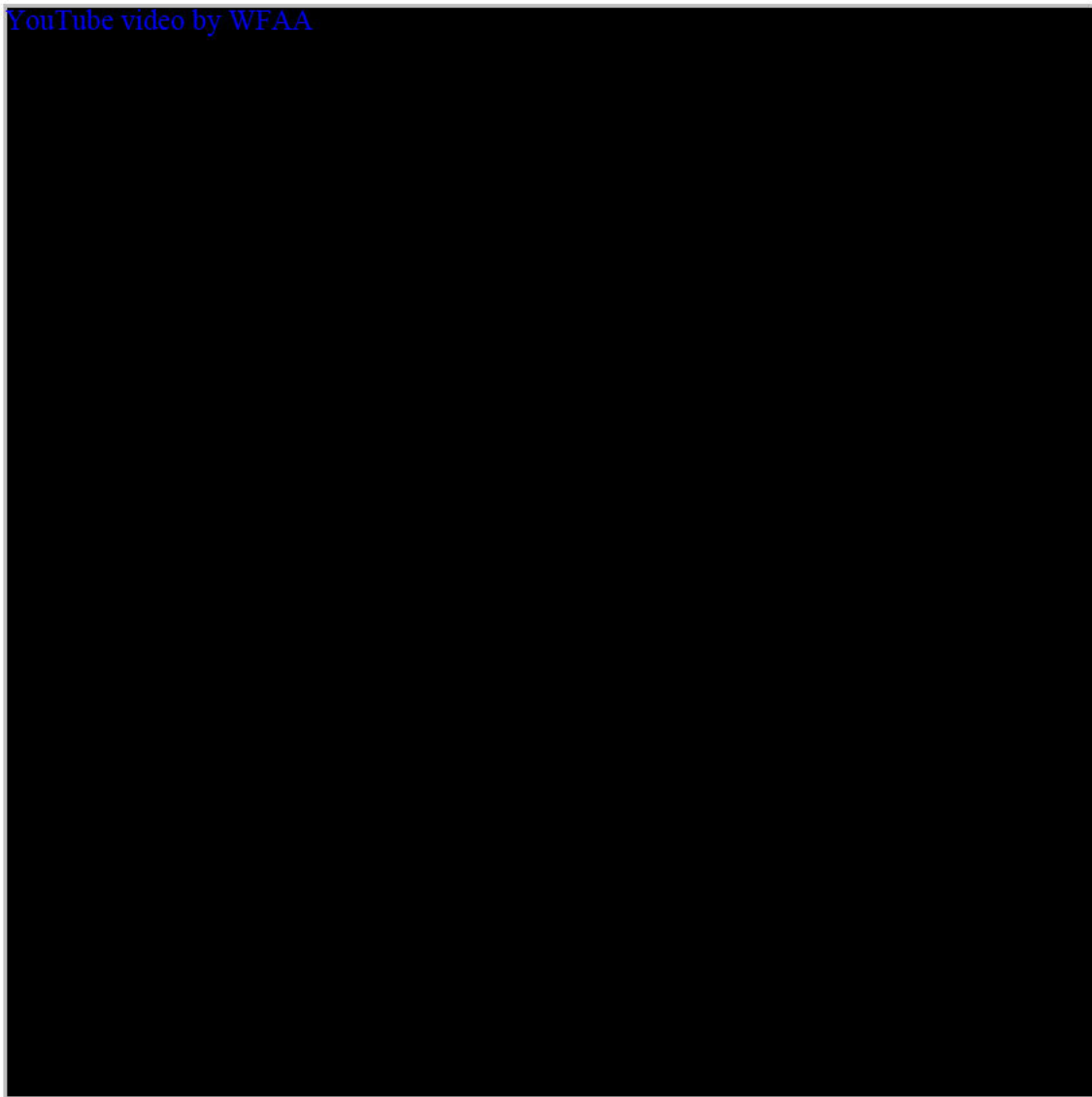
- [Tuesday, February 3](#)
  - [Housing and Homelessness Solutions Committee](#)
  - [Committee on Finance](#)
  - [Wednesday, February 4](#)
  - [City Council Briefing](#)
  - [Thursday, February 5](#)
  - [DFW Airport Board](#)
  - [City Plan Commission](#)
  - [Dallas Park & Recreation Board](#)
- 

## Highlights From Last Week: Meetings, Memos, and Media of Interest

Dallas To Comply With Orders To Remove Rainbow  
Crosswalks



[YouTube video by WFAA](#)



*City of Dallas to comply with order to remove decorative crosswalks, including rainbow crosswalks*

Acting on federal and state orders, Dallas will remove Oak Lawn rainbow crosswalks and any other pavement markings that do not comply with Texas Department of Transportation (TxDOT) "Pavement Marking Standards on Public Roads." The state [crackdown](#) stems from an order last year from MTV's "The Real World: Boston" housemate Sean Duffy, who is also the U.S. secretary of transportation, made in the name of safety. The City of Dallas was denied a requested exception and will come into compliance within 90 days, [according to this memo](#).

- Dallas City Council members on Wednesday, January 28:
- Approved [Item 7](#), a \$347,500 increase on an engineering design contract with Freese and Nichols, Inc. for the [long-planned dredging](#) of White Rock Lake.
- Approved [Item 8](#), up to \$8 million in funding for phase 1 of Halperin Park, a

southern Dallas deck park set to open this spring just outside of the Dallas Zoo. Most of the funding comes from Tax Increment Financing (TIF) District funds, with a little over \$1 million from 2012 bond funds.

- Approved [Item 11](#), a nearly \$700,000 funding agreement with the Texas Department of Transportation (TxDOT) for reimbursement of some costs related to traffic signal installations at dangerous intersections along South Great Trinity Forest Way and East Ledbetter Drive. Until recently, that stretch of Loop 12 was among the deadliest roads in Dallas, [according to this NBC 5 investigative series](#).
- Approved [Item 16](#), a \$150,000 construction manager at risk contract with Swinerton Builders for the planned new Dallas Police Department Law Enforcement Training Center at the University of North Texas at Dallas in southern Dallas. Check out [this December briefing](#) for more on the \$185 million project.
- Voted to remove from Park Board oversight a [proposed development agreement with nonprofit Fair Park First](#) for a planned Fair Park community park. City Council members then voted to send [the matter](#) to the City Council Parks, Trails, & the Environment Committee for further review. I serve on the Park Board representing District 10 (Lake Highlands).
- Approved [Item 32](#), a \$26 million increase on a previously approved loan to finance transportation related improvements and demolition tied to the Kay Bailey Hutchison Convention Center Dallas redevelopment.
- Dallas Area Rapid Transit (DART) board members voted to call a March 24, 2026, public hearing on potentially deep service cuts if May voters in six service area cities choose to leave the agency. [Learn more](#) about the hearing and upcoming community education meetings.
- These [responses to convention center redevelopment questions](#) include information on future street and bike lane changes and Dallas Area Rapid Transit's (DART) process for designing a convention center station.
- [This memo](#) provides updates on the City of Dallas's preparations for hosting the FIFA World Cup 2026, including transportation planning, community engagement, local business participation, Fair Park activation, public information tools, and human rights commitments.
- Here's the latest [timeline](#) on fiscal year 2027 budget development, including opportunities for resident feedback.
- Check out the complete [city manager memo](#) packet for Friday, Jan. 30, 2026.

---

## Number of Interest

\$39,126,741

Average annual amount of direct labor income created by historic tax credits in Dallas, according to [this memo](#) and linked report on the economic impact of historic preservation.

---

## Meetings of Interest: February 2 - 6, 2026

Watch City of Dallas Meetings Live

Monday, February 2

**[City Council Parks, Trails, and the Environment Committee](#), 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- Wondering how Dallas is doing in the quest to reduce Greenhouse gas emissions? I've got a whole briefing for you [here](#).

**[Landmark Commission](#), 9:30 a.m. Briefing, 1 p.m. Public Hearing, 6ES Briefing Room, Dallas City Hall, 1500 Marilla St.**

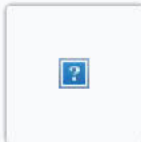
---

Tuesday, February 3

***City Council Housing and Homelessness Solutions Committee, 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.***

- Former Dallas Mayor Laura Miller just can't quit City Hall. She's back on Tuesday to brief committee members on "The Ladder Project," a faith-based initiative that she leads to support people experiencing homelessness get back on their feet. Miller [wrote about the program](#) in *The Dallas Morning News* last year. Read the briefing [here](#).
- Committee members are also expected to be briefed on the City's [homeless encampment response](#) process and a proposed [housing and homelessness policy framework](#).

***Special Called City Council Committee on Finance, 1 p.m, Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.***



**Briefing: Real Estate Process for the Sale of City Property**

This briefing outlines the process for selling surplus City-owned properties in Dallas, including by public auctions, sealed bids, and sales through real estate brokers. It also details the allocation of sale proceeds for capital improvements and highlights next steps for reviewing and updating real estate policies and governance models.

589.42 KB • PDF File

Download

- Committee members will also discuss the [process to hire a new City Auditor](#) in coming months. Current Auditor Mark Swann submitted his resignation, effective March 17, last month after nearly seven years in the role.

---

Wednesday, February 4

***City Council Briefing, 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.***



### Briefing: Sanitation Route Safety and Efficiency Update

Dallas residents to City Hall: Hands off our alley trash pickup. City Hall to residents: fine, but it might cost you extra.

2.03 MB • PDF File

Download

- A planned briefing on the Love Field Expansion Airport Program (LEAP) is not publicly available. Here's an [August briefing](#) on the airport master plan and a [fun video](#) to get you warmed up.

---

Thursday, February 5

**[Dallas Fort Worth International Airport Board](#)**, 8:30 a.m., 2400 Aviation Drive, Board Room - DFW Airport Headquarters Building, DFW Airport, TX 75261

**[City Plan Commission](#)**, 9 a.m. Briefing, 12:30 p.m. Public Hearing, Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

**[Dallas Park & Recreation Board](#)**, 10 a.m., 6FN Conference Room, Dallas City Hall, 1500 Marilla St.

- Park Board members will vote on adoption of the White Rock Lake Master Plan.

---

Quote of Interest

Staff is connecting with community leaders to explore creative approaches that reflect neighborhood identity and character through community art initiatives. These efforts aim to preserve the unique sense of place in our communities while continuing to meet current state standards for pavement markings.

Dallas City Manager Kimberly Bizer Tolbert, in a recent memo to the Mayor and City Council members about the decision to wipe out rainbow crosswalks in compliance with federal and state orders.

---

Want to work with The GoldHam Group or sponsor this newsletter? [Reach out](#) to us directly.

Have a great week.

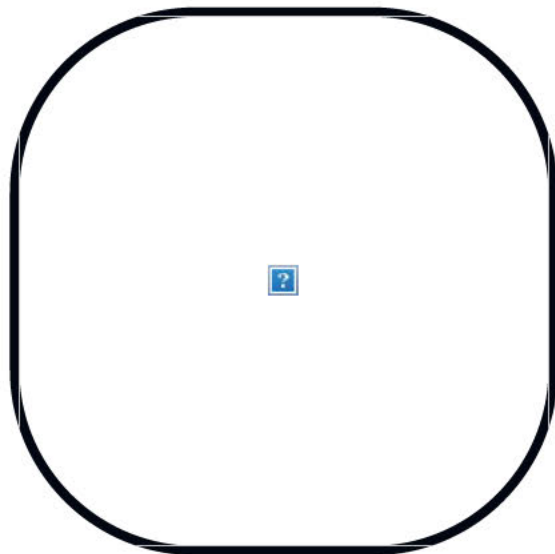
Best,

**Scott Goldstein**

**Managing Partner**

**The GoldHam Group**

[GoldHamGroup.com](http://GoldHamGroup.com)



*Sam Goldstein, Scott Goldstein, and Vana Hammond are co-founders and managing partners of The GoldHam Group, a Dallas-based boutique communications, events, and public affairs firm.*

Fail Just For Laughs GIF



Update your email preferences or unsubscribe [here](#)

© 2026 Meetings of Interest

1409 Botham Jean Boulevard #239  
Dallas, TX 75215, United States

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Scott Goldstein](#)  
**To:** [West, Chad](#)  
**Subject:** Meetings of Interest: Grow the Vote  
**Date:** Sunday, November 9, 2025 9:30:21 PM

**External Email!**

November 09, 2025 | [Read Online](#)



## Meetings of Interest: Grow the Vote

City Council members can vote this week to move Dallas elections from May to November of odd-numbered years.

[Scott Goldstein](#)



Estimated Reading Time: 19 minutes



Good evening:

If you are lucky (?) enough to spend your life in the local political bubble, you may understand why Dallas is sometimes said to be the smallest big city in America.

All too often, it feels like the same few dozen people work on nearly all of our most important issues. They serve on boards and commissions, raise big money for important causes, pen op-eds and advocacy letters, sometimes even wine and dine together. Nothing against these folks. Dallas has incredible civic, business, and community leaders. I've worked for and alongside many of them.

We just don't have enough of them — and we should be doing more to foster the next generation of participants in our civic process.

For the past seven years, a bipartisan coalition has been pushing to boost interest and engagement in Dallas politics by moving our municipal elections from May to November of odd-numbered years.

Voter turnout in May Dallas elections is among the worst in the country, typically under 10 percent of registered voters. More people voting in City Council elections is good for city governance — and moving the elections will guarantee more voters participate. Houston historically holds elections in November of odd-numbered years and sees double the turnout of Dallas. Mesquite recently made the move to November and saw similar results.

Dallas has the chance to make the move this week.

Making this move essentially requires three approvals: from City of Dallas voters, the Texas Legislature, and the City Council.

Last year, Dallas voters overwhelmingly backed a change in the City Charter to allow for November elections. Earlier this year, the Texas Legislature signed off on bipartisan legislation giving Dallas and other local government entities until the end of the year to

move elections to November.

The third and final step is for Dallas City Council members to follow the will of the voters — and the lead of our state elected leaders — and say yes to moving our elections to November.

If approved, the next Dallas general election for mayor and city council members would be held in November 2027. The guaranteed boost in voter participation will almost certainly chip away at the small town feel of our big city politics. And that will be good for all of us.

---

**A note to readers:** *Meetings of Interest* is an independent newsletter curated and authored by Scott Goldstein and **sponsored by Downtown Dallas, Inc. (DDI)**. The content, perspectives, or commentary presented herein reflect the views of the author alone and do **not** necessarily represent the views, policies, or positions of **DDI** or any other organization, institution, or individual, unless explicitly stated otherwise. Any affiliations are for identification purposes only and do not imply endorsement.

---

## Table of Contents

- [\*Highlights From Last Week's Meetings\*](#)
- [\*Memos of Interest\*](#)
- [\*Meetings of Interest: Nov. 10 - 14, 2025\*](#)
- [\*Monday, November 10\*](#)
- [\*Ad Hoc Committee on Administrative Affairs\*](#)
- [\*North Central Texas Council of Governments Transportation Public Meeting\*](#)
- [\*Public Safety Committee\*](#)
- [\*Wednesday, November 12\*](#)

- [Dallas City Council Meeting](#)
  - [DART Committee-of-the-Whole](#)
  - [Thursday, November 13](#)
  - [Regional Transportation Council](#)
- 

## Highlights From Last Week's Meetings of Interest

- City Council Finance Committee members endorsed a plan to evaluate options for moving City Hall to another location, including a cost comparison with what it would take to repair the current seat of local government at 1500 Marilla Street. [The Dallas Morning News editorial board backs the plan](#), which moves forward for a full City Council vote this week. Meanwhile, [this Friday memo clarifies recent misreporting](#) that \$7 million in 2017 bond dollars for City Hall repairs has gone unspent. In fact, more than \$5.2 million has been spent to date. "The remaining \$1.76 million in bond funds are available for projects at City Hall and are currently under review for prioritization," the memo says.
- Four area cities are asking voters in May elections for permission to pull out of Dallas Area Rapid Transit (DART). Plano, Farmers Branch, Irving, and Highland Park would immediately end all DART services if voters give the OK, though those cities would continue to pay millions of dollars in debt obligations in coming years. [Plano Mayor John Muns tells WFAA's Jason Whitely](#) negotiations with DART officials continue and there is still the possibility of calling off the elections by early next year.
- City Council members voted Thursday to put on ice any talk of turning Dallas cops into quasi-immigration enforcement agents. Members of two committees backed Dallas Police Chief Daniel Comeaux's recommendation that Dallas not enter into a \$25 million partnership with U.S. Immigration and Customs Enforcement (ICE) that Comeaux said would have required his officers to make [at least 50 arrests of undocumented immigrants every day](#). Mayor Eric Johnson, who [ordered the public deliberations](#) to review Comeaux's decision, [appeared to OK the recommendation](#) in a written statement on Friday. [Read more from D Magazine's Bethany Erickson.](#)

---

*Presented by Downtown Dallas, Inc.*



*In Downtown Dallas, crime and quality of life infractions are down, enforcement is up, homeless encampments are closed, and our response system is stronger than ever. Safe in the City is a public-private partnership that is delivering results... Right Here. Right Now. Learn more at [safedowntowndallas.com](http://safedowntowndallas.com).*

---

**Memos of Interest**



*Dallas sales tax receipts for the final month of the 2024-25 fiscal year and the year-end totals.*

- Dallas sales tax collections for the fiscal year that ended on Sept. 30 fell \$10.5 million short of budget, [according to this memo](#). However, the total of \$453.3 million is more than 3% higher than collections for the previous fiscal year.
- The FIFA World Cup 2026 [Community Engagement Playbook](#) “outlines opportunities for residents, businesses, nonprofits, and neighborhoods across the region to participate in preparations” for this summer’s games. [Read more](#).
- Jeffrey Stovall, the former Chief Information Officer for the City of Charlotte, will take on the same role for the City of Dallas effective January 5, 2026, [according to this memo](#).
- Here’s the [complete City Manager memo packet](#) for Friday, November 7, 2025.

---

## Number of Interest

149

Number of Dallas Police Department requests to use facial recognition technology over the past 12 months. Of those, seven requests were denied because they were for “non-permitted offense” or lacked supervisor approval. Of the 142 approved uses, 53 investigative leads were generated, [according to this memo](#).

---

## Meetings of Interest: Nov. 10 - 14, 2025

Watch City of Dallas Meetings Live

Monday, November 10

**[City Council Ad Hoc Committee on Administrative Affairs](#)**, 11:15 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.

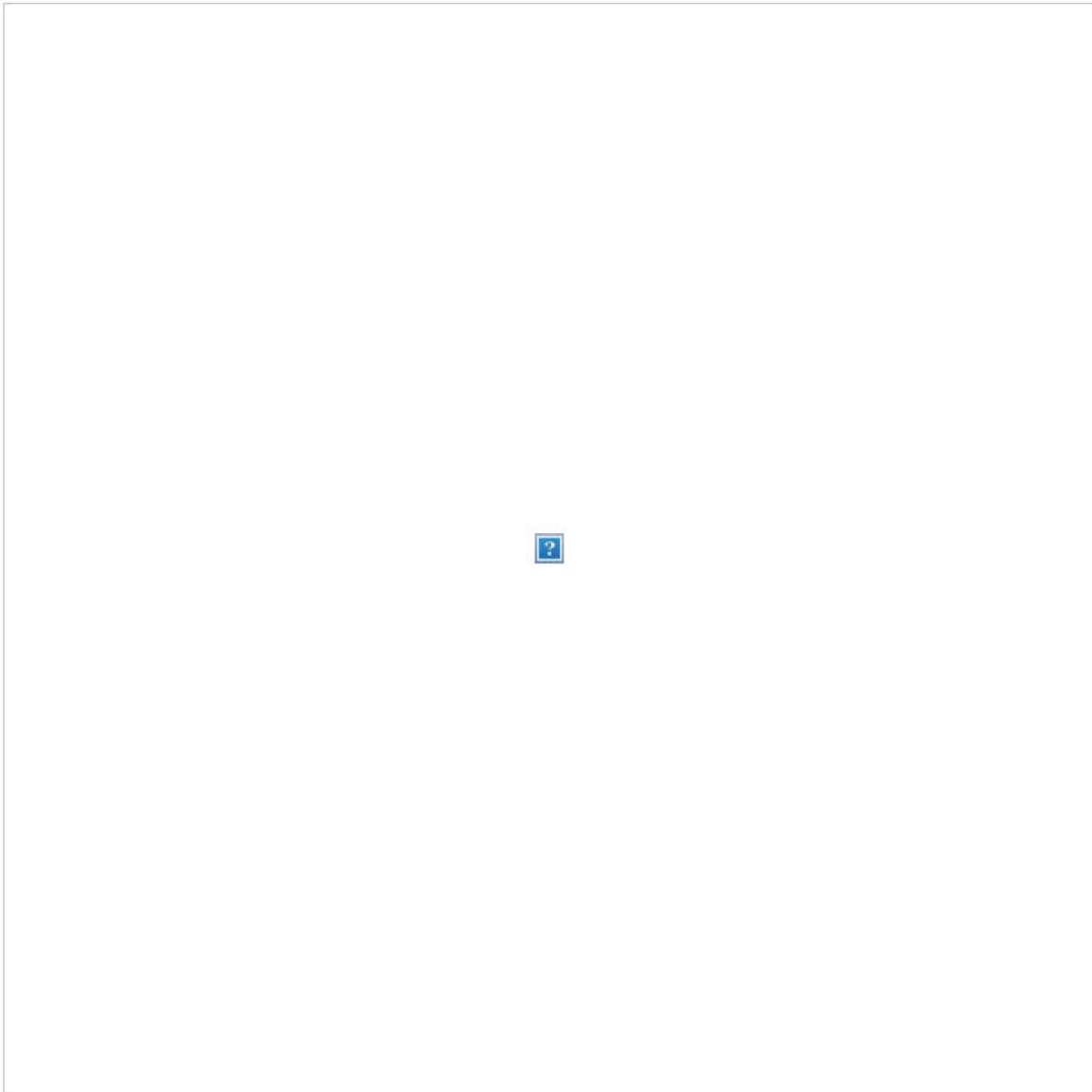
- Committee members will be briefed on the aforementioned proposal to move future City Council elections from May of odd-numbered years to November of odd-numbered years, part of [a long-standing effort to boost abysmal voter turnout numbers](#). Members of this committee will be briefed on how the change would impact City Council terms and future inauguration dates, among other considerations. The full City Council is expected to vote on the plan on Wednesday. [Read more](#). This meeting was originally scheduled for last week, but was postponed.

**[North Central Texas Council of Governments Transportation Public Meeting](#)**, 12

p.m., 616 Six Flags Drive, Arlington, TX 76011

- Presentations include an overview of a program to “identify emerging technologies and concepts that enhance safety, mobility and system efficiency.”

**City Council Public Safety Committee, 1 p.m., Council Chambers, 6th Floor,  
Dallas City Hall, 1500 Marilla St.**

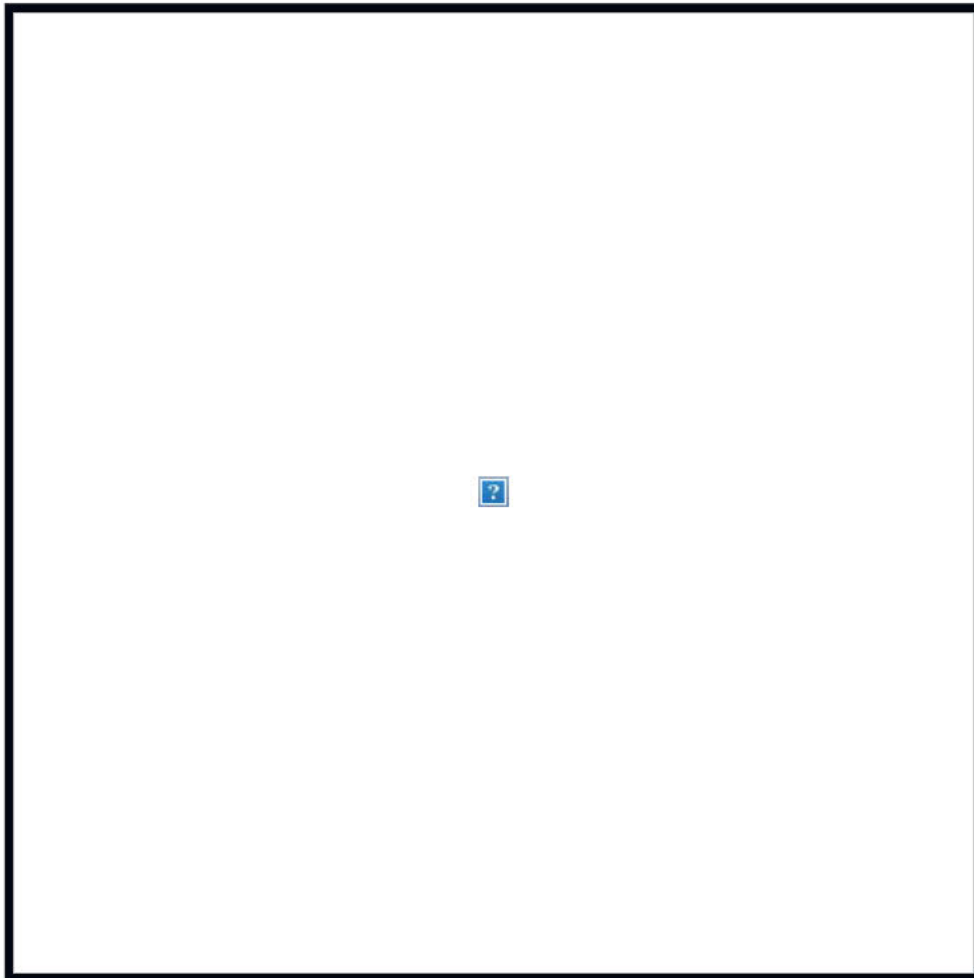


*Average Dallas police response times in minutes. Department goals by Priority level are 1: 8 minutes; 2: 12 minutes; 3: 30 minutes; and 4: 60 minutes.*

- Dallas Police response times to 911 calls are improving, but they are still short

of department goals in all categories. On average, it still takes officers more than 90 minutes to respond to anything besides the most serious violent crimes. [Read more.](#)

- Overall violent crime is down across the city by nearly 13% so far this year, including a 26% drop in murders. [Read more.](#)
- Violent crime in targeted “hotspot” areas declined by more than 20% year-over-year, [according to this report from nonprofit Child Poverty Action Lab \(CPAL\).](#) The progress is tied to the data-driven City Action Strike Team (CAST) initiative that coordinates multiple departments to tackle chronic quality of life and safety issues in 150 hotspots.



- Dallas emergency responders are deep in security planning for the 39-day FIFA World Cup 2026. Nine matches are scheduled for AT&T Stadium in Arlington (to be temporarily renamed Dallas Stadium), a Fan Fest will be held at Fair Park, and the International Broadcast Center will be based at the

Downtown convention center. [Read more.](#)

---

Wednesday, November 12

**[Dallas City Council Meeting](#), 9 a.m., Council Chambers, 6th Floor, Dallas City Hall, 1500 Marilla St.**

- [Item 24](#) ratifies a City boundary adjustment with the Town of Addison along Montfort Drive, from the current city limits south to Celestial Road. Addison officials requested the change, which only applies to infrastructure that they believe they can better manage.
- [Item 28](#) authorizes a \$19.2 million funding agreement with the Texas Department of Transportation (TxDOT) for “the replacement or rehabilitation” of the Houston Street Viaduct over Interstate 30 and the Trinity River.
- [Item 29](#) authorizes another \$19.2 million funding agreement with TxDOT for “the replacement or rehabilitation” of the Jefferson Boulevard Viaduct over Interstate 30 and the Trinity River.
- [Item 31](#) authorizes up to \$440,126 for a design-build construction contract with METCO Engineering, Inc., for capital improvements to The Bridge Homeless Recovery Center in Downtown. Voters approved the funding as part of the 2024 bond program.
- [Item 46](#) is a three-year, \$225,000 contract with Nextgen People, LLC, “for goal setting and performance evaluation services for City Council appointed officials,” which includes the City Manager, City Attorney, City Auditor, City Secretary, and Inspector General. The vote comes after City Council members went [years without conducting performance evaluations for their direct reports until earlier this year](#).
- [Item 54](#) is the aforementioned resolution to move City of Dallas elections from May to November of odd-numbered years.
- [Item 61](#) is an agreement with the North Texas Food Bank for up to \$1 million to provide emergency food distribution through February. The move comes amid a temporary suspension of SNAP benefits because of the federal government shutdown.
- [Item 62](#) is a \$3 million agreement with DART for the temporary closure of the

convention center station during the center's redo. The agreement includes a temporary GoLink Zone for on-demand transportation services at the Eddie Bernice Johnson Union Station, Cedars Station, and a substitute bus layover location on Marilla Street. [Read more.](#)

- [Item 63](#) is a resolution directing the City Manager to evaluate potential options to move City Hall to a new location and compare potential moving costs to the costs to repair our current City Hall building. An update would be due to the City Council Committee on Finance by the end of February. [Read the full resolution.](#)
- [Public Hearing 1](#) is a public hearing to receive comments on changes to the City's Park Land Dedication Ordinance. City staff is recommending a simplified process for developers of residential and lodging projects to dedicate a portion of land for parks or pay a fee for future parks development. [Read this recent briefing](#) and more details [here](#). City Council members are also expected to vote on proposed changes.

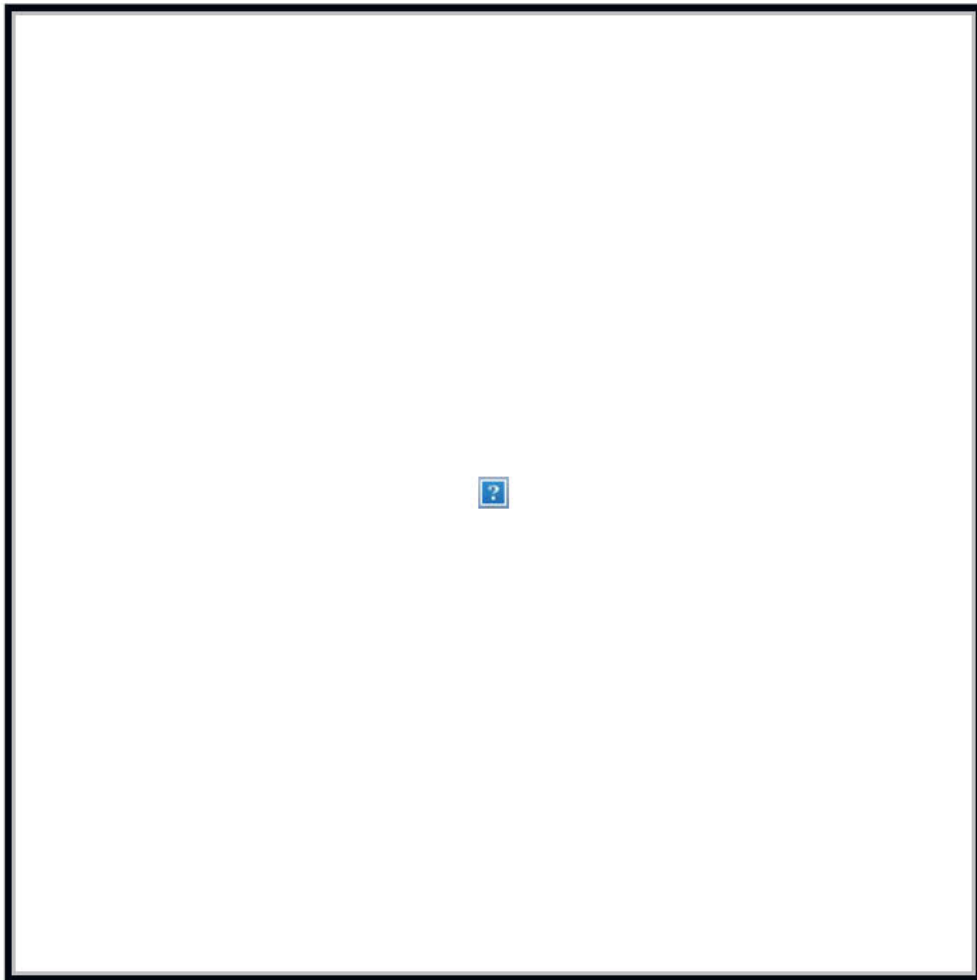
**[Dallas Area Rapid Transit \(DART\) Committee-of-the-Whole](#), 5 p.m., DART HQ, Conference Room C, 1st Floor, 1401 Pacific Ave., Dallas, TX 75202**

- Board members will discuss the legal implications of four service area cities holding May elections to ask voters to let them withdraw from DART. Should voters approve, public transit service would immediately stop in Plano, Farmers Branch, Irving, and Highland Park.

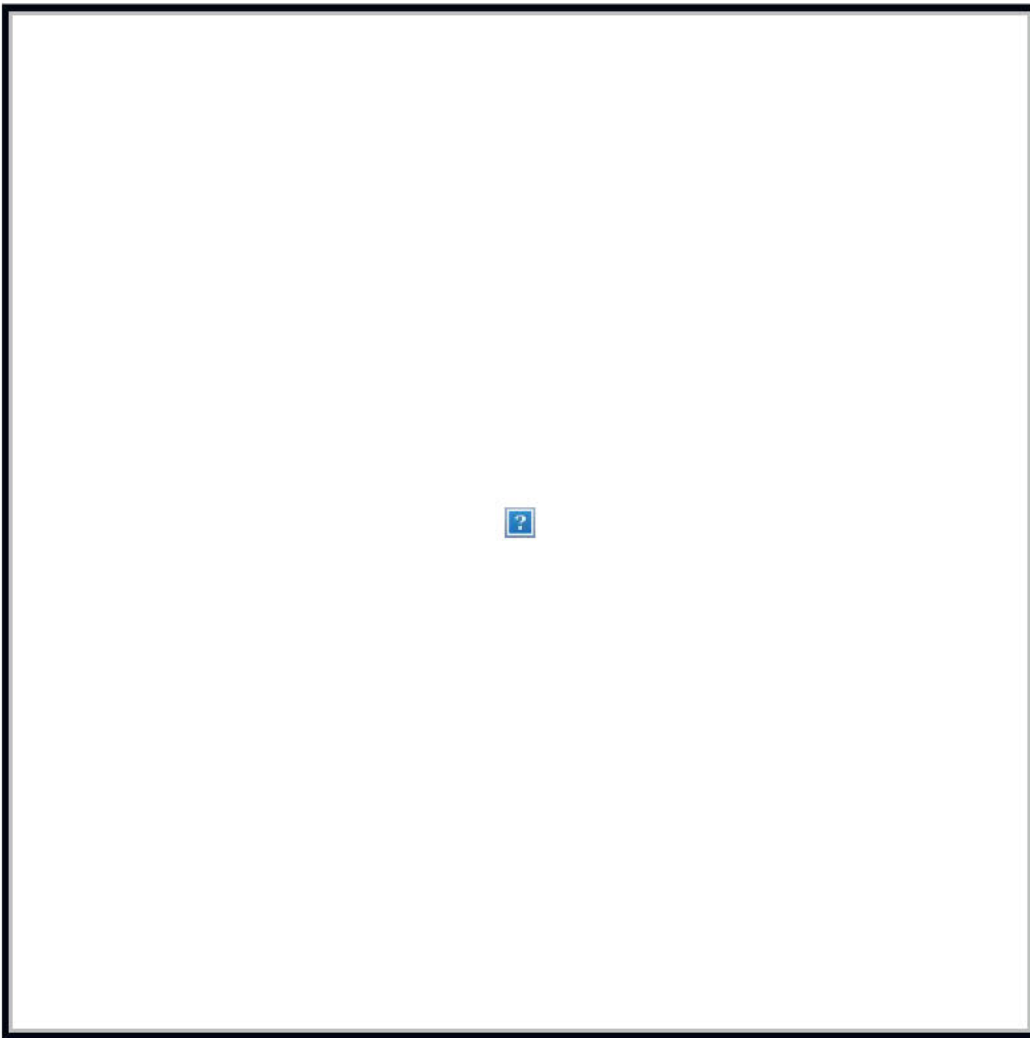
---

Thursday, November 13

**[Regional Transportation Council](#), 1 p.m., Transportation Council Room, North Central Texas Council of Governments, 616 Six Flags Dr., Arlington, TX 76011**



- Costs are rising for a long-planned Klyde Warren Park expansion, now estimated to cost more than \$122 million, according to RTC documents. RTC staff is requesting approval of a revised funding plan to cover a portion of the cost. [Read more.](#)
- RTC members will consider projects to prepare for FIFA World Cup 2026, including upgrades to McKinney Avenue Transit Authority trolleys, 911 communications, and Trinity Railway Express trains. [Read more.](#)
- DART Board Chair Randall Bryant has asked for the RTC's guidance in assessing how cities withdrawing from the transit agency could violate federal funding agreements. [Read more.](#)



- High-speed rail lines could ultimately connect Fort Worth, Dallas, and Houston. RTC members will be asked to approve the above actions to advance the plans. [Read more.](#)

---

### Quote of Interest

We can keep our city safe without turning our

police officers into federal immigration agents. We can support law enforcement without surrendering our values, and we can protect Dallas without putting its residents and its reputation at risk.

*Dallas City Council Member Jaime Resendez, shortly before he and his colleagues voted not to pursue a \$25 million partnership with ICE that would have had Dallas police officers enforcing federal immigration laws. [Read more.](#)*

---

Did I miss anything? Do you have any questions? Just want to talk about meetings and memos and other fun stuff? [Hit me up.](#)

Were you forwarded this newsletter?  
[Subscribe here.](#)

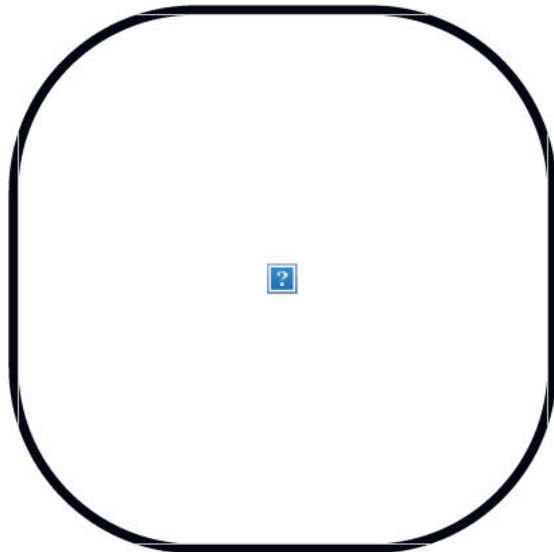
Have a great week.

Best,

**Scott Goldstein**

**Publisher**

**Meetings of Interest**



Voting Best Friend GIF by INTO ACTION



Update your email preferences or unsubscribe [here](#)

© 2025 Meetings of Interest

228 Park Ave S, #29976, New York, New York 10003, United States

**CAUTION:** This email originated from outside of the organization. Please, do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** [Scott Goldstein](#)  
**To:** [West, Chad](#)  
**Subject:** Meetings of Interest: Grow the Vote  
**Date:** Sunday, November 9, 2025 9:30:49 PM

**External Email!**

November 09, 2025 | [Read Online](#)



## Meetings of Interest: Grow the Vote

City Council members can vote this week to move Dallas elections from May to November of odd-numbered years.

[Scott Goldstein](#)